

PENYFFORDD COMMUNITY COUNCIL

Minutes of the Ordinary (Hybrid) Meeting held on Wednesday 13th September 2023

- Present:** Councillors Mrs P Ransome (Chairman), Mr D Walker, Mr A Ibbotson, Mr M Rothero, Mr R Wakelam, Mr P Blackman, Mrs L Overington, Mr D Williams and Youth Rep Miss Boleyn
- By Video:** Councillor S Williams
- Also Present:** Mrs Sarah A Hughes, Clerk & Responsible Financial Officer
1x Member of the Public

73. Apologies

Apologies for absence were received from Cllrs A Sloan (Vice), J Priddin and O Thompson.

74. To receive any Declarations of Interest – Members Code of Conduct

There were no Declarations of Interest received.

75. Chairman's Announcements

The Chair hoped that all enjoyed the summer recess, and thanked members for their continued work.

Condolences to the family and friends of the loss of two residents, Andrea Dixon and Yvonne Hall, both of who have been involved in a number of ways with the community for many years.

She attended the civic service of Cllr Gladys Healey, Chair of FCC, which had been well attended. This was an opportunity to network and extend connections with other local T&CC's. A request has been submitted to Neal Cockerton FCC Chief Executive to reinstate the County Forums.

Congratulations to Ysgol Penyffordd over the recent Estyn Inspection.

76. To receive and approve the Ordinary Minutes of the 12th July 2023

- a) Members discussed the report from Cllr D Williams who had challenged the accuracy/decision of min 65(b).
- b) To receive and approve the Ordinary Minutes of the 12th July 2023.

**6.45pm Cllr S Williams arrived.

RESOLVED:

- a) Cllr D Williams accepts the that the accuracy/decision of min 65(b) as correct.
- b) these were approved as a correct record and signed by the Chairman.

77. To review and report on any Matters Arising from previous meetings

Min 59 – Cllr D Williams advised that he has historical information regarding the issues of yellow lines and crossing patrols which he will share with the Cty Cllrs.

Min 66 - A planning application is required for the Millstone pump track which Cllr D Williams is working on. There has been a delay with issues regarding apply for temporary access, but work is continuing.

Min 67 - Place Plan face to face training with Planning Aid Wales has been provisionally booked for 18th October 6pm – 8pm.

Min 68 - members were provided with the updated Working Group Procedure.

78. To receive any Public Questions/Correspondence

- a) Correspondence from a resident was shared with members for information regarding the floodlight planning application for Penyffordd Tennis Club and their Return to the Charity Commission.
- b) The MOP reported issues within the village regarding overhanging/overgrown trees hedges etc. This again will be reported and logged. She was informed that the Village Groundsman has commenced work on some of these areas and will continue to do so. Cllr Ibbotson advised that FCC Streetscene have also written to a number of residents regarding the duty to maintain and cut back overgrowth and that work on the A5104 requires traffic management which FCC have added to their works schedule.

She questioned progress on the Old School Site and whether the trees on this land will be protected. The Cty Cllrs advised that there are no TPO's on this land, but a verbal agreement from FCC has been given that the trees will be protected.

RESOLVED:

- a) Received and noted.
- b) Issues will be logged and reported.

79. Bank Balances and Accounts for Payment

- a) To report and ratify payments made during the summer recess:

Payee	Details	Amount
Defib Store Ltd	Defib & cabinet (PYM)	£1,575.84
One Voice Wales	Training - P Ransome	£38.00
Flintshire County Council	VAT Backdated Street Light Repairs REFUND	-£138.63
WoodsWork CIC	Nature Area Management	£340.00
H & R Roberts & Sons	Equipment & supplies for Groundsman	£106.36
Mr C Jones	Mileage and Expenses	£68.24
Mrs S Hughes	Mileage and Expenses	£63.29
Staffing Cost	Jul-23	£4,051.33
HSBC	Monthly Charge (june-july)	£10.00

- b) To report balances of all bank accounts and to review and authorise monthly accounts for payment.

Bank Balances Current £11302.25 Deposit £191285.62 Play Area £8,904.70

Bank Transfers Deposit Acc to Current Acc £10,000.00

Payments Received

14/08/2023	FCC	VAT Street Light Repairs REFUND	£138.63
31/08/2023	FCC	Precept	£39,840.33
04/09/2023	HSBC	Interest	£670.95

Unpresented Cheques/Payments

Defib Store Ltd Defib & cabinet (PYM) £1,575.84

Accounts for Payment

Payee	Details	Amount
Flintshire County Council	VAT invoice to cancel credit as FCC paid back to deposit acc	£138.63
Flintshire County Council	Summer Playscheme 4 weeks	£2,126.80
WoodsWork CIC	Nature Area Management	£340.00
Mrs S Hughes	ICO Annual Data Protection fee paid by clerk	£40.00
Mr G Davies	Expenses	£3.38
Mr C Jones	Mileage and Expenses	£50.73
Mrs S Hughes	Mileage and Expenses	£39.74
Staffing Cost	Aug-23	£4,338.93
H & R Roberts & Sons	Equipment & supplies for Groundsman	£78.81
HSBC	Monthly Charge (july-aug)	£10.00

RESOLVED:

- a) The above payments be received and ratified.
- b) The above accounts be approved and will be processed for payment. The payment schedule was signed by the Chairman/or Vice Chairman and countersigned by two bank signatories.

80. To Receive the County Councillors Report

The Cty Cllrs provided written and verbal reports which included:

- The old school site has had some remedial work to prepare for demolition and has been better secured to address the ASB issues.
- Holly Drive, Hazel Drive and parts of Chester Road have had patching carried out to repair the road surface, Melwood is on the list to be done soon.
- Assurances from FCC that the lines will be repainted outside St Johns School within 2-3 weeks.
- Welsh Water and FCC are investigating the surface water drains to check for blockages and their viability.

- Reports of ASB in the Millstone park and 1 vehicle has been damaged.
- Fly tipping is still an ongoing problem. Several incidents reported and cleared by Streetscene.
- Meetings scheduled with Richard Flood, FCC regarding the issue of HGV's within the village and the issue of the condition of the roads and a further site meeting/walk of the village has with FCC Housing Assoc.
- Work is still ongoing with Katie Wilby regarding the issue of speeding within Dobshill.
- A response received from FCC Highways regarding the road safety concerns outside St John School – they have advised that as no incidents have occurred they will not be taking any action other than re-painting the lines. Cllr Ibbotson will pursue this matter with the Cabinet Member.
- Cllr Ibbotson has submitted a motion for the FCC meeting relating to rogue landlords.

81. Summer Recess Delegated Powers

The Chairman, Vice Chairman and Clerk reported on any urgent matters dealt with during the summer recess.

Planning

- Ref: [FUL/000613/23](#). Construction Of New Stables And Agricultural Storage Building. Henffordd Farm, Old Hope Road, Penymynydd. **Penyffordd Community Council in agreeing to the application to be determined under delegated powers make the following observations**
 - **consistent with our previous objections in this location**
 - **the size and scale of the proposed agricultural dwelling would have a significant impact on appearance in this rural setting.**

We note observations forwarded to Planning from our County Councillor Alasdair Ibbotson in support of the application. Should planning be minded to approve the application we ask that agricultural condition be placed on any build.
- Ref: [RES/000628/23](#). Application for Approval of Reserved Matters following Outline Approval 060076 (Conditions 2,7 & 9). Land South of Rhos Road, Penyffordd. **Objected – full response can be viewed on the FCC planning portal.**

West View Nature Area

Signs - Agreed together with Woodwork and the FCC Footpath Inspector & Access Officer Enforcement for the installation of the fingerpost sign the end of Alyn Drive.

Pathway - approved the cost of a mini digger at £300+vat for additional drainage to be installed in the boggy section of the pathway, diverting the water to the Meadow area. This would not be a pond area, but a bog area enticing additional habitat. The Spar are having a volunteer day (approx. 18 employees) on 26th Sept and will also be donating £300 for additional works and improvements.

Exceptions to 20mph

Information on the Exceptions to 20mph legislation statutory consultation was emailed to all 31.07.23. No responses were received and therefore no formal response was submitted by the council.

FCC Flooding Consultation

The Chair prepared and submitted a response to the flooding consultation.

Village Planters

Authorised a budget of approx. £100 to purchase winter flowers for the village planters.

Cllr Wakelam reported that regarding the flooding issues, after the last village flood he spoke to Welsh Water and United Utilities, United Utilities surveyed the drains in the village and identified an urgent issue which they have actioned, the concerning issue was the response was they said there is a huge issue with the infrastructure in the village caused by all the new buildings and that Welsh Water are not consulted on applications.

RESOLVED: the above report was received and ratified.

The council will write to Andrew Farrow and Cabinet Member to request an explanation regarding the comment from United Utilities.

82. Planning

- To consider planning applications received from Flintshire County Council. The Council also considered any additional applications that may have been received between the issue of agenda and the meeting:

RESOLVED:

- [FUL/000770/23](#). Application for Removal or Variation of Condition No. 1 following Grant of Planning Permission: 045229, 057324 & 061669. Cambrian House, Vounog Hill, Penyffordd. **Supported, the**

council agree for a delegated decision to made by the Planning Officer. The following will be raised: the FCC application states 'Cambrian House' when in fact it is actually 'Land Adjacent to Cambrian House' and that the neighbouring property has advised that they have not received any consultation on this application.

b) Notifications of Planning Decisions made by Flintshire County Council:

- i. [ADV/000360/23](#). New Office Building. Alterations to parking layout. Alterations to an existing building frontage. Recladding of existing building and alterations to the roof plain. New display area for garden studios. Solar PV array added to buildings. 1 x aluminium composite material (ACM) panel on powder coated poles. Henffordd Farm, Old Hope Road, Penymynydd. **Approved**
- ii. [FUL/000576/23](#). First floor extension above the existing garage and alteration to insert bedroom window. 10 Treetop Close, Penymynydd. **Approved**
- iii. Ref: [FUL/000613/23](#). Construction Of New Stables And Agricultural Storage Building. Henffordd Farm, Old Hope Road, Penymynydd. **Approved**

83. Councillor Vacancy

Unfortunately, there have been no expressions of interest received for the current vacancy.

RESOLVED: the Vacancy Co-option Notice will be re-advertised with a closing date of 27th October.

84. Annual Grant Applications

RESOLVED: The Annual Grant posters will be advertised on the noticeboards, facebook and website. The application forms will be available on the website and from the Clerk. The closing date for all applications will be Sunday 29th October 2023.

85. Play Areas

Dobshill play area - Cllr D Williams submitted a proposal for an alternative size of the cycle track which would reduce the cost of the project.

** 8.07pm Cllr S Williams left the meeting

RESOLVED: approved in principle. Cllrs Blackman, D Williams, Ibbotson and Wakelam will prepare a specification (cost per liner meter) to obtain like for like quotes from the two previous contractors for a smaller cycle track. This will be presented at the October meeting where members will review the design and costs.

86. Community Facilities

- a) Community Changing Rooms – some members visited the changing rooms and it is still encouraged that all members visit the facility to understand the work that has been completed and what still remains.

The Groundsman has cleared and tidied the front area and will maintain on a regular basis. Options were considered on how to improve and maintain the outside area. Cllr D Williams suggested that, together with the Bowling Club, could approach Wynne Construction regarding the possibility of tarmac the front of the cabins and the Bowling Club car park.

It was reported that unfortunately the school had experienced issues following a football game whereby beer bottles/can and cigarette butts had been left on the school field, together with dogs being on the field.

- b) Memorial Garden – Cllr Overington submitted a proposal for a public survey for this project, the purpose being that following her social media post asking for residents views there had been a number of comments against the project.

It was acknowledged by some members that due to the delays within the project, the economy has changed and in turn the project could be revisited. Cllr Overington submitted an amendment to her proposal for the council to consider scaling down the project and then going to public consultation.

- c) Old School Site – the Clerk reported that Paul Calland, FCC had advised that the services have been disconnected and that the asbestos removal was with the contractors. He and Heath Thornton had offered dates for a site meeting with council members.

RESOLVED:

- a) The report was received and noted. Cllr D Williams will explore the possibility of Wynne Construction tarmac the front of the cabins.

- b) The council approved in favour (7 to 1) to review and look at a design to scale down the project which will then go to public consultation. Cllrs Wakelam, Ibbotson, Blackman, D Williams and Overington will work on the re-design options to submit to full council.
- c) Members will meet with Paul Calland and Heath Thornton early October @ 5.30pm.

87. Defibrillators and Training

- a) Members were provided with a written report on the progress of purchasing and installing the 2x defibrillators which detailed the issues and delays for the defib in Penymynydd. Members also discussed the location options for the Vounog defib.

The family of Rachel Jones have generously confirmed they would like to donate to purchase a defib to be located at St Johns School, Penymynydd.

**9.05pm Cllr Overington left the meeting.

Cllr D Williams advised that a resident is exploring options for further defibs to be located in the Redrow and Well House estates.

- b) Unfortunately, St Johns Ambulance are unable to assist with training at this time but will add the council to their waiting list. Cllr Walker advised that he has found a trainer who has offered Sunday 8th October for 10x attendees. Cllr Blackman advised the Royal British Legion are happy to host the event.

RESOLVED:

- a) Cty Cllr Wakelam will continue to pursue FCC regarding options of installation onto a street light column and explore alternative locations.

The council approved for the defib on the Vounog to be installed inside the kiosk and will contact BT for permission for use of the electricity supply. This will be actioned once the exact location and full costs for the Penymynydd defib has been determined.

- b) The council will initially provide defib training for 10x attendees and will contact local businesses to establish if they are interested in the training.

88. Training

RESOLVED:

- a) The 2022-23 Training Record was approved for publication.
- b) There were no amendments required to the current Training Policy. It will be the responsibility of members to complete the self-assessment and inform the clerk of any training needs.

89. Place Plan

Cllr Ibbotson submitted a proposal regarding the draft place plan produced by the Community Engagement working group, to approve the draft and proceed to commission. Cllr D Williams submitted amendments/additions to the text and proposed for this to be deferred to allow members further time to consider and discuss.

RESOLVED: the majority were in favour to defer until October to allow for the amendments/additions to be considered.

**9.38pm Cllr D Williams left the meeting.

90. Youth Representative

RESOLVED: in accordance with The Local Government (Wales) Measure 2011 which enables Town/Community Councils to appoint up to two Community Youth Representatives, the council will advertise the vacancy and contact the local schools.

91. Issues Raised with Flintshire County Council

A 'FCC Issue Log' has been prepared to allow the council to regularly monitor the progress of issues raised. Members will provide the Clerk with updates on the issues.

RESOLVED: the report was received and noted. Additional issues will be reported appropriately to FCC and included on the Log.

92. To acknowledge and note correspondence received.

- OVW & Planning Aid Wales Training & Events

- Woodwork CIC Monthly reports
 - A request has been received to discuss with council the required Tree Maintenance. An email was sent to the Environment Working Group on 1.9.23 to ask them to co-ordinate this meeting.
- North Wales Fire & Rescue Public Consultation (emailed 31.7.23)
- Climate Change and Nature Action Guide for Community and Town Councils in Wales (emailed 11.7.23)
- Buckley Fflecsi Service – Summer Service (emailed 31.7.23)
- Mayor of Flint Charity Casino Evening on Friday 20th October, 7pm at the Town Hall, Flint.
- Hanson Liaison Committee Meeting – 18.09.2023
- Exceptions to 20mph legislation statutory consultation (emailed 31.7.23)
- Trinity Chapel Warm Hub space, commencing Thursday October 19th, from 12.30 - 3.00 pm, and fortnightly thereafter up to and including 14th December. This is free to all members of the community.
- FCC – 20mph Hub. [Frequently Asked Questions](#) (emailed 29.8.23)
- Ruthin Future 23 Town Centre Summit – 20th September, 11.45am – 2.00pm. (emailed 29.8.23)
- Flintshire Advisers Network Forum - 9:00 am to 3:00 pm on Thursday 23rd November 2023
- Copy of a letter from the Ramblers re: Public Path Higher Kinnerton 8 Millstone View Penyffordd Flintshire.
- The Boundary Commission for Wales Survey. The council did not wish to submit a response.

93. Members Items/Future Agenda Items

- A report was sent to all members for information purpose on the highlighting/reporting work of the Groundsman and Street Operative during the summer recess.
- Cllr Ibbotson requested dog bins to be included on the next agenda and will submit a proposal proforma.
- Cllr Wakelam reported that the issue of headlights blinding oncoming traffic whilst at the Costa drive through remains an issue and requires reporting again.

**9.50pm Cllr Blackman left the meeting

- Cllr Wakelam reported of clearing work at the Community Garden and that any help would be appreciated.
- Cllr Ransome reported that the Circular Walk leaflets have again been very successful. Options for promotion of QR codes will be considered.

The meeting commenced at 6.30pm and closed at 9.56pm

Chair..... 11th October 2023