

PENYFFORDD COMMUNITY COUNCIL

Minutes of the Hybrid Meeting held on Wednesday 14th December 2022

- Present:** Councillors Mr R Wakelam (Chairman), Cllr P Ransome (Vice Chairman), Mr D Walker, Mr P Blackman, Mr J Priddin, Mr A Ibbotson, Mrs J Jones, Mr A Sloan, Mr D Williams and Mr O Thompson. Miss N Boleyn – Youth Representative
- By Video:** Cllr S Williams
- Also Present:** Mrs Sarah A Hughes, Clerk & Responsible Financial Officer
Mr Mark Morgan – FCC Standards Committee (by video)
2 x Members of the public

Mr Mark Morgan, FCC Standards Committee have a brief introduction and explained that his attendance was purely to observe the meeting.

139. Apologies

Apologies received from Cllrs M Rothero and L Overington.

140. To receive any Declarations of Interest – Members Code of Conduct

There were no Declarations of Interest received.

141. To receive and approve the Ordinary Minutes of the 9th November 2022

RESOLVED: these were approved as a correct record and signed by the Chairman.

142. To review and report on any Matters Arising from previous meetings

Min 133 - Response received from Sarah Blake FCC re Fflecsi Service onward travel planning - *This facility is only available where a passenger is booking via the call centre. The passenger would need to confirm with the booking agent that they are wanting to connect with onward bus journeys, the agent will check the timetable of relevant services and ensure that their Fflecsi journey is planned to meet with the onward journey times. In addition, it is important that when a passenger needs to arrive by a specific time either for onward travel or appointments, they use the "arrive by" facility on both the Fflecsi app and via the telephone booking facility to ensure they arrive at their specified time. I have asked that onward journey planning be made available via the app but at present, the function is not compatible with the Viavan booking platform. However, passengers can access the most up to date bus timetables via Traveline and are always recommended to check timetables for any onward travel plans:*

<https://www.traveline.info/>

A couple of members advised that they have attempted to do the above, without success. It was also mentioned that users will not always know the time for a return journey e.g when having a doctors appointment, this needs to be more streamlined for users.

It was questioned what are the costs involved with the service and what was the usage within Penyffordd?

A member reported that a resident had been 'banned' for using the service for a week for missing a booking, however, this was missed due to the driver not arriving rather than the resident missing the booking.

Cllrs Williams and Walker reported that a meeting had been held with Arriva to discuss a bus service to Chester, although no commitment was made, it was very constructive. A further meeting will be held in the new year.

RESOLVED: the council will feedback the continued issues with onward travel bookings and the issue of 'banning' users. A request for information on costs and usage will be made.

143. To receive any Public Questions/Correspondence

No public questions or correspondence was received. Cllr Ibbotson did propose to bring forward agenda item 15 – Community Council Draft Estimates for 2023/24 for the purpose of the visitors. This was refused due to a number of agenda items that needs to be considered before reviewing the budget.

144. Bank Balances and Accounts for Payment

Bank Balances Current £24,896.73 Deposit £113,311.11 Play Area £10,437.70

Payments Received

HSBC	Interest	£145.50
------	----------	---------

Transfers

Deposit Acc	to Current Acc	£10,000
-------------	----------------	---------

Accounts for Payment

Payee	Details	Amount
HSBC	Monthly Charges Oct/Nov & Nov/Dec	£20.40
FCC	Street Light Repairs & Maintenance (watts rd)	£197.50
WoodsWork CIC	Nature Area Management	£340.00
Cherry Orchard Farm	2 x Christmas Trees	£210.00
Mr G Davies	Expenses	£2.55
Mr C Jones	Mileage and Expenses	£162.16
Mrs S Hughes	Mileage and Expenses	£34.24
Staffing Cost	01/11/2022 (inc back pay)	£5,249.83
Penyffordd Scout Troop	Grants	£300.00
Penyffordd FC	Grants	£600.00
Penyffordd Blaze Explorer Scouts	Grants	£300.00
Friends of Penyffordd School	Grants	£300.00
Penyffordd Beaver Scout Colony	Grants	£300.00
Penyffordd Brownies	Grants	£400.00
Castell Alun Friends Assoc	Grants	£400.00
Penyffordd Bowling Club	Grants	£350.00
Penyffordd Toddler Group	Grants	£400.00
WMI - Music Room	Grants	£500.00
Penyffordd Tennis Club	Grants	£300.00
Penyffordd Cub Scout Pack	Grants	£300.00
Penyffordd Womens Institute	Grants	£300.00
St Johns Home School Assoc	Grants	£300.00
Buckley Scout Group	Grants	£100.00
Samaritans	Grants	£200.00
Citizens Advice	Grants	£300.00
PYF War Memorial Institute	Grants	£4,000.00
H & R Roberts & Sons	Equipment & supplies for Groundsman	£43.34

RESOLVED: The above accounts be approved and will be processed for payment. The payment schedule was signed by the Chairman of Finance and/or the Chairman of the Council and countersigned by two bank signatories.

145. Bank Signatories

RESOLVED: arrangements will be made for Cllrs Priddin, D Williams, Ransome, Wakelam, Sloan and the Clerk to be bank signatories.

146. Planning Applications

- a) To report and consider planning applications received from Flintshire County Council. The Council will also consider any additional applications that may be received between the issue of agenda and the meeting:

RESOLVED:

- i. [Ref: 000652](#). Two Storey Kitchen / Utility / Bedroom Side Extension. 4 Holly Drive, Penymynydd.
- ii. [Ref: 000736](#). Two storey side and rear and single storey rear extension. Style End, Chester Road, Penymynydd.

Response to i & ii - The council requests that any concerns of local residents be forwarded to the council for consideration. The council reserves the right to make further comments should any issues or concerns be raised. Provided the proposal does not negatively impact on neighbours or local environment, streetscene etc and complies with all relevant policy, they will be happy for a delegated decision. It is expected that all neighbouring properties will be consulted with this application.

- iii. [Ref: 000733](#). Erection of new muck store with roof and existing muck store with cover. Model Farm, Lower Mountain Road, Penyffordd. **No objection of an installation of a roof on the existing muck**

store, but there are concerns regarding the development of a new muck store on currently used agricultural land and request that the classification of this agricultural land be given significant weight when determining the application.

b) Notifications of Planning Decisions made by Flintshire County Council:

- i. [Ref: TPO/000449/22](#). Application to Lop, Top, Fell TPO - T1 - Sycamore - Prune back away from property by 1.5m T2 - Lime - prune back epicormic growth back to main stem to a height of 4m. 1, Min Y Ddol, Penyffordd. **Approved after completing Legal Agreement**
- ii. [Ref: 000348](#). Erection of a replacement stable building. Land adj. to Hawthorne Cottage, Little Mountain Road, Buckley. **Approved**

c) Cllr Wakelam advised that the cones used for the roads at the Rhos Road development have been stolen or damaged and the Site Manager will be obtaining replacements.

147. Play Areas

- a) Dobshill Play Area – the council previously resolved to support a proposal of ‘in principle’ the construction of a path around the inside perimeter of the play area;
 - The landowner has given approval
 - 1 x estimate for construction of a footpath has been obtained (exc gate and drainage). Cllr Ibbotson advised that Hanson have verbally advised they will be happy to provide stone for this project.

Although the quote was obtained for a costing exercise, some members felt that further quotes should be obtained. It was also questioned whether there was any remaining S106 money available for this site?

RESOLVED: the council have approved this project in principle and Cllr Ibbotson will strive to obtain further estimates for the January meeting. FCC will be asked if there are any remaining S106 funds.

- b) Millstone play area – report of further weld breaks to the muga following a recent inspection. The contractor has been asked to revisit the site for a quote.

RESOLVED: under delegated powers, the Chairman and Clerk will review the quote and if appropriate approve the contractor.

148. Summer Playscheme 2023

FCC are planning delivery for the 2023 summer playscheme. They are awaiting notification of the level of grant funding from Welsh Government for 2023/2024, however, in order to commence recruitment for the summer they require an ‘in principle’ response for participation in this year’s programme. Estimated costs are based on the level of grant funding received from Welsh Government for 2022. Cost of a 3 week playscheme from 24th July, 2023 - £1,595.80 with additional weeks at a cost of £531.00.

RESOLVED: the council approved to provide an ‘in principle’ provision of a 4 week summer Playscheme.

149. Dobshill Noticeboard

The council contacted Kays Group about the old board that was at the garage that was disposed of during the development. Kays Group have offered financial support for a replacement. The amount of support will depend on whether a board would be located on their grounds.

RESOLVED: Members considered the offer and possible locations, however, it was felt that the current board is in the ideal location and no further board are needed at this time.

150. Place Plan

- a) To receive the Place Plan Survey Results prepared by Cascade Productions.

RESOLVED: the Community Engagement Working Group will review the report in further detail.

- b) To receive a motion from the Community Engagement Working Group regarding the progress and future direction of the Penyffordd Place Plan update:
 - i. That, consistent with the position of the community engagement working group after significant discussion, the primary concern behind production of a place plan is to affirm the community’s position in relation to strategic planning matters, and that there is limited scope or need to do this in view of the broadly satisfactory position and progress of the draft LDP;

- ii. That beyond 2030 and the expiry of the LDP, the village will again face the threat of unrestrained development;
- iii. That having a clear plan in place commencing from 2030 will be crucial to shaping the strategic plan to be drawn up prior to then;
- iv. That looking beyond 2030 will require uncomfortable discussions regarding housing land allocation;
- v. That there has been significant change, and significant positive change, in the village since the place plan was produced and that acknowledging this is important both in its own right and in shaping future decisions, and
- vi. That the above can be more effectively served by adjusting our strategy in relation to the place plan update process.

RESOLVED: the council approved:

- i. To produce a progress report on the existing place plan, which shall be appended to the current plan and available as a standalone document, and that this should be consistent with the design principles and appearance of the plan;
- ii. That councillors shall consider when it is appropriate to begin work on a plan to take effect from 2030, cognisant of both the need to pre-empt a replacement for the LDP from Flintshire and that the further from 2030 the plan is compiled, the more likely it is to be out of date before it commences,
- iii. To cease work on an immediate replacement for the place plan, and to roll the work already carried out into the progress report.

151. Community Facilities

- a) Memorial Garden – communication was shared with members regarding the requirements that FCC have stated in the design plans for their assets.
- b) Old School Site – To receive proposals from the Infrastructure & Community Engagement Working Groups:
 - i. to request a letter of intent from FCC regarding development of their land and
 - ii. for the council to consult on the land which will be in their ownership - WG to prepare consultation.
- c) West View Nature Area – Woodwork have submitted a quote of £4750 for the installation of a bark pathway around the nature area.

RESOLVED:

- a) Cllr Blackman will review the current design and consider what, if any, these restrictions will have and report back to council.
- b) Proposal i & ii be approved. The council will write to FCC to request a statement of intent for their land and the Infrastructure & Community Engagement Working Groups will prepare a consultation for the land which will be transferred to the community council.
- c) The council approved for Woodwork to proceed with the installation of the bark pathway.

152. Working Groups

- a) To receive notes from the Community Engagement Working Group meeting held on 14th November and to consider the proposals:
 - i. That full council prioritises completing councillor profiles (1.04).
 - ii. That full council extends an invitation to Salli Edwards Chief Executive of Citizens Advice Flintshire to attend a meeting of full council (3.01).

Concerns were raised that a proposal of a Cost of Living event that was suggested by the working group, was actioned by the Cty Cllrs. The response was that as the event needed to be held as soon as possible and could not wait until the next full council meeting, it would be co-ordinated by the Cty Cllrs.

- b) To receive notes from the Infrastructure & Community Engagement Working Group meeting held on 16th November.

RESOLVED:

- a) The council approved both proposals. The Clerk will remind those members who have not yet completed a profile and images will also be prepared by Cllr Sloan at the January meeting. Salli Edwards Chief Executive of Citizens Advice Flintshire will be invited to attend the February council meeting.
- b) Received and noted.

***8.15pm Cllr Sloan left the meeting*

153. Community Council Draft Estimates for 2023/24

The Council reviewed and considered the draft estimates for 2023/24 together with a report which detailed reasons of increases/decreases. The Chairman went through the budget headings where Councillors were invited to comment on the estimates before them and discuss any amendments which they would wish to be included in the final figures before considering approval of the final budget and the precept in January 2023.

The Clerk advised that the 2023/24 Precept letter has been delayed from FCC and as a result, does not have the information on the current Tax Base of equivalent Band D properties.

Cllr Ibbotson proposed an amendment to the draft:

- i. Increase from £500 - £5000 Gardening Maintenance, which would minimal improvements to the memorial garden/clock area
- ii. Create a new heading – Trees - £2000, to allow for essential tree work in public areas
- iii. Reduce Dobshill Play Area improvements from £20000 - £17000
- iv. Reduce Memorial Garden from £27000 to £0
- v. Reduce Training from £2500 - £1500

Members approved ii - Create a new heading – Trees - £2000

**** 8.37pm – 2x Members of the public left the meeting.**

The clerk identified an anomaly with the figures, reducing the requirement by £10,000.

Lengthy discussions were had regarding the main projects for the council and Cllr Wakelam submitted a counter proposal to the above:

- i. Further funding for the Millstone skate ramps/pump track be held off on the condition that the Memorial Garden and Dobshill play area pathway are communicated with residents in detail.

RESOLVED: the council approved to create a budget for Tree Maintenance of £2000. Designs and plans for Memorial Garden and Dobshill play area pathway will be shared with residents. Cllr Blackman will liaise with the Memorial Garden contractor to establish where costs could be reduced.

The clerk will make any necessary adjustments to the draft budget and represent to the Council at the January meeting for approval and for submission of the 2023/24 precept. It is hoped to have received the current Tax Base of equivalent Band D properties, allowing for an accurate calculation.

****9.10pm Cllr S Williams left the meeting**

154. Ysgol Penyffordd – Minor Authority Governor

Due to the current vacancy and the previous nomination being declined, Cllr D Williams nominated Cllr Blackman, which was seconded by Cllr Wakelam.

RESOLVED: Cllr Blackman be nominated as the Ysgol Penyffordd – Minor Authority Governor.

155. Section 6 Biodiversity & Resilience of Ecosystems Duty - Environment (Wales) Act 2016 Part 1

To draft report has been reviewed and amended by the Environment Working Group and the council was asked to consider the final draft report.

RESOLVED: the report was approved and will be published.

156. Best Kept Communities Competition 2023

The judging was undertaken late July and the results were announced early December. An awards presentation was held on 5th December where Cllrs Ransome, Blackman and Groundman's Chris Jones attended on behalf of the council. They found the event very insightful and said that it has provided information on other areas within the community that can be included for next years entries.

It is with pleasure to report that the council was awarded Silver in Category B - Best Kept Village with a population of over 1000. This is testament to the work and commitment of those involved in improving our village environment for all to enjoy.

RESOLVED: information of the award will be shared.

157. FCC - Winter Maintenance

To consider the correspondence from FCC in relation to preparations for the coming winter.

RESOLVED: Cllr Wakelam will request to receive the email on weather forecasts and gritting actions.

***9.27pm Cllr D Williams left the meeting*

158. Issues Raised with Flintshire County Council

A 'FCC Issue Log' has been prepared to allow the council to regularly monitoring the progress of issues raised. Members will provide the Clerk with updates on the issues.

RESOLVED: the report was received and noted. Additional issues will be reported appropriately to FCC and included on the Log.

159. To acknowledge and note correspondence received.

- Woodwork CIC Monthly Report – West View Nature Area
- OVW & Planning Aid Wales Training & Events
- WEBINAR | Cost of living crisis: How to protect people's health and save lives.
- Notification of the Consultation on the [Draft Well-being Plan 2023-28](#).
RESOLVED: the council does not wish to review or respond to this consultation
- Two letters from FCC Standards Committee with feedback from attending Town and Community Council meetings in October and November.
- Clwyd Pension Fund – providing the 2022 actuarial valuation results and also to informing that the Funding Strategy Statement Consultation process has now commenced. Deadline for responses to the consultation is 13th January 2023.
RESOLVED: the actuarial valuation results were received and noted and the Strategy Statement Consultation will be included on the January agenda.
- Letter regarding the Appropriate Sum under Section 137(4) (A) of the Local Government Act 1972 - Section 137 Expenditure Limit for 2023-24. The appropriate sum for the purposes of section 137(4) (a) of the Local Government Act 1972 (the 1972 Act) for Community and Town Councils in Wales for increases from £8.82 to £9.93 per elector for 2023-24.
- Penyffordd WMI requesting volunteers for this years Santa Dash which will be held on Sunday 18th December.
- Notification that the [Environmental Protection \(Single-use Plastic Products\) \(Wales\) Bill](#) was passed by the Senedd on the 6 December 2022.
- Information from Flintshire County Council regarding [The budget and council Services 2023-24](#).
- FCC - Warm Welcome Project across Flintshire for communities to get together in a warm, welcoming space during the winter months. The project is running up until the end of March 2023 and they are offering a grant of up to £2000 for new or existing organisations, community centres or local businesses who would like to get involved. Cllrs Jones and Williams advised that Team Red are ready to launch this at the Youth Club, however, they are hitting obstacles with FCC.
RESOLVED: the clerk will raise this with the FCC Community Development Team.

160. Members Items/Future Agenda Items

- Review planning conditions regarding the size and height of the Costa sign at Dobshill garage.
- Residents have raised concerns regarding the safety of crossing to and from the garage and considers that a pedestrian crossing is required.
- Complaints have been reported of an overgrown hedge near the Dirty Mile which is restricting the view when crossing the road.
- Cllr Wakelam advised that he is still pursuing Anthony Stanford, FCC regarding Dobshill speeding and safe crossings.
- Cllr Ibbotson advised that he has been liaising with FCC regarding School Transport and it is hoped that further information can be shared early in the new year.
- Cllr Walker questioned the lack of police reports.

The meeting commenced at 6.30pm and closed at 9.36pm

Chair..... 11th January 2023