

# PENYFFORDD COMMUNITY COUNCIL

## Minutes of the Hybrid Meeting held on Wednesday 9<sup>th</sup> November 2022

- Present:** Councillors Mr R Wakelam (Chairman), Cllr P Ransome (Vice Chairman), Mr D Walker, Mr P Blackman, Mr J Priddin, Mr A Ibbotson, Mrs J Jones and Mr A Sloan. Miss N Boleyn – Youth Representative
- Present Virtually:** Cllrs Mr M Rothero and Mrs S Williams
- Also Present:** Mrs Sarah A Hughes, Clerk & Responsible Financial Officer  
Mr A Wight – Cascade Productions

### 120. Apologies

Apologies received from Cllrs Mr D Williams, Mrs L Overington and Mr O Thompson.

### 121. Visitors

Mr Wight attended to give an overview of the progress of the place plan and the premise that the 2017 version is to be updated. To date the council have undertaken 1 x full survey, 1 x questionnaire and Cllrs speaking to residents. These results will be analysed and he will provide a report for the December meeting and at that time the council will need to determine the drive and commitment for the review and decide how to proceed. His intention is to present the results in December followed by a meeting early in the new year to work through the data and prepare the draft plan.

Due to the cost of living, Cllr Ibbotson questioned the costs to date? Mr Wight will provide the costs at the December meeting.

AW advised that the council should get FCC on board with the plan at the early stages of the review.

Cllr Sloan questioned whether the data maybe limited and concerned that it may not give a true reflection of the whole village. AW advised that Cllrs can reach out to residents and speak directly to gain an understanding of any issues or priorities.

The Chair thanked Mr Wight for attending.

\*6.47pm Mr Wight left the meeting.

### 122. To receive any Declarations of Interest – Members Code of Conduct

Declarations of Interest were made by Cllrs Walker, Sloan and Jones in relation to agenda no. 8 (min127) – Annual Grant Applications.

### 123. To receive and approve the Ordinary Minutes of the 12<sup>th</sup> October 2022

**RESOLVED:** these were approved as a correct record and signed by the Chairman.

### 124. To review and report on any Matters Arising from previous meetings

**Min 99** – Cllr Sloan advised that due to availability from McDonalds the Community Litter Pick will not be held on 19<sup>th</sup> November and will be late November- early December. Date to be confirmed.

**Min 103** - Woodwork will be remain on the usual day of Thursdays 10.00am – 12.00pm. West View Nature Area.

**Min 106/99** - The Clerk wrote to the Chief Constable and Mr Dunbobbin – Police & Crime Commissioner on 19.10.2022 regarding mobile phones for PCSO's and to date no response has been received.

**Min 106/80/57/39/27a** - Richard Roberts has agreed and signed off the works HAGS have undertaken on the rectification work on the supernova. The final payment of £2950 has now been made.

**Min 106/80/69** - The Environment Group has met to review the Biodiversity & Resilience draft report and will be included on the December agenda for the council to review.

**Min 106 /80/68 b ii** – work on the Millstone Skate Ramps will be undertaken next week. The contractor has also provided a quote of £450+vat for the muga and exercise equipment repairs.

**RESOLVED:** this work was approved and needs to be undertaken as soon as possible.

**Min 106 /80/68 c ii** - Update from Cllr Ibbotson re Dobshill Play Area pathway - David Jones has been out to look at the site and has agreed to provide a quote based on the 270m path laid to a depth of 8 inches with a MOT top. David Quick at Hanson has been approached and expressed openness to providing aggregate - this will need to be followed up in due course. The quote will also cover installation of three drains, and replacing a manhole at the entrance to the park without which it won't be possible to move equipment onto the field.

**Min 110** - FCC have been asked to provide data on speeding and fines issued relating to the Vounog.

**Min 113** – Cllrs Blackman and Ransome requested clarification from Cllr Williams regarding his comment, as Cllr Williams was not present, this will be raised at the next meeting.

## 125. To receive any Public Questions/Correspondence

a) Public Question via Cllr Ransome re noticeboards:

- Notices posted on boards difficult to read. Can font be made bigger?
- Where notices need to be read can they be posted at appropriate level.
- Board at Wats Rd too high - could it be altered and relocated?

b) Email from residents questioning when the waste and dog bins will be installed at Melwood play area. The Clerk has again chased this with Ian Williams who advised that there were none in stock and he would need to order. The Clerk expressed severe disappointment with the response as the request was initially submitted in July 2021. Confirmation of a delivery date and installation date is now awaited. The residents also commented 'a grateful thanks for all that you and your Colleagues do for the village throughout the year to improve it for residents. I do appreciate it.'

### RESOLVED:

- a) A notice will be put on the boards to advise if larger print copies are required they can contact the Clerk. Notices with smaller text will be, where possible, placed towards the bottom of the board. The noticeboard at this time can not be altered.
- b) The installation of the bins will be continually followed up with FCC.

## 126. Bank Balances and Accounts for Payment

**Bank Balances**    Current £12,622.79    Deposit £133,165.61    Play Area £10,442.70

### Payments Received

Hope CC	50% contribution for Clerks Training	£22.50
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### Accounts for Payment

Payee	Details	Amount
HSBC	Monthly Charge (current acc)	£5.00
HSBC	Monthly Charge (play area acc)	£5.00
WoodsWork CIC	Nature Area Management	£340.00
FCC	Summer playscheme 4th out of 4 weeks	£513.00
Mr G Davies	Expenses	£2.55
Mr C Jones	Mileage and Expenses	£250.18
Mrs S Hughes	Mileage and Expenses	£71.61
Staffing Cost	Oct-22	£3,346.22
HAGS	Melwood Play Area	£2,950.00
Poppy Appeal	Poppy Wreath	£50.00
Flintshire County Council	Street Light Repairs & Maintenance (watts rd)	£197.50

**RESOLVED:** The above accounts be approved and will be processed for payment. The payment schedule was signed by the Chairman of Finance and/or the Chairman of the Council and countersigned by two bank signatories.

## 127. Annual Grant Applications

**RESOLVED:** Grants were awarded to the following groups and payments will be prepared for authorisation at the December meeting:

Penyffordd Scout Troop	£300.00	Penyffordd FC	£600.00
Penyffordd Blaze Explorer Scout Unit	£300.00	Friends of Penyffordd School	£300.00
Penyffordd Beaver Scout Colony	£300.00	Penyffordd Brownies	£400.00

Castell Alun Friends Assoc	£400.00	Penyffordd Bowling Club	£350.00
Penyffordd Toddler Group	£400.00	WMI - Music Room	£500.00
Penyffordd Tennis Club	£300.00	Penyffordd Cub Scout Pack	£300.00
Penyffordd Women's Institute	£300.00	St Johns Home School Assoc	£300.00
Buckley Scout Group	£100.00	Samaritans	£200.00

### 128. Internal Auditor Letter of Engagement

**RESOLVED:** The Letter of Engagement was reviewed, approved and will be signed by the Chairman and Clerk. JDH Business Services will be appointed as the Internal Auditor for 2022/23.

### 129. Independent Remuneration Panel for Wales – Draft Report 2023/24

The [Independent Remuneration Panel Draft Annual Report 2023/24](#) has now been published for consultation. Comments to be submitted by 1st December 2022.

The Panel considers members of Community and Town Councils should not be out of pocket for carrying out their duties and it therefore proposes the following:

- Basic payment for extra costs of working from home - All councils must pay their members £156 a year (equivalent to £3 a week) towards the extra household expenses (including heating, lighting, power and broadband) of working from home.
- Set payment for consumables - Councils must either pay their members £52 a year for the cost of office consumables required to carry out their role, or alternatively councils must enable members to claim full reimbursement for the cost of their office consumables.

**RESOLVED:** all members verbally declared a personal interest. No comments were made.

### 130. County Councillors Report

Cty Cllr Wakelam advised that he is still liaising with Lee Shone, FCC Highways to confirm a meeting date re: Dobshill speeding issues.

### 131. Planning Applications

- a) To report and consider planning applications received from Flintshire County Council. The Council will also consider any additional applications that may be received between the issue of agenda and the meeting:

**RESOLVED:**

- Pre consultation - Proposed base station installation upgrade at cornerstone 12117926, Bryn Tygg Farm, land at Bryn Tygg Farm, Chester. **No Observations**
  - [Ref: 000562](#). The erection of a solid recovered fuel facility, together with ancillary development including an electricity/power room, pipeline and conveyor system. Castle Cement LTD, A5118 Roundabout To Plas Major Lane A550, Padeswood, Mold. **Request for this application to go to FCC Planning Committee and that the Community Council be invited to comment at that time.**
- b) Notifications of Planning Decisions made by Flintshire County Council:
- [Ref: 000131](#). Application for Approval of Details reserved by Conditions 12, 13 for ref 061240: Demolition of existing buildings and erection of a petrol filling station (sui generis) and associated retail facilities (use class A1) and supporting amenities and, a drive-thru coffee shop with associated access, car parking and servicing. Dobshill Service Station, Chester Road, Dobshill. **Approved**
- c) Nothing reported for ongoing developments, planning applications or appeals.

### 132. School Transport

Cty Cllrs Wakelam and Ibbotson reported they have requested FCC to provide detailed figures and costings in respect of the community council funding the transport. They are not expecting this information to be received immediately.

Cllr Sloan advised that he was aware of residents who do not qualify for free transport who are using the free service. He is also aware of residents who are in difficult financial situations who will be unable to fund the transport for their children. He questioned again why FCC will now review this, when they are paying for taxis to and from the Elfed, which is expected to be much higher costs, but can't offer free bus transport to Castell Alun.

**RESOLVED:** Cty Cllrs Wakelam and Ibbotson will liaise with Cllr Sloan regarding the aforementioned resident in financial hardship. The Community Engagement Working Group will submit a FOI to FCC for the transport costs, including taxis to the Elfed. Once the Cty Cllrs receive the requested data from FCC this will be included as an agenda item for further consideration.

### **133. Fflecsi Service and Public Transport**

Cllr Walker raised concern that the poster/advertising is misleading in respect of promoting assistance in planning journeys. This is not the case when travelling to and from Chester and therefore does not assist users when linking in from Broughton to Chester and vice versa. When FCC attended the September meeting, this was asked and they gave their assurances that this was part of the service.

He reported that regarding public transport a meeting has been arranged with Arriva for Thursday 17<sup>th</sup> November with himself and Cllr D Williams. Cty Cllrs Wakelam and Ibbotson advised they were not aware of the meeting.

**RESOLVED:** the council will write to FCC for clarification on the service to assist with planning journeys and linking with other bus services.

### **134. Community Facilities**

a) Memorial Garden - The Clerk reported that she had spoken with Paul Brockley and he is still chasing Streetscene for an answer regarding the FCC assets remaining and the council amending their design plans. He suggested to speak to planning to check whether this would require a new planning application. Barbara Kinnear – Planning Officer has advised that if this was approved by Streetscene and the council wished to amend the plans for the assets to remain, the council would have to submit a new planning application. Also, the clerk stated there is a wooden telegraph pole on the land which is not Flintshire's so the council needs to ensure this has been taken into consideration.

b) Nothing further to report.

**RESOLVED:** the report was received and noted. The matter will be considered further once a response is received from FCC.

### **135. National Salary Award 2022 - 23 & Home Office Allowance**

The National Association of Local Council (NALC) have been informed that the National Joint Council (NJC) Salary Award 2022/23 has finally been agreed and the new rates of pay applicable from 1st April 2022. The award is £1925 on all pay points (pro rota). Also, with effect from 1st April 2023 all employees to receive an additional one days holiday.

The Home Office Allowance was also reviewed.

**RESOLVED:** the Salary Award for 2022/23 was received and noted and the council approved an increase of £1.70 per week (in line with the salary % increase) to be applied to the Home Allowance for 2022/23. All increases will be back dated to 1<sup>st</sup> April 2022.

### **136. Issues Raised with Flintshire County Council**

A 'FCC Issue Log' has been prepared to allow the council to regularly monitoring the progress of issues raised. Members will provide the Clerk with updates on the issues.

Cllr Wakelam advised that there are 4x street lights on Hawarden Road awaiting repair from Scottish Power and he is chasing this.

**RESOLVED:** the report was received and noted. Additional issues will be reported appropriately to FCC and included on the Log.

### **137. To acknowledge and note correspondence received.**

- Woodwork CIC Monthly Report – West View Nature Area
- OVW & Planning Aid Wales Training & Events
- FLVC 'Warm Hubs' across Flintshire – Voluntary and Community Support (emailed 17.10)
- Wrexham Wrexham-Bidston Rail Users' Assoc AGM 12th November 2022 (emailed 17.10)
- Citizens Advice – Cost of Living Crisis Workshop (emailed 25.10)
- Summer Playscheme 2022 Report
- Eisteddfod 2023

- The importance of Community & Town councils in building resilient spaces for nature – a copy of the agenda which Cllr Ransome asked to share as it contains useful information.
- Wales Air Ambulance: Health Watchdog Welcomes Further Talks About Plans (emailed 03.11)
- Welsh Government Workshop Events (emailed 08.11)

**138. Members Items/Future Agenda Items**

- The next Community Engagement Working Group Meeting will be held on Monday 14<sup>th</sup> November, 7.30pm in the WMI Committee Room.
- The Infrastructure Working Group (inc the Community Engagement Working Group) will meet on Wednesday 16<sup>th</sup> November, 6.00pm via zoom. Meeting co-ordinated by Cllr Ibbotson
- Cllrs Ransome, Ibbotson and Youth Rep Miss Boleyn are attending the Brownies on Monday 14<sup>th</sup> November to make a presentation on Parliamentary Week.
- It was questioned what the villages planned events were for Remembrance Day? Cllr Ransome advised the WMI had given a draft version of events but was not aware of the final plans. Concerns were raised that events, timings etc had not been shared with the council and/or community.
- Mr C Jones has undertaken an inspection of the council assets and provided a report.  
**RESOLVED:** this will be shared and reviewed by the Environment Working Group.
- Cllr Blackman advised that Mr C Jones reported that there continues to be evidence of drug use at the Millstone, Groves and St Johns car park. No evidence at West View play area or nature area.
- Cllr Walker questioned progress with the installation of safety barriers on Hawarden Road and Penymynydd Road. Cty Cllr Wakelam with raise this with Ian Williams and if required will request it to be on the agenda.
- Parking issues continue on Penymynydd Road and it was requested for the PSCO's to attend.  
**RESOLVED:** this will be reported to the PSCO's and they will be asked to attend. The council will also write to FCC Enforcement to request their attendance on Penymynydd Road and outside St Johns School.
- A report of Crossways only having 1x street light and that it is a dark street to walk down.

The meeting commenced at 6.30pm and closed at 9.25pm

Chair..... 14<sup>th</sup> December 2022