

PENYFFORDD COMMUNITY COUNCIL

Minutes of the (Zoom) Virtual Meeting held on Wednesday 9th December 2020

Present by Video: Councillors Mr R Bestwick (Chairman), Mr M Rothero, Mr J Priddin, Ms C Hinds, Mrs P Ransome, Mr D Walker, Mr P Blackman and Mr R Wakelam

Also Present Mrs S Hughes, Clerk & RFO to the Council

The Chair wished to pay respect to the late Cllr Margaret Jones who had been a longstanding resident and Councillor who will be sadly missed. The Council held 1 minute's silence.

132. **Apologies**

Apologies were received from Cllr D Williams.

133. **To receive any Declarations of Interest – Members Code of Conduct**

There were no Declarations of Interest received.

134. **To receive and approve the Minutes of the Ordinary meetings held on 11th November 2020**

RESOLVED: these were approved as a correct record and will be formally signed by the Chairman at the first face to face meeting of the council.

135. **To review and report on any Matters Arising from previous meetings.**

Min 112 (78) - The cost for the council to have the Christmas lights switched on in conjunction with the community Christmas Light Switch Light originally quoted at £200 was waived by the contractor.

Min 112(86) – Cllr Ransome asked whether there was any update from the Co-op regarding CCTV. The Clerk advised she has not received any further information although Cllr Williams had instigated the enquiry. The Clerk did advise that the replacement CCTV camera at the Millstone is significantly more advanced than the previous one, with higher definition, motion movement and infrared.

Min 112(107) – The meeting with the Minister and Deputy Minister for Housing and Local Government Meeting with Jack Sargeant MS has yet again been cancelled. The Minister has now cancelled this meeting four times all of which has been cancelled at short notice.

RESOLVED: the council will write to the Julie James MS to express the council's extreme disappointment that the elected members are being so easily dismissed. This gives a good indication of where Community Councils fit in their priorities.

Min 113 – Lee Shone FCC Transportation has advised that they having been working through a back log of speed surveys due to the firebreak. It is hoped that the survey will be undertaken either next week or the beginning of January. Surveys are not undertaken during school holidays.

Min 121 - A claim has been submitted to Zurich Insurance and a replacement CCTV camera is on order and should be installed w/c 7th December.

Min 125 - The defibrillator at the Bowling Club has now been included on the council's insurance. The defibrillator located at the WMI is included on their insurance.

Jessica Satchwell has advised that the owners of the new Dobshill garage have confirmed the defibrillator can be installed there once developed.

It was reported that the defibrillator signage at Abotts Lane needs to be updated with details of the nearest defib being the Bowling Club.

RESOLVED: Cllr Wakelam and the Clerk will review the signage and update.

Min 126 - Due to covid the Clerk has taken this opportunity to communicate to all organisations successful in receiving a grant and the payments will be made via bacs rather than cheque.

Min 131 - The Chair asked whether the street light repairs had been undertaken at Bilberry Close. The Clerk advised that FCC took action within a matter of days and is now resolved.

136. Public Questions

The council received two public questions via email since the last meeting:

- a) An issue with the Spar Post Office being closed a number of times during this year. The Clerk and Cllr Williams have responded to the resident who has now raised this directly with Spar. The Clerk asked whether anyone else has received any complaints regarding the post office being closed? Cllr Rothero advised he had experience this on one occasion. No other reports or complaints received.
- b) An email from a resident questioning the council's decision and cost involved with the community Christmas light switch on. The Clerk has provided a response and as mentioned above the cost that would have been incurred have actually been waived by Mega Electrical.

RESOLVED: the above was received and noted.

137. Planning Applications

- a) To report and consider the following planning applications received from Flintshire County Council:

- i. [Ref: 061798](#). Erection of ground floor extensions to side and rear, and part garage conversion. 5 Cromwell Close, Penyffordd.
- ii. [Ref: 061962](#). Side and rear extension. 5 Wats Road, Penyffordd.
- iii. [Ref: 062093](#). Side and rear extension. 7 Wats Road, Penyffordd.
- iv. [Ref:061976](#). Proposed Two Storey Side Extension and Single Storey Rear Extension. Clovelly, 121 Penymynydd Road, Penymynydd.
The Council has no objection to all of the above applications, but request any concerns of local residents be forwarded to them for consideration. The council reserves the right to make further comments should any issues or concerns be raised. Provided the proposal does not negatively impact on neighbours or local environment, streetscene etc and complies with all relevant policy, they will be happy for a delegated decision.
- v. [Ref: 061981](#). Application for removal or variation of a condition following grant of planning permission. (Application Ref: 057396). Land at (North of) Rhos Road, Penyffordd. ***Concerns regarding the ground levels of the site and impact on neighbouring properties. The council will request site level plan and a site meeting with the planning officer. Cllr Walker will liaise with the resident.***
- vi. [Ref: 061971](#). Change of Use of a detached garage into a dog grooming salon. Elder, Penymynydd Road, Penymynydd. ***Concerns regarding parking facilities and access.***

RESOLVED: the above comments will be submitted to Flintshire County Council.

- b) To report on the Notifications of Planning Decisions made by Flintshire County Council:

- i. Ref: 061182. Demolition of a pair of 2 storey semi-detached dwellings replaced by a new 2 storey 4 bed dwelling. Crown Cottages, Penymynydd Road, Penymynydd. ***Approved***
 - ii. Ref: 061453. Application for the approval of details reserved by condition no. 3 (Noise Impact Assessment) attached to Planning Permission Ref. 061070. Land Adjoining Millstone Inn, Hawarden Road, Penyffordd. ***Approved***
 - iii. Ref: 061853. Proposed Ground Floor Porch Extension & Internal Alterations. 15 Well House Drive, Penymynydd. ***Approved***
- c) Vounog Hill – nothing further to report.
Rhos Road – a new planning application received as noted above.
Redrow – undertaking drainage works at the old school site.

138. To Receive the Monthly County Councillors Report

Cty Cllr Hinds provided a report which included:

Streetscene - reports of some residents having missed bins collected. She asked for understanding as they have employees off with covid and also some have lost loved ones, which leaves the Authority understaffed.

Cycle route from Mold to Broughton - FCC seek to facilitate the integration of all modes of transport (walking, cycling, bus and rail) in order to enhance access to employment and services, improve connectivity between communities and key destinations whilst minimising the impact on the environment. The proposal will link the communities of Mold, Buckley, Penyffordd, Broughton, Saltney and Sandycroft, whilst also providing links into existing railway stations at Buckley and Penyffordd and major centres of employment. This is for funding under the WG Active Travel fund for 20/21 financial year.

LDP - There are positive steps as the LDP has gone through its first stage and the next stage is in February.

Social Services – There have been two accolades; NEWCIS for 'Bridging the Gap' and Social Services for providing for more than 250 people with learning disabilities. The project helps people learn new skills, develop to be independent and make social connections and friendships. It also works with a supported living programme to help the people it supports, their parents and carers to access respite services.

Local - Thank you to all those who have raised funds and thought of all sorts of events to help the community. A welcome to all our new residents and wishes all a good as Christmas and New Year.

Cty Cllr Williams provided a report which included:

North Wales Growth Deal - Flintshire County Council voted last month to be part of the North Wales Growth plan that involves investment and potential for wider support for all of North Wales that included Flintshire, Wrexham, Denbighshire, Conway, Gwynedd and Anglesey. The intention is to create a more collaborative way of working with the intention of increasing the value of the economy for the area from between £13.6bn in 2016 to £26bn by 2035.

Well Fed at home service. Statement from 'The Well-Fed Team' - Well-Fed is an enterprise/partnership set up between Flintshire County Council, ClwydAlyn and Can Cook. Well-Fed has been established to provide good, fresh, convenient food. This is a service offering fresh, affordable, nutritious meals, as well as everyday staple items, delivered door to door.

They are offering a choice of fresh ready meals, slow cooker bags and easy-to-follow recipes that can be cooked from scratch. They also offer tasty 'fake away's' for a healthier weekend treat!

Their competitively priced food box enables families and individuals to Cook Easy by following recipe cards which accompany each meal. You can also top up on everyday essential items by adding one of the staple packs to your order and/or one of the fresh fruit bags to ensure you're getting a daily dose of 5-a day. Whatever your preference they offer the flexibility for you to choose what suits you best. If you would like more information on the meals and service they offer please email fooddelivery@flintshire.gov.uk or call 01352 702121.

School Transport - The transport to Castell Alun situation that is splitting the village is still being contested, and hopefully will be backed by residents who also need to be vocal about this.

139. Councillor Vacancies and By-Election

- a) Two vacancies have arisen due to the sad passing of Cllr Margaret Jones and the resignation of Cllr Alan Wight.

The council are required to formally advertise that these vacancies have arisen and the clerk has prepared the Notice which will be displayed and forwarded to FCC Elections.

- 10th December - Advertise that the above Vacancies have arisen. Residents then have 14 days to write to FCC to request an election.

- 13th January - Report whether an election was requested or not. Should an election have been requested, the election would be held at the same time as the other current vacancies. If no election is requested the council would have to advertise for Co-option.

As with the other vacancies, residents will be required to request for an election for these vacancies otherwise the council will have to co-opt.

- b) The election timetable has now been confirmed by FCC as Thursday 25th February 2021.

Publish Notice of Election	Close of nominations	Postal Vote Issue
21 Jan	29 Jan	11 Feb

The council has been asked whether they wish to issue Polling Card Letters – The estimated cost is £0.395 per mailing, therefore $3594 \times 0.395 = £1419.63$.

RESOLVED:

- The Vacancy Notice will be advertised and FCC informed of the two vacancies.
- The council will request FCC to issue polling card letters to electors.

140. **Environment Working Group**

- To receive the minutes from the meeting held on 1st December 2020 and the notes from the site meeting held on 2nd December regarding West View play area.

Memorial Green – quotes are being obtained.

Circular Walks – the new leaflets are in the process of being designed and hoped to be launched in the new year. The name of the 4th walking route is yet to be determined. FCC have commenced installation of the way markers.

Cllr Blackman raised concern that the access from the stile on Vounog Hill is in darkness and would benefit from some lighting for safety purpose. Cllr Bestwick will liaise with FCC.

RESOLVED: the report was received and noted. Cllr Bestwick will raise the concern of lighting on the stile access on the Vounog Hill.

- Millstone Skate Ramps – Cllr Bestwick reported that he has been making investigation into an alternative ramp facility, images shared, and to reduce the noise from the existing ramps, a concrete skate ramp is proposed. From initial discussions with skate park suppliers, and clerks of councils that have concrete skateparks, the cost is in the region of £75k. Funding to complete this work is being investigated, options include a combination of the following, Contribution from PCC annual budget, loans from the Public Works Loan Board, match funding with FCC, grants from the Corey Trust.

Cllr Blackman welcomed the proposals which will be more inclusive for less abled users.

RESOLVED: the report was received and noted. Quotes and designs will be obtained for submission to the council.

- It was reported that FCC have installed a new gate and fencing at Meadow Rise. Cllrs Williams and Hinds have been liaising with residents and a memorial bench seems to be the favourite choice, however, the cost of the bench would be significantly more than the £100 prize money.

RESOLVED: Cllr Hinds will liaise with the residents.

141. **License for Access – Land at rear of West View**

FCC have now prepared a License for Access in order to proceed asap and take advantage of the Keep Wales Tidy Wildlife Grant. Keep Wales Tidy have approved an extension to the grant to allow the council to review and approve the License. A copy of the License was provided to all members to review. The council will then have protection of this land and be responsible to maintain.

A formal Lease (10 years) will be issued as soon as possible and the council will incur a fee of £500 from FCC with regard to this lease. FCC have requested written confirmation that the community council are in agreement to this fee.

RESOLVED: the council approved for the License for Access to be signed which will now be signed by two councillors and witnessed by the Clerk. The council also approved the £500 formal lease fee and will confirm the same in writing to FCC.

142. Play Areas

- a) Cllr Ransome reported that the Working Group attended a site meeting at West View play area with Richard Roberts (Aura). Input has also been received from local residents. They are looking into alternative wooden equipment to be focused for children of primary school age. Due to the location there will be height restrictions for the play equipment to ensure privacy of neighbouring properties. Cllr Ransome is in communication with a local provider and will be holding a further site meeting early in the new year.

It was proposed that with the enhanced improvements and equipment, the council will be looking to utilise the full budget of £20,000 which includes FCC Match Funding. FCC would make arrangements for the £10,000 to be transferred to the community council, and may request evidence of the spend.

RESOLVED: the Chair thanked Cllr Ransome. The date of the site meeting will be circulated once scheduled. The council supported utilising the full budget of £20,000.

143. Community Facilities

- a) Youth Club – Community Hwb. The consultant has been appointed for the Feasibility Study and should be complete by April.
- b) Community Changing Rooms/Portacabins. Unfortunately, as Cllr Williams was not able to attend the meeting the council did not have the information on the groundwork costings. Cllr Rothero advised he was aware from the school that work has been requested for pathways and access.

Cllr Blackman advised that once completed there will be a Management Committee which will include representatives from the council, school, school governors, Hiring and Lettings and any other interested parties.

RESOLVED: the council has previously agreed to finance the service works (electric & water) and groundworks but require the formal estimate before approving. The Chair advised that these are required as soon as possible and there should be no further delays.

- c) Old School Site - The council are aware that there has been work on site which is believed to be related to Redrow drainage. Cllr Hinds has attempted to request an update from FCC and will continue to pursue this.

RESOLVED: Cllr Hinds will continue to pursue FCC for an update.

144. Community Council Draft Estimates for 2021/22

The Council reviewed and considered the draft estimates for 2021/22 together with a report which detailed reasons of increases/decreases. The Chairman went through the budget heading individually where Councillors were invited to comment on the estimates before them and discuss any amendments which they would wish to be included in the final figures before considering approval of the final budget and the precept in January 2021.

The Clerk advised that the 2021/22 Precept letter has been received from FCC and they have advised that the current Tax Base of equivalent Band D properties has increased from 2012.19 to 2060.53.

RESOLVED: the Clerk will make any necessary adjustments to the draft budget and represent to the Council at the January meeting for approval and for submission of the 2021/22 precept.

145. **Welsh Government Consultations**

The Working Group Cllrs Bestwick, Ransome, Blackman, Hinds and Williams met to review and consider the below consultations and prepared a response. It was felt that these consultations were fully formed and was fait accompli. The proposed response includes a number of questions to be presented to Welsh Government.

- a) [Regulations to establish corporate joint committees](#)
- b) [Establishing Town and Country Planning \(Strategic Development Plan\) \(Wales\) Regulations 2021](#)

RESOLVED: the council fully supported the response which will be submitted to Welsh Government.

146. **A550/Wrexham Road – Resurfacing**

Item requested by Cllr Ransome due to complaints received regarding the surface condition of the road and the noise issues (from the exit of Vounog Hill towards Hope). Cllr Williams had provided information that this part of the highway assessment currently scores low. Ian Williams is looking at prospects of partial resurface to reduce noise.

RESOLVED: the council will write to FCC Highways.

147. **Corwen Road – Extension to Parking**

Item requested by Cllr Ransome who has been approached by residents of Corwen Way asking for the support of the council. Residents of Corwen Way have contacted Iwan Cale, Surveyor Flintshire County Council Capital Works to submit a request to extend the parking facilities by removing some of the grassed area in front of the properties, widening the road and adding parking bays. Cllr Hinds advised that as County Councillor she was aware of this and FCC currently have this in hand.

RESOLVED: the report was received and noted and is being dealt with by FCC.

148. **Covid19**

Cllr Ransome raised that whilst Team Red/Covid19 Volunteers are active with a number of initiatives, she questioned what support the council could offer?

A number of members raised the issue that the council are restricted to locate residents in need due to data protection. The council undertook a leaflet drop early into the lockdown that was not as well received as it was hoped to be. The council needs support from the community by bringing to their attention anyone they are aware of that requires support.

Cllr Hinds suggested a joint newsletter from the community council and county councillors.

Cllr Wakelam suggested the council should keep promoting staying safe, social distancing (including the large number of youths congregation within the community) and washing hands.

149. **Bank Balances and Accounts for Payment**

Bank Balances

Bank Balances as at 9th December 2020 – Current: £16,060.49 Deposit: £111,272.01 Play Area:£9,797.70

Bank Transfers	07/12/2020	Deposit Acc To Current Acc	£10,000.00
Payments Received	04/12/2020	HSBC – Interest	£3.32
Unpresented Cheques/Payments	102221	Poppy Appeal Poppy Wreath 2019	£50.00
	102222	Poppy Appeal Poppy Wreath 2020	£50.00

Accounts for Payment

Payee	Details	Amount
Defib World/London Hearts	Replacement Defib Pads - Bowling Club	£94.78
One Voice Wales	Training R Bestwick	£30.00
Audit Wales	2019/20 External Audit	£276.28
Flintshire County Council	Street light Repairs (4x invoices)	£454.04
Staffing Costs	Nov-20	£2,610.87
Mrs S Hughes	Stationery, General Admin etc & Santa for clock	£69.84
Mr G Davies	Bin Bags	£12.14
Pontblyddyn Cricket Club	Grant	£250.00
Penyffordd Tennis Club	Grant	£250.00
Penyffordd Beaver Scout Colony	Grant	£300.00
Penyffordd Bowling Club	Grant	£300.00
Penyffordd Brownies	Grant	£250.00
Friends of Penyffordd School	Grant	£300.00
Penyffordd Flower Club	Grant	£250.00
Penyffordd Scout Troop	Grant	£250.00
Penyffordd Parent & Toddler Group	Grant	£250.00
Citizens Advice (Flintshire)	Grant	£300.00
SLCC	The Clerks Manual 2019	£52.30

RESOLVED: The above accounts be approved and processed for payment. The list of accounts for payment will be signed by the Chairman of Council and/or the Chairman of Finance together with it being countersigned by two bank signatories at the first face to face meeting of the council.

150. Correspondence

The following correspondence was received and noted.

- OVW –Training Sessions
- Flintshire County Council Submission of LDP for Examination
- Letter regarding the Appropriate Sum under Section 137(4) (A) of the Local Government Act 1972 - Section 137 Expenditure Limit for 2021-22. The appropriate sum for the purposes of section 137(4) (a) of the Local Government Act 1972 (the 1972 Act) for Community & Town Councils in Wales for 2021-22 is £8.41.
- An update from Mr S Guy on the progress on the WMI Refurbishment.

151. Members Items/Future Agenda Items

- Cllr Priddin referred to the council's investment in youth provision and questioned what investment will be made for the older residents. It was commented that investment will be made at the old school site garden and there will also be a number of facilities available within the WMI and Youth Club once opened.
- Cllr Hinds reported that she has received requests from residents of the new Dobshill development for a 30mph limit on Chester Road which she has taken up with FCC.
- Cllr Ransome reported she has received complaints regarding access through the kissing gate on Chester Road. Cllr Bestwick advised that Ian Williams had previously agreed to replace this gate. Cllr Hinds will liaise with Ian Williams.

The meeting commenced at 6.30pm and closed at 9.15pm

Chair.....13th January 2021