

PENYFFORDD COMMUNITY COUNCIL

Minutes of the (Zoom) Virtual Meeting held on Wednesday 13th October 2021

Present by Video: Councillors Mr M Rothero (Chairman), Mr R Wakelam (Vice Chairman), Mr R Bestwick, Mr J Priddin, Mr D Williams, Mrs P Ransome, Mr A Ibbotson and Mr P Blackman.

Absent: Cllr I Challinor

Also Present: Mrs Sarah A Hughes, Clerk & Responsible Financial Officer.
Jessica Wellstead – FCC Transportation
Mr Tunnicliffe – Penyffordd Lions FC

101. Apologies

Apologies were received from Cllrs Mr T Evans, Ms C Hinds, Mr D Walker, Mr S Saxon.

102. To receive any Declarations of Interest – Members Code of Conduct

There were no Declarations of Interest received.

103. Visitors

Jessica Wellstead provided an overview of the Safer Routes in the Communities (Hope) Consultation which will impact Penyffordd with the proposed 3m shared walk and cycle pathway from Penyffordd to Hope. The consultation is open until the 1st November.

FCC have also applied for additional funding for the Penyffordd Hub (train station) for a park & ride, cycle storage and walking/cycling improvements. It is hoped to hear by the end of this year. She will ask Rob Nursaw for an update and report back to the council.

It was raised that there is an overwhelming need to improve the pathway from Penyffordd to Broughton as a priority. JW advised that this is being considered by FCC under the Active Travel Mold to Broughton, which FCC are continuing to apply to Welsh Government for funding year on year.

The condition of the highway surface was raised due to a number of complaints from residents and questioned whether resurfacing works would also be undertaken at the same time as the pathway improvements? JW advised that a condition of the funding is that it is not used for maintenance, so would not include resurfacing. FCC do have a resurfacing matrix and she will report this to Barry Wilkinson.

The Chair raised concern that should this walk and cycle path be implemented FCC would then consider a safe route to school (Castell Alun) and therefore withdraw the school transport. JW said that this was in no way a driving force to provide this safer route and that with the funding from Welsh Government they need to include Active Travel. This improvement would tie in with that and also the Penyffordd Hub (train station).

Cllr Bestwick requested that Anthony Stanford attends the next council meeting.

The Chairman thanked JW for her time and the information provided.

RESOLVED: Anthony Stanford will be invited to the November council meeting.

**JW left the meeting at 7pm

104. To receive and approve the Minutes of the Ordinary meeting held on 8th September 2021

RESOLVED: these were approved as a correct record and in accordance with guidance from the Internal Auditor will be formally signed by the Chairman by way of an electronic signature.

105. To review and report on any Matters Arising from the previous meetings.

Min 77 a)A response to the public question has been prepared and is included under item 10.

Min 77 b) Wickstead have agreed to undertake the repairs. The play area will remain closed for a further couple of weeks to allow the soil/turf to knit together.

Min 79 c) Responses received from Redrow and Mark Tami re: Redrow working practise and shared with members.

Min 81 Cllr Williams wished to state that he did abstain from the vote and had not at the time requested it to be recorded. He asked for this to be recorded and of his frustration with the whole situation.

Min 83 e) Redrow responded that after reviewing and due to health and safety risks they require footpath 8 to be closed for a further 6 months. FCC responded that after a site visit there still remains a health and safety risk and all correspondence has been shared with the application to Welsh Government who will make the final decision.

Min 85 Hanson responded advising that they now have a monitoring station and have consulted with the council for a preferred location. Cllr Wakelam reported that at the latest Liaison Meeting it has been agreed that it will be installed at the Bowling Club due to power supply, security and sufficient open space. It is anticipated to be installed early November.

Min 90 Cllr Williams was not present when this item was discussed and expressed disappointment at the council's decision.

Min 95 The Youth Rep vacancy has been advertised and as yet no applications have been received. Closing date is 29th Oct.

Min 100 Items had been requested by Cllr Ransome and in consultation with her it has been agreed to defer till November: Community Engagement and Consideration for the appointment of a Village Groundsman.

106. Public Questions

Mr Tunnicliffe - Penyffordd Lions FC had provided written communication and also gave an overview of the frustrations of the club regarding the reduction in provisions over the years. The club is growing and bringing in new young players. They are looking at forming a youth team.

The changing rooms and pitch at Ysgol Penyffordd is much appreciated and the Club have also invested time and money in these changing rooms. Main concern is to continue to invest money into facility without knowing what the ongoing costs would be e.g grass cutting, line marking, water electric. Should the team be promoted in the league they would need to ensure pitch has permanent hard standing, barriers and dug out. There is a risk of losing a team altogether if a permanent home isn't established which will impact on wellbeing, antisocial behaviour and community engagement.

The Chair offered to organise a meeting with the Headteacher and Mr Tunnicliffe.

Mr Tunnicliffe expressed the urgency to form the Management Committee.

**7.25pm Mr Tunnicliffe left the meeting.

107. Planning Applications

a) To report and consider the following planning applications received from Flintshire County Council:

- i. [Ref: 063204](#). Application for removal of condition 2 upon planning permission reference 72/51. Whitewell Farm Chester Road, Penymynydd. **Objection on the grounds on consistency (in relation to 062780).**
 - ***The house is surrounded by high quality agricultural land, farming is no longer a profitable business, alternative use needs to be found where the occupier can be located on site as the dwelling was originally designed and approved for.***
 - ***If the house is to have its link to the agricultural commitment removed, should the land be made into a viable agricultural business, it may be vulnerable to a need for an additional 'farm workers dwelling' in the open countryside.***
 - ***With no 'farm workers dwelling' on site, the prospects of rebuilding an important farming business in this location would be severely handicapped.***

RESOLVED: the above comments will be submitted to Flintshire County Council.

b) The following Notifications of Planning Decisions made by Flintshire County Council were received:

- i. [Ref: 063198](#). Demolition of split level kitchen extension and replacement with at level kitchen/lounge/diner extension. Trellis, Wrexham Road, Penyffordd. **Approved**

c) Notification of Appeal Planning Ref: 060319. Appeal Reference Number: APP/A6835/A/19/3240671.

Proposal: Outline application for residential development. Location: Land East Of Vounog Hill, Penyffordd. The appeal will be held virtually on **2 November 2021 at 10:00** and is scheduled to run for 2 days.

RESOLVED: Cllr Wakelam will co-ordinate a meeting with Cllrs Williams, Ransome, Ibbotson, and Hinds to prepare the councils response. Cllr Williams make representation on behalf of the council.

108. **Welcome the Newly elected County Councillor and to Receive the Monthly County Councillors Reports**

The Chair congratulated Cllr Ibbotson on his recent successful election as County Councillor. Cllr Ibbotson wished to thank the other candidates and to say well done on their campaign. He has attended a number of meetings with Senior Officers in the last week and has raised a number of issues.

109. **Deferment of Projects**

The council is very active at the moment with a number of major projects. This is due to delays with completing some and ambitions to start new. In agreement with the Chair & Vice Chair, it was agreed to propose to review all current projects to ascertain what is priority to complete and what could be deferred for a couple of months to assist with the timings of meetings and to ensure each item has sufficient time for discussion and to ensure that each project has the councils full attention.

**7.55pm Cllr Blackman arrived.

All members gave their preferred two options to defer.

RESOLVED: The Community Hub can now be removed from the agenda and will be reported as and when needed. The Millstone Skate Ramps will be deferred and revisited in January 2022 and progress on the Memorial Garden will continue by the Environment Working Group and will be brought to the council as and when required.

110. **Play Areas**

a) West View

- i. Costings for the supply and installation of a CCTV camera was provided at approx. £7800, this is due to the requirement of a power supply and column. The option of a temporary CCTV does not seem viable due to the lack of power supply within the play area.
It was considered that evidence/data should be obtained from the police as to the number of ASB incidents and reports before the council commit to the above.

- ii. Due to a number of complaints regarding the improvements a draft survey was presented to the council to consider issuing to the neighbouring residents.

- iii. Following the public questions submitted last month, the clerk circulated the responses received from FCC and advised these will now be shared with the resident.

- b) Melwood –Cllr Bestwick reported that communication has been had with the contractor due to the potential cost increase relating to the access issues, materials and availability of installers, all of which has been challenged. He and Cllr Williams have been working with HAGS to resolve the access issues with the possibility of using the old school site as a compound. They have also put them in touch with Brian Davies Ltd as an installer. Cllr Wakelam advised that Hanson again have offered to provide stone materials free of charge. Potential increase in the region of £2,500. Installation estimated early January 2022.
Costing has also been obtained for a CCTV camera at this site - £2200.

- c) Dobshill – FCC are still making enquiries regarding the installation of the gate.

RESOLVED:

- a) i) The play area and ASB will be monitored over the next few months and the council will then assess the data to enable a decision as to whether the investment of a CCTV camera is required.
ii) Cllr Bestwick and the Clerk will finalise the survey which will then be hand delivered to all residents of the estate. The data will then be reviewed and considered by the council.
iii) the response to the public questions will be sent to the resident.

- b) The report was received and noted. Cllr Bestwick will continue to work with HAGS and report back to the council.

111. **Millstone Play Area**

RESOLVED: As per Minute 109 this item has been deferred and will be revisited in January 2022.

112. **Environment Working Group**

- a) There has been no meeting of the Working Group.

- b) Memorial Garden and Planning Application – planning approval notification has been received.
- c) West View (Play Area) - Wildlife Garden – The Woodland Management Plan, Tree Condition Assessment & Recommendations has been completed. Cllr Bestwick advised they have met with the community management company who are preparing a 1 year Management Proposal which will be submitted at the November meeting.
- d) Community Woodland Grant – nothing to report.

RESOLVED:

- b) As per previous agreement the council will make enquiries with FCC regarding a 99yr lease.
- c) The report was received and noted.

113. Community Facilities

- a) Youth Club (Community Hwb) – Update received from Sally Richards: FLVC have advised the Stage 3 work might take a little longer than normal due to legal agreements with FCC and the Scout. They have appointed a solicitor and are discussing the options of a short term lease agreement so that they can take control of the building in the short term while the capital responsibility stays with FCC. They have set up a Community Interest Company and are in the process of setting up a bank account.

They have had initial conversations with funders such as the Welsh Government and The National Lottery who are keen to see they are working with the Community. In order to assist with communicating with residents they wish to launch an official website and are requesting to call on some funding from the Community Council to pay for this, estimated approx. £100.

- b) Community Changing Rooms/Portacabins
 - i. The electric connection should be undertaken by the end of this week and the water & sewer connection will be within the next few weeks.
 - ii. The council need to co-ordinate the formation of the Management Committee and considered that this should be opened up to all members of the community.
- c) Old School Site – nothing further to report.

RESOLVED:

- a) The council approved to support the financial request for the website. Payment will be made once the official bank account has been opened.
- b) All members will be emailed to ascertain who wishes to sit on the Management Committee, with a request reply within 1 week, and it will also be advertised to the local community.

114. Hanson Cement

Cllrs Wakelam & Priddin attend the Liaison Committee meeting on Monday and reported that Hanson are doing a lot of work following 42 complaints they received in July due to noise, water and dust. The dust issue and one of the noise issues has been resolved and they are working on the remaining noise issue. They are also working through the Compliance Assessment Report from Natural Resources Wales.

Cllr Ibbotson advised that David Quick confirmed that the data collated from the Air Monitoring System will be shared with members of the Liaison Committee, this information will provide evidence as to whether there is a need to request a further health study.

RESOLVED: the request for a health study will be deferred at this time until data is collated and shared from the Air Monitoring System.

115. Access to Meetings

The equipment has been ordered and as approved by the Chair & Vice and additional speaker was purchased. Testing of the equipment has not yet been undertaken. The council will need to produce their own specific coronavirus risk assessment and take reasonable measures to minimise exposure to, and the spread of, coronavirus. This will include the likes of; wearing of masks for the duration of the meeting, social distancing, doors or windows open for ventilation, contact details of all attendees and obviously sanitization.

Following further scrutiny of the Local Government & Elections (Wales) Act, it has amended the location of meetings and removed the prohibition of holding meetings in a licensed premises and now reads: *26[F42(1) Meetings of the community council and its committees and sub-committees are to be held at such place, either*

within or outside the council's area, as the council may direct. Due to the requirement of social distancing, the committee room of the WMI does not allow for enough space and alternative venues need to be considered. The British Legion function room was considered if it is able to offer the provisions needed to host a hybrid meeting.

RESOLVED: Cllr Blackman will make enquiries to the provisions available and report back to the Clerk.

116. **Community Place Plan**

A copy of the Meeting Notes from 22nd September were circulated to all members. The actions which the council needs to agree are:

- i. Issue/launch two questions – ‘Name three things which are good in the village?’ which needs to be protected and ‘Name three things which can be done/or made better?’

This will be promoted by way of:

- Facebook - this can be a post on social media and the comments thread used as the evidence
- Website – an online form
- Noticeboards
- Paper copies in local shops/business – with details of where they can be dropped off
- Cllrs approaching local groups and organisations and
- Cllrs being out and about speaking to residents

- ii. End date of this survey needs to be agreed by council and agree a date of the next Place Plan meeting.

RESOLVED: the above was approved and will be launched as soon as possible with an end date of 31 December 2021. Cllrs Wakelam & Ransome will co-ordinate distribution in local shops/businesses and Cllr Ibbotson will co-ordinate the matrix for delivering to all homes.

117. **Consultations**

- a) FCC [Statutory Consultation – Active Travel Network Map draft](#). Comments by 1st November 2021.
- b) FCC [Safer Routes in the Communities \(Hope\)](#). Comments by 1st November 2021.

RESOLVED:

- a) Members will respond to this consultation individually and not formal council response will be submitted.
- b) The council has great concerns that the pathway linking Penyffordd to Hope will have implications on the possibility of school transport being withdrawn by FCC in the future and therefore will be submitting an objection. It will also be stated that the councils preferred pathway improvements would be from Penyffordd to Broughton.

118. **Speeding Issues**

- a) Change of Speed Limit – Cllr Bestwick reported no further update and reinforced the request for Anthony Stanford to attend the November meeting.
- b) Lee Shone has confirmed that Vounog has been passed to Go-Safe and they have allocated this as a ‘live site’. Members confirmed they have not witnessed the Go-Safe in attendance as yet. LS is still awaiting details regarding Rhos Road, Corwen Road and Chester Road which he will follow up.

RESOLVED:

- a) As per Minute 103, Anthony Stanford will be invited to attend the November meeting.
- b) The report was received and noted.

119. **Anti Social Behaviour**

Cllr Ransome reported that a meeting between the council, police, FCC Youth Services and Hope Community Council has been arranged for Monday 18th October @ 4pm to discuss anti social behaviours within our communities with particular regard to the increase in use of nitrous oxide.

120. **Operation London Bridge**

This agenda item was deferred till November.

121. **External Audit of Accounts for the Year Ended 31 March 2021**

RESOLVED: The external audit has not been received, however, in accordance with Regulation 15(5) of the Accounts and Audit (Wales) Regulations 2014 (as amended) the council are required to publish the audited

accounts for the year ended 31 March 2021 by 30 September 2021. The necessary Notice has been displayed on the website and noticeboards and a copy of the uncertified annual return is available on the website.

122. **Christmas Lighting**

RESOLVED: the council approved to purchase 2x 10ft Christmas trees and an additional 6/7 lights which will be installed on Hawarden Road/ Vounog as a continuation of the existing lights.

123. **Half Year Budget Review**

- a) The Clerk provided the Council with copies of the quarterly summary, budget monitoring report and bank reconciliation (appendix A). These documents were reviewed and no concerns were raised.
- b) In order to meet the requirements of the financial regulations and internet banking, it is necessary for a programme of regular checks of standing data with suppliers to be followed. In accordance with advice from the Internal Auditor, this can be done electronically.

RESOLVED:

- a) the Council approved the above which was authorised by a member of the Council other than the Chairman.
- b) Cllr Wakelam will make a selection of invoices and the Clerk will provide copies of invoices and payment receipts to be certified as correct.

124. **Annual Grant Applications 2021/22**

RESOLVED: The Annual Grant posters will be advertised on the noticeboards, facebook and website. The application forms will be available on the website and from the Clerk. The closing date for all applications will be Friday 5th November 2021.

125. **Remembrance Day**

Cllr Ransome reported that the WMI will hold a silence on Thursday 11th November at 11.00am followed for a coffee morning to raise funds for the Poppy Appeal. Sunday 14th November there will be a parade and service held in the WMI at 2.00pm.

A proposal for the poppy wall too be displayed at the WMI for this year with a large poppy to be added to the clock and black ribbons around the base of the clock where residents can add their own poppy.

10.00pm the Clerk reported that in accordance with the Standing Orders the time limit of the meeting had been reached and the council would need to consider suspending Standing Order (3w). **RESOLVED: the council approved to suspend SO (3w) to allow the meeting to continue.*

RESOLVED: the council agreed that the poppy wall for this year will displayed at the War Memorial Institute, with a large poppy to be added to the clock and black ribbons around the base of the clock where residents can add their own poppy.

126. **Bank Balances and Accounts for Payment**

Accounting and payment information as at 13th October 2021.

Bank Balances	Current £24,393.33	Deposit £149,643.42	Play Area £9,797.70
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Bank Transfers

23/09/2021	Deposit Acc	to Current Acc	£10,000.00
13/10/2021	Deposit Acc	to Current Acc	£10,000.00

Unpresented Cheques/Payments

Cancelled	Poppy Appeal	Poppy Wreath 2019	£50.00
Cancelled	Poppy Appeal	Poppy Wreath 2020	£50.00

Accounts for Payment

<u>Payee</u>	<u>Details</u>	<u>Amount</u>
Planning Aid Wales	Training - Cllr P Ransome	£30.00
Scottish Power (SP Manweb)	Abbotts Lane Changing Rooms - Electricity Connection	£2,924.38
Mr D Williams	Meadow Rise Bench & Tree Stakes	£389.89
Mrs S Hughes	IT Equipment for Hybrid Meetings	£445.48

Shields Arboricultural Consultancy	Tree Condition and Woodland Management - West view	£650.00
Flintshire County Council	Summer Playscheme (4 weeks)	£1,905.20
Mrs S Hughes	Stationery, Travel, General Admin etc	£28.88
Mr G Davies	Bin Bags	£2.49
Staffing Cost	Sep-21	£2,350.54
AVOW	Payroll Charges July - Sept	£48.75
Pat Ransome	Reimbursement - Hi Viz Jackets - Litter Pick	£32.96
Poppy Appeal	Chq for 2019 & 2020 returned. Re raised with this years contribution	£150.00

RESOLVED:

The above accounts be approved and will be processed for payment. In usual times the payment schedule would be formally signed by the Chairman of Finance and/or the Chairman of the Council and countersigned by two bank signatories, however, in accordance with guidance from the Internal Auditor as the Accounts for Payments are approved at the meeting and itemised within the minutes this will be accepted during the constraints of virtual meetings.

127. Correspondence

The following correspondence was received and noted.

- OVW & Planning Aid Wales Training & Events.
- Welsh Government Consultation on 20mph speed limit on restricted roads across Wales. Comments by 1st October. Emailed to members and shared on the website and facebook – 15.9.21.
- 50+ Action Group Newsletter.
- Community Chest Funding (FLVC). Emailed to members and shared on the website and facebook – 16.9.21.
- WBRU Newsletter.
- IRPW – Draft Report. This will be included on the November agenda.
- FCC - from 1st November 2021 they will be introducing a separate household collection service for Absorbent Hygiene Product (AHP) waste. Emailed to members and shared on the website and facebook – 4.10.2021
- OVW/Welsh Government – Councillor Smart Survey. Circulated to all members and requested their support in completing 05.10.2021.
- OVW/FCC – Re: Active Travel Engagement Group. Circulated to all members 5.10.2021.
- FCC Standards Committee - Joint Meeting with T&CC on 1st November. Members to forward any topics to include on along with confirmation if they will be attending no later than Wednesday 20th October.
- Hanson Liaison Committee meeting – 11th October @ 6.00pm
- OVW, SLCC & Welsh Government – Pilot of T&CC Self Evaluation Toolkit.
- Public Services Ombudsman for Wales – open consultation on Proposed Guidance on ‘Principles of Good Administration’ and ‘Good records Management’.
- Police Update.
- SLCC – Unions have been unable to settle the 2021/22 pay agreement and it is unlikely to be settled before the end of the year. Any agreement will be backdated to April 2021.

128. Members Items/Future Agenda Items

- The Chair wished to express thanks to Cllr Ransom, Wakelam and Ibbotson for another very successful Community Litter Pick held on Saturday 9th October.
- The Clerk informed members that Zoom will require a system update from 1st November.

The meeting commenced at 6.30pm and closed at 10.15pm

Chair.....10th November 2021

Penyffordd Community Council - Summary Accounts			
2021 - 22 Financial Year			
Income			
	Actual	Anticipated	Difference
Precept	67,159.33	100,739.00	-33,579.67
Bank Interest	6.59	13.00	-6.41
Refunds/Other	2,491.46	0.00	2,491.46
Grants/Funds(Play Area)	13,000.00	0.00	13,000.00
Sponsor a Tree	420.00	0.00	420.00
VAT Refund	32,100.44	32,100.44	0.00
Total	115,177.82	132,852.44	-17,674.62

Expenditure

	Actual	Agreed Spend	Balance
Parks & Open Spaces	44,969.66	133,434.00	88,464.34
General Admin etc	4,046.29	17,180.00	13,133.71
Office Costs	881.49	1,210.00	328.51
Staffing Costs (wages, hmrc, pension)	14,403.61	30,528.00	16,124.39
Street Lighting (inc Christmas Lights)	22,081.73	51,264.23	29,182.50
Highways & Footpaths	29.88	2,450.00	2,420.12
Grants	0.00	5,873.00	5,873.00
Investing in Youth	0.00	5,000.00	5,000.00
Provision of Balances	2,236.78	5,100.00	2,863.22
Community Buildings	5,415.84	24,133.06	18,717.22
Community Improvements	595.00	5,000.00	4,405.00
S106 Money	0.00	7,000.00	7,000.00
Total	94,660.28	288,172.29	193,512.01

Note: the above agreed spend includes all the reserved funds carried over (details on budget summary)

Current Summary

Balance c/f as at 31 March 2021	163,216.91
(+)Income Receipts for 2021/22	115,177.82
(-)Total Expenditure for 2021/22	94,660.28
Gross Balance as at 30 Sept 2021	183,734.45
Current	£14,293.33
Deposit	£159,643.42
Millstone Play Area	£9,797.70
Reserved - Street Lighting from 2015-2021	32,314.23
Reserved - Melwood Close Play Area Improvements	35,000.00
Reserved - Millstone Play Area Improvements	9,797.70
Reserved - Best Kept Prize Money (Meadow Rise)	0.00
Reserved - Portacabin (Comm Facility) which will be reclaimed vat	133.06
Reserved - Sponsor a Tree payments	930.00
Reserved for COVID 19 Support Fund	58.00
Reserved - National Loto Grant - Millstone Skate Ramps	9,999.00
Reserved - 2019/20 Match Funding (West View or Dobshill)	0.00
Net Balance as at 30 Sept 2021	105,501.460
VAT Costs for 2021/22 Financial Year	8,678.69

Penyffordd Community Council		Budget Summary 2021/22		
Details of Expenditure	Budget for 2021/22	Current Spend to Date GROSS	Available to Spend to Date	
Parks & Open Spaces				
Gardening Maintenance	£1,000.00	£0.00	£1,000.00	
Play Leadership	£2,200.00	£0.00	£2,200.00	Invoice due
Dobshill Rent	£5.00	£5.00	£0.00	
Bus Shelter Repairs	£250.00	£0.00	£250.00	
Playing Fields	£5,000.00	£0.00	£5,000.00	
<i>(£35,000 held in reserves - Melwood Play Area)</i>	£35,000.00	£17,938.80	£17,061.20	Order placed, payment expected next quarter
<i>(£20,000 held in reserves - West View or Dobshill)</i>	£20,000.00	£23,196.84	-£3,196.84	Project complete, VAT to be reclaimed for overspend
Bulbs/Shrubs <i>(inc £930 Sponsor A Tree reserves)</i>	£1,330.00	£861.08	£468.92	
Seat/ Memorial Garden(clock)	£21,500.00	£730.00	£20,770.00	Project not started, waiting on planning approval
Litter Receptacles/equipment	£150.00	£14.94	£135.06	
Millstone Play Area	£5,000.00	£0.00	£5,000.00	
<i>(inc £9797.70 held in reserves)</i>				
CCTV	£500.00	£0.00	£500.00	
Environmental Improvements	£4,000.00	£1,503.00	£2,497.00	
Skate Ramps	£34,999.00	£720.00		Research in project ongoing
<i>(inc £9999.99 Loto Grant held in reserves)</i>				
Old School Garden/West View Wildlife Garden **NEW	£2,500.00	£0.00	£2,500.00	
Staff, Admin & Office Costs				
Staffing Costs				
Wages, (inc Employee Pension) HMRC & NI	£23,928.00	£12,252.16	£11,675.84	
Payroll	£350.00	£83.75	£266.25	
Employer Pension	£4,500.00	£1,247.83	£3,252.17	
Clerks Expenses - Home Allowance & Travel	£1,750.00	£819.87	£930.13	
Office Costs				
Postage	£70.00	£53.55	£16.45	
Stationery	£300.00	£128.34	£171.66	
Office Machinery	£150.00	£0.00	£150.00	
IT Services & DPO Services	£690.00	£728.38	-£38.38	
General Administration				
Insurance	£1,800.00	£1,728.93	£71.07	
Civic Service	£250.00	£0.00	£250.00	
Audit Fee	£600.00	£277.20	£322.80	Waiting on external audit invoice
Chairmans Name Board	£150.00	£0.00	£150.00	Work undertaken FOC
Elections	£4,000.00	£0.00	£4,000.00	waiting on invoice
Clock Tower	£500.00	£321.60	£178.40	
Annual Subscriptions	£880.00	£894.00	-£14.00	
Training	£1,500.00	£278.00	£1,222.00	
Website	£500.00	£0.00	£500.00	Invoice due 4th quarter
Members Allowance	£5,000.00	£176.78	£4,823.22	Payments made 4th quarter
Newsletter	£500.00	£341.00	£159.00	
Community Awards	£400.00	£0.00	£400.00	Unsure if this will be utilised this yr
Council Email Accounts	£1,100.00	£1,134.00	-£34.00	
Street Lighting				
Electrical Supply	£450.00	£204.63	£245.37	
Electrical Testing	£500.00	£0.00	£500.00	
Repairs & Maintenance	£42,314.23	£21,877.10	£20,437.13	Further upgrades will be doen by yr end
<i>(Incs £32314.23 held in reserves)</i>				
Christmas Tree/ Lighting	£8,000.00	£0.00	£8,000.00	Invoice due 4th quarter
Highways and Footpaths				
Salt Bins	£200.00	£0.00	£200.00	
Noticeboards	£250.00	£0.00	£250.00	
Footpaths	£2,000.00	£29.88	£1,970.12	
Grants/Donations				
Grants <i>(inc £58 Covid reserves)</i>	£5,573.00	£0.00	£5,573.00	Payments made 3rd quarter
CAB	£300.00	£0.00	£300.00	Payment made 3rd quarter
Investing in Youth	£5,000.00	£0.00	£5,000.00	
Community Buildings				
Community Centre -Youth Club (contingency liability)	£15,000.00	£0.00	£15,000.00	Waiting on the final process of CAT
Pyf War Memorial Institute	£4,000.00	£0.00	£4,000.00	Potentially made 3rd quarter
Community Changing Rooms <i>(inc £133.06 reserves)</i>	£5,133.06	£5,415.84	-£282.78	A refund of £2491.46 was received
Community Improvements	£5,000.00	£595.00	£4,405.00	
Provision of balance	£5,100.00	£1,102.78	£3,997.22	NHS Thank you Day/MR bench/IT equipment for hybrid meetings
<i>(inc £100 held in reserve Meadow Rise - BKCC)</i>				
S106 Money				
Youth Club - Survey	£7,000.00	£0.00	£7,000.00	
	£288,172.29	£94,680.28	£193,512.01	

