

PENYFFORDD COMMUNITY COUNCIL

Minutes of the (Zoom) Virtual Meeting held on Wednesday 9th June 2021

Present by Video: Councillors Mr M Rothero (Chairman), Mr R Wakelam (Vice Chairman), Mr R Bestwick, Mr J Priddin, Mr D Walker, Mr P Blackman, Mrs P Ransome, Mr I Challinor and Mr A Ibbotson.

Absent: Miss Y Hewitt – Youth Representative

Also Present: Mrs S Hughes, Clerk & RFO to the Council

32. Apologies

Apologies were received from Cllrs Mr D Williams, Ms C Hinds, Mr T Evans and Mr S Saxon.

33. To receive any Declarations of Interest – Members Code of Conduct

Declarations of Interest were received from Cllrs Ransome and Blackman in relation to agenda item 6a(ii) (minute 16a(ii)). Members completed and provided the clerk with the appropriate form.

34. To receive and approve the Minutes of the AGM and Ordinary meetings held on 12th May 2021

RESOLVED: these were approved as a correct record and in accordance with guidance from the Internal Auditor will be formally signed by the Chairman by way of an electronic signature.

35. To review and report on any Matters Arising from the previous meetings.

Min 14 (217) – a meeting has been scheduled with Neil Hemmington & Jack Sargeant on 11th June 2021.

Min 14 (218/3) – chased Lee Shone for the speed survey results and to date have not received a response.

Min 16 – Cllr Ransome provided a report on the various support options from Planning Aid Wales.

Min 195(179) – FCC Housing have now confirmed approval to Cllr Williams for the installation of the bench at Meadow Rise.

RESOLVED: Cllr Williams and the Clerk will make the necessary purchase and arrangements.

36. Public Questions

There were two public questions received which related to agenda item 10b – Melwood Play Area.

37. Planning Applications

a) To report and consider the following planning applications received from Flintshire County Council:

- i. [Ref: 062930](#). Erection of rear ground floor extensions and a new entrance porch. 3 Silver Birch Way, Penyffordd. **Supported. The council requests that any concerns of local residents be forwarded to the council for consideration. The council reserves the right to make further comments should any issues or concerns be raised. Provided the proposal does not negatively impact on neighbours or local environment, streetscene etc and complies with all relevant policy, they will be happy for a delegated decision.**
- ii. [Ref: 062987](#). Siting of a mobile indian takeaway. War Memorial Institute, Chester Road, Penymynydd. **Supported on the condition that the unit remains in the location identified on the planning application and it is considered that some form of shield for the van should be created to improve appearance on site similar to which has been done for the recently installed storage container.**

RESOLVED: the above comments will be submitted to Flintshire County Council.

b) The following Notifications of Planning Decisions made by Flintshire County Council were received:

- i. [Ref: 062475](#). New porch and rear extension. 1 Pine Way, Penyffordd. **Approved**

- ii. [Ref: 062625](#). Erection of a single storey extension and porch. 6 Priory Close, Penyffordd. **Approved**
- iii. [Ref: 062643](#). Erection of a rear and front single extensions. 14 West View, Penyffordd. **Approved**

c) The council considered The Town And Country Planning Act 1990 - Section 247. The Stopping Up Of Highways (Dobshell Garage, Chester Road, Dobshell, Deeside, Flintshire) Order 202-.
RESOLVED: Supported.

d) Ongoing development, planning applications or appeals:

38. **To Receive the Monthly County Councillors Report**

Cty Cllr Williams provided a brief written report and Cty Cllr Hinds submitted her apologies.

39. **Access to Meetings**

The Clerk provided members with information and referred to the section that allow councils to continue with remote meetings within the new Local Government and Elections (Wales) Act 2021. There has been confusion amongst clerks/councils regarding the interpretation of some of the wording; some reading it as councils will have to continue to provide remote access and others reading it as it gives the council the option. Advice was sought from OVW and they advised it was the choice of the council, however, this has since been confirmed as being incorrect. The legislation does mean that if the council resolves to hold face to face meetings, the council will still need to ensure that they provide remote access should a councillor, member of the public or press wish to attend (this means that at a minimum the council would have to provide facilities to ensure that a person can access the meeting, hear and be heard. There is no requirement to provide video access.

Cllr Ransome advised that the WMI are currently actively looking at installing internet.

RESOLVED: the clerk will make enquires and consider options and costs on how remote access can be achieved when the council returns to face to face meetings. These will be presented at the July meeting.

40. **Millstone Play Area – Skate Ramps**

Cllr Bestwick reported that the Noise Assessment has been completed and provided members with a verbal and visual overview of the report. The Environment Working Group will be scrutinising the report and the suggested four options in order to make a proposal to council.

On viewing the options, at the stage the most favourable seemed to be relocating to the bottom of the field which would also require sound fencing, an additional path and possibly an additional gate access.

Cllr Wakelam reported he has been offered a free design of a Pump Track from One Planet Adventure, Llandegla and asked the council if he could proceed with requesting a design. Members were in favour of a design, however, no further progress would be made until the matter of the skate ramps had been resolved.

RESOLVED: at this time options 3a or 3b seemed most favourable, however, the Environment Group will scrutinise the report in more detail. Urban Recreation will be contacted again to ask for a quote to relocate the ramps, providing a new base, sound proof rubber matting, fencing, pathway and access gate. The council approved for Cllr Wakelam to contact One Planet Adventure, Llandegla regarding a free design for a pump track.

41. **Play Areas**

a) West View – Cllr Bestwick reported that the project has been completed and the area is open. He reported that due to the complaint received a quote of just under £1000 had been obtained for additional fencing. Again due to complaints the picnic bench was not installed and therefore removed from the final invoice.

b) Melwood – In order to consult with the local residents, a leaflet drop detailing the improvement plans has been made to the adjacent properties whereby comments and feedback can be made and then considered.

The Clerk advised that she had been contacted by two residents, the first providing constructive feedback regarding the location of waste & dog bins and gates. The other which had previously been circulated to members was a complaint from a resident concern the soil mound which has affected the privacy of his home. After consider the options, the council unanimously agreed that this matter should be addressed and the mound dispersed/removed.

Cllr Wakelam asked the council to consider the option of a dog exercise area.

Cllrs Walker and Blackman asked for appropriate signage stipulating opening/closing times.

- c) Dobshill – Cllr Williams had provided a report to advise that he is still awaiting a response from housing regarding the installation of the gate.

Cllr Challinor advised that there are big gaps in the fencing where children are climbing through onto Chester Road. He suggested stock fencing.

- d) The Clerk reported that last year the council gave permission for Dancing Gemz to utilise the Millstone Play Area for fitness classes, however, due to covid this was postponed. Ms Monk has now contacted the council again to seek permission and has provided the relevant Risk Assessment and Insurance details.

RESOLVED:

- a) The report was received and noted. At this time the council were unanimous in that no fencing will be installed. Should the matter continue, the resident will be asked to formally write to the council with their complaint via the Clerk where the council will then follow the formal Complaints Procedure.
- b) The council welcomed the feedback from the consultation. With regard to the complaint of the new mound, the council agreed that this matter should be addressed and the contractor will be asked to disperse/remove.

Cllr Bestwick will obtain an additional quote from HAGS for two additional access gates.

Richard Roberts Aura will be requested to provide signage for the play area including opening/closing times.

- c) The fencing requires attention as soon as possible. Cllr Blackman will make enquires and the clerk will make contact with Hawarden Estates.
- d) The council approved Dancing Gemz to hold classes on the Millstone Play Area.

42. Environment Working Group

- a) The Environment Working Group were due to meet on 25th May, however, there were only 3 members so this was a very brief meeting.
- b) Memorial Garden Project – the planning application is now with FCC and Barbara Kinner has been appointed as the Planning Officer. The Decision Target date has been set for 5th July 2021. If this application is approved, the council will more than likely need to obtain a formal lease agreement from FCC.
- c) West View Wildlife Garden.
- i. The final draft has now been agreed and the Cllrs Bestwick, Rothero and the Clerk have attended the solicitors to undertake the necessary signing of documents.
 - ii. Cllr Bestwick reported that the initial assessment has been undertaken by the tree specialist and the Environment Group will be scrutinising the report and will provide a summary/proposal at the July meeting. Once a plan has been agreed, the council will then need to seek permission from FCC and will need to appoint a Management Company.

RESOLVED:

- a/b) The reports were received and noted.
- c) The Environment Working Group will review the tree assessment and recommendation in order to prepare a summary/proposal to full council.

43. Community Facilities

- a) Youth Club (Community Hwb) – Sally Richards has contacted the clerk to advise that they are working towards a completed draft feasibility study from Marc Roberts for the Youth Club and will share the summary as soon as possible.

The 'Hwb' Group are working to establish the governance we need to develop the project further and they are aiming to have stage 2 submitted early July. A meeting with the Community Council has been scheduled for Thursday 17th June @7pm.

- b) Community Changing Rooms/Portacabins – Cllr Williams had submitted a written update which was read by the Chair. At present the council were looking to co-ordinate the electrical connection, groundworks and easement agreement which is needed between Scottish Power and Grwp Cynefin, potentially taking between 6-9months, Scottish Power have offered to undertake all the works for an additional £700 (approx) and this would be by way of a way-leaf agreement which results in a cheaper and quicker option.

With regard to the water connection and sewer, this can be done by either the contractor who installed the pathway – no cost, or at worst, the excavations will be done by the Melwood Contractor at a cost of £1300. Cllr Williams will be holding a site meeting next week and will provide further details.

- c) Old School Site – nothing further to report.

RESOLVED:

- a) The Chair asked that all members make every effort to attend the meeting on Thursday 17th June.
b) The council supported the proposal from Scottish Power and will make the necessary instructions for Scottish Power to undertake the aforementioned work and way-leaf agreement.

Cllr Williams will liaise with the contractors regarding water and sewer connections and provide final costings at the July meeting.

44. Issues Raised with Flintshire County Council

Due to the ongoing issues with FCC and in particular Streetscene issues, a request was made to invite Ian Williams to a future meeting.

Cllr Challinor raised concern of the basketball court/muga on the Woodlands which seems to have lack of maintenance.

RESOLVED: Ian Williams will be invited to attend a future meeting. The issue of the basketball court/muga will be included on the matrix and reported to FCC.

45. Community Place Plan

The Working Group met with Mr Wight – Cascade Productions on 26th May 2021 and the Chair thanked Cllr Ransome for Chairing the meeting in his absence.

Cllr Ransome suggested that the 12 month timetable may need to be reconsidered due to the work involved.

Information from the meeting has been circulated and members were asked to review the matrix provided by Mrs Lythall and the questions from Cllr Hinds ahead of the next meeting scheduled for 23rd June. The purpose of the next meeting is to agree the scope and content of the plan.

Cllr Ransome suggested that the public should be made aware now via social media that the council are looking to review the plan. She also reported that she had obtained the costings from Planning Aid Wales for them to assist with the plan which was £4000.

RESOLVED: all members to make every effort to attend the next meeting. All members to review the information that has been circulated in order to determine the scope and content of the plan on the 23rd June. At this time the council will not utilise Planning Aid Wales and will remain with the services of Cascade Productions.

46. Millennium Clock

During the annual service undertaken by Smiths of Derby, the engineer noticed that the clock back up system, the Auto Restart Unit, wasn't operating to an optimum level and has suggested this work be actioned during next years' service.

RESOLVED: the council approved the proposed work which will be undertaken in 2022/23.

47. Bank Balances and Accounts for Payment

Bank Balances Current £33,006.72 Deposit £118,468.40 Play Area £9,797.70

Payments Received

14/05/2021	Co-op - Chq	Sponsor a Tree	£40.00
04/06/2021	HSBC	Interest	£3.14

Unpresented Cheques/Payments

102221	Poppy Appeal	Poppy Wreath 2019	£50.00
102222	Poppy Appeal	Poppy Wreath 2020	£50.00

Accounts for Payment

Payee	Details	Amount
Flintshire County Council	Street light Repairs (Abbots lane, Hillside, Fammau View)	£124.55
Mr G Davies	Bin Bags	£4.98
Mrs S Hughes	Stationery, Travel, General Admin etc	£123.90
Staffing Costs	May-21	£2,589.18
Smith of Derby	Annual Service of Millennium Clock	£321.60
SLCC	Annual Membership	£166.00
Wicksteed Leisure Ltd	West View Play Area Improvements - Match Funding	£23,196.84
Planning Aid Wales	Training - Pat Ransome	£50.00
Printcentre Wales Ltd	Banner & Thank You Card - NHS Day	£132.00
EA Harris Solicitors	All legal fees relating to West View Wildlife Garden	£1,503.00

RESOLVED: The above accounts be approved and will be processed for payment. In usual times the payment schedule would be formally signed by the Chairman of Finance and/or the Chairman of the Council and countersigned by two bank signatories, however, in accordance with guidance from the Internal Auditor as the Accounts for Payments are approved at the meeting and itemised within the minutes this will be accepted during the constraints of virtual meetings.

48. Correspondence

The following correspondence was received and noted.

- OVW & Planning Aid Wales Training.
- Local Places for Nature - Apply for a free garden package (passed to the Environment WG).
- Wales Council for Voluntary Action – the sixth round of the Landfill Disposals Tax Communities Scheme (LDTCS) is now open to applications. Deadline for applications: 31 August with successful projects starting from 25 October 2021. Project is to benefit the community with a focus on Biodiversity, Waste Minimisation and the reduction of Waste to Landfill and Wider Environmental Enhancements (passed to the Environment Working Group).
- Alyn Villages Age & Dementia Friendly Invitation to a meeting Thurs 10th June 10:00am

49. Members Items/Future Agenda Items

- Cllr Priddin reported that the pole holes on Corwen Way are continuing to worsen. He also reported that the traffic lights have not been altered and are extremely bright and blinding at night.
RESOLVED: these will be reported to FCC and updated on the matrix.
- Cllr Ransome provided an update on the NHS, Social Care and Frontline workers day.
- Cllr Ransome is continuing to liaise with FCC regarding a Litter Pick which is hoped to be held early July.
- Cllr Blackman reported overgrown hedges on Penymynydd Road and excessive litter outside the takeaway.
RESOLVED: Cllr Blackman will provide the clerk with further details in order to report to FCC and include on the matrix.

The meeting commenced at 6.30pm and closed at 9.40pm

Chair.....14th July 2021