

# PENYFFORDD COMMUNITY COUNCIL

## Minutes of the Hybrid Meeting held on Wednesday 8<sup>th</sup> February 2023

**Present:** Councillors Mr R Wakelam (Chairman), Cllr P Ransome (Vice Chairman), Mr P Blackman, Mr A Ibbotson, Mr J Priddin, Mrs J Jones, Mr D Williams, Mrs L Overington, Mr A Sloan, Mr O Thompson, Mr D Walker and Mrs S Williams. Miss N Boleyn – Youth Representative

**By Phone/Video:** Councillor Mr M Rothero

**Absent:** Councillor Mrs J Jones

**Also Present:** Mrs Sarah A Hughes, Clerk & Responsible Financial Officer  
Salli Edwards - Citizen Advice Bureau (Chief Executive) and 1 x Member of the Public

### 181. Apologies

There were no apologies received.

### 182. To receive any Declarations of Interest – Members Code of Conduct

There were no Declarations of Interest received.

### 183. Visitor – Salli Edwards, Citizen Advice Bureau

Cllr Ransome gave a brief overview of a Cost of Living event she attended ran by CAB and the subsequent council drop in event. From these events it was considered the full council could benefit from hearing from CAB.

SE advised:

- CAB have 3 main offices (Mold, Deeside & Holywell)
- Before covid they had approx. 33 employees and 70 volunteers, however, since covid the volunteer numbers have reduced and they are currently recruiting. Once recruited they then undertaken necessary training. The number of employees has now increased to 55.
- Since covid they have moved towards digital services which has significantly helped in being able to offer services to more people.
- An increase has been seen in the number of younger people using the services, but unfortunately a reduction in the older. As well as continuing with the digital services, they will be looking to reintroduce the face to face services which they feel will assist with this.
- They have applied and been successful in a number of funding applications which will assist in appointing specialist staff, case workers etc. to work in partnership with schools, foodbanks and T&CC.
- They are looking to work with T&CC for Outreach programmes where they would hold 1 day events providing a number of specialists and advisors to speak with residents about energy and cost of living.

\*\*6.42pm Cllr Overington arrived

- CAB would welcome any ideas from T&CC on how they could engage with the community.

\*\*6.45pm Cllr Blackman arrived

Cllr Wakelam talked about the possibility of holding 'freshers' type events, one for local businesses to promote themselves, in which CAB could attend and secondly a local support/advice event again where CAB could attend.

Cllr Walker suggested holding an event in partnership with the neighbouring communities Hope and Kinnerton. This was supported by the council and SE. Hope and Kinnerton Community Council's will be contacted to ascertain if they would wish to be included and support the event. The event would be held at a weekend which would hopefully be accessible for more residents and aims to be held middle to late March.

**RESOLVED:** the council and CAB will co-ordinate an Outreach event, aiming to be held middle to late March. Both Hope and Kinnerton Community Councils will be asked if they wish to be included within this event and assist with the promotion. The council will finance the poster/flyers.

SE will liaise with her support networks to ascertain who would be available and willing to support the event.

\*\*7.05pm Salli Edwards left the meeting.

**184. To receive and approve the Ordinary Minutes of the 11<sup>th</sup> January and the Extraordinary Minutes of the 16<sup>th</sup> January 2023**

**RESOLVED:** these were approved as a correct record and signed by the Chairman.

**185. To review and report on any Matters Arising from previous meetings**

**Min 164/154** – Cllr D Williams reported that the matter of the refusal to accept the Councils nomination as School Governor has still not been resolved, so it was not appropriate yet to request it be an agenda item. He reiterated his concern that from the only information the school has provided, it can only be assumed that the refusal was over a matter resolved amicably between March and June 2018. He is extremely concerned on how this has been dealt with and wants members to be aware of the situation in order to prevent something like this happening again.

**Min 174** – work in ongoing with the telephone kiosk.

**Min 177** – a meeting has been arranged with the Cty Cllrs and FCC Officers for Monday 13<sup>th</sup> February regarding the Dobshill speeding issues.

**Min 177** – a meeting has been arranged for Wednesday 22<sup>nd</sup> February with Arriva and both Cty Cllrs have also been invited. Cllr Ibbotson advised that caution is needed as a commercial route could impact the subsidised T8 route. A subsidised route can not legally run the same route as a commercial service. Cllr D Williams advised that the meeting will be with Arriva professionals that will be aware of this situation and will take it into account.

**186. To receive any Public Questions/Correspondence**

There were no public questions received.

**187. Bank Balances and Accounts for Payment**

**Bank Balances** Current £14,596.50 Deposit £142,261.44 Play Area £8,939.70

**Accounts for Payment**

Payee	Details	Amount
PACA	PACA & TeamRed - Youth Club Warm Hub Grant	£200.00
Smith of Derby	Annual Service of Millennium Clock	£348.00
Flintshire County Council	Electricity Charges - April, May, June 2022	£94.86
Flintshire County Council	Electricity Charges - July, Aug, Sept 2022	£94.86
Flintshire County Council	Street Light Repairs & Maintenance	£237.00
Flintshire County Council	Street Light Repairs & Maintenance	£237.00
Flintshire County Council	Street Light Repairs & Maintenance	£237.00
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Roy Wakelam	Members Allowance & Snr Role	£520.00
Jeff Priddin	Members Allowance	£120.00
David Walker	Members Allowance	£120.00
Mr G Davies	Expenses	£2.55
Mr C Jones	Mileage and Expenses	£14.40
Mrs S Hughes	Mileage and Expenses	£63.95
Staffing Cost	Jan-23	£3,330.87
HMRC	Tax & Ni - Members Allowances	£190.00
WoodsWork CIC	Nature Area Management	£340.00
Mega Electrical NW Ltd	PYF & PYM Xmas Lights	£4,141.20
Mega Electrical NW Ltd	Dobshill Xmas Lights	£1,482.00
Hafren Dyfrdwy	Water Charges - Abbots Lane Changing Rooms	£43.78
Mega Electrical NW Ltd	PYF & PYM Xmas Lights – 3 replacement lights	£936.00
Trinity Chapel	Warm Hub Grant	£50.00
HSBC	Monthly Charge (jan-feb)	£10.00

**RESOLVED:** The above accounts be approved and will be processed for payment. The payment schedule was signed by the Chairman of Finance and/or the Chairman of the Council and countersigned by two bank signatories.

## 188. HSBC Banking

The Clerk reported that in order for the bank signatories to be updated, HSBC require a copy of the council minutes appointing the Clerk as the 'Company Secretary'.

**RESOLVED:** the council approve and appoint the Clerk (Mrs S A Hughes) as Company Secretary in relation to HSBC Banking.

## 189. Planning

a) To report and consider planning applications received from Flintshire County Council. The Council will also consider any additional applications that may be received between the issue of agenda and the meeting:

i. [Ref: FUL/000039/23](#). Single storey rear extension. 29, Rhodfa Gladstone, Penymynydd. **Application closed for comments before expiry date due to FCC refusing the application on the grounds the application site has had Permitted Development Rights removed by condition 29 of application 058759.**

b) Notifications of Planning Decisions made by Flintshire County Council:

i. [Ref: FUL/000039/23](#). Single storey rear extension. 29, Rhodfa Gladstone, Penymynydd. **Refused**

c) To receive an update of any ongoing development, planning applications or appeals.

i. Cllr Wakelam reported that he's getting no response from Redrow regarding the muga and play space area. They will now be finishing the development before completing the above. This should have in fact been completed when the 95<sup>th</sup> house was sold. Cllr Ibbotson advised FCC are not taking any action.

It was considered that FCC should be acting and pressure should be put on FCC Enforcement on behalf of the residents. Cllr Ibbotson said he had repeatedly pursued this with FCC and they advised that they could try to enforce, but Redrow would challenge this and take it to court, which FCC will not do and do not have the budget to defend a court case. FCC can not afford to take enforcement action against developers, but will maintain a working relationship. Enforcement will only be taken on developers for a serious breach, and FCC do not deem this specific issue to be the case.

Castle Green – Rhos Road, Cllr Wakelam is in continued contact with the Site Manager regarding parking, however, this remains to be an issue.

**RESOLVED:** with regard to both developments above, the council will write to FCC on behalf of the residents to request answers as to why nothing is being done with FCC Enforcement against developers, yet Enforcement is stringent with residential planning.

A further letter will be sent to all FCC Councillors to ask for their support in a more aggressive enforcement with developers as a matter of policy.

ii. Replacement undergrown pipe work is being undertaken on the field off the Vounog Hill.

d) Cllr D Williams presented information on the newly adopted FCC Local Development Plan. There are now 3 developments included within the village boundaries; Hawarden Rd, Rhos Rd and Chester Rd. He wished to thank FCC Officers Andy Roberts and Adrian Walters for their support throughout the LDP process. It was disappointing that the village didn't get green wedges despite all the representations.

Areas have been identified as solar energy sites which he was unsure of and will be looking into. Cllr Ibbotson said that there have been pieces of land across Flintshire identified as viable land and there was nothing to be concerned about at this time.

Cllr Wakelam reported that he had met with Seven Trent and they have acknowledged that the village has been 'forgotten'. They will be undertaking improvements to the pumping station this June, they will look at improvements to the water tower in the next 1-2yrs and potentially a new pipeline in 4-5yrs.

e) Flintshire County Council Planning Portal – the Clerk had in fact provided a report at the January meeting.

## 190. Play Areas

a) Dobshill Play Area – Richard Roberts has confirmed there is £3,000 left from the S106 contribution, however, there is a need to replace the picnic table, estimated £850.00 supply and install. He would approve for the remaining funds to be allocated to the play area improvements.

- b) Reports of vandalism of damaged trees to West View nature area (further report on item 194b) and the Groves play area. Cllr Sloan reported that there has also been vandalism to trees on the Redrow estate accessed via the Wellhouse Drive connector path.
- c) The bins to be installed at the Millstone and Melwood are continually being chased with FCC Streetscene by the Clerk and Cty Cllr Wakelam. Cllr Wakelam requested that fencing at Melwood play area be included as an agenda item for March.
- d) The installation for the additional cctv for the Millstone play area has scheduled for March.

**RESOLVED:**

- a) The replacement picnic table was approved. The remaining S106 will be considered for any future improvements.
- b) The council will write to Redrow to inform them of the damage and a report will also be made to the police. The Clerk asked members to encourage residents who witness any vandalism to report to 101 immediately.
- c) Fencing at Melwood play area be included on the March agenda.

**191. Warm Hub – Financial Support**

- a) To consider the financial support request from Trinity Chapel for the Warm Hub they are providing. Sessions 12.30pm – 3.00pm 9<sup>th</sup> & 23<sup>rd</sup> February, 9<sup>th</sup> & 23<sup>rd</sup> March.
- b) To receive a report (inc usage, expenditure and if further financial support is required) from PACA/Team Red on the Youth Club Warm Hub. They also advised that at this time, they do not require any additional financial support.

**RESOLVED:**

- a) The council approved the grant request of £50. This will be added to this months payment schedule.
- b) The report was received and noted.

**192. Kings Coronation**

Cllr Overington submitted a written proposal for the celebrations of the Kings Coronation which PACA/ Team Red are starting to co-ordinate and would very much like the Community Council to join them. They will not be having a street party but will be co-ordinating entertainers; music, children’s entertainer and Scouts BBQ.

With regard to funding, Cllr Ibbotson suggested that to ensure any requests are dealt with equally, the council should consider launching a Kings Coronation Grant Application, allowing the council to consider all applications at the same time to ensure awards are issued within the councils budget.

It was also questioned whether the council would be providing any commemorative gift for the primary school children?

**RESOLVED:** Cllrs Blackman, Overington and Wakelam will co-ordinate the first village meeting to discuss and plan the events on Tuesday 28<sup>th</sup> February, 7.00pm at the Royal British Legion. The council will support the event and help co-ordinate as the main village celebration and include as many village clubs/organisations.

Cllr Ibbotson will prepare the Kings Coronation Grant Application to be launched as soon as possible. The closing date will be ahead of the councils April meeting where all applications will then be considered.

Cllrs Sloan and Rothero will liaise with the primary schools to ascertain their intentions for any commemorative gifts.

**193. Youth Representative Report**

Miss Boleyn reported that she had met with Rona – Woodwork at West View nature area to talk about the nature improvements. It is very good to have a nature area in the community. The Clerk advised that Woodwork has taken on board one of Miss Boleyn’s suggestions regarding reviewing the days in which they attend site to make it more inclusive. This will be considered and Woodwork will report back.

Regarding the Investing in Youth provision, she has been talking with the Brownies and will also be visiting the Scouts. The main preferences are to see more benches, outdoor equipment’s, bike tracks and safer paths.

**RESOLVED:** Members asked if Miss Boleyn could maybe get specific ideas on styles of benches and outdoor equipment. Once designs of the pump track is complete, Miss Boleyn could then share these with the youth community groups.

It was also suggested that she liaises with the school to feedback any relevant information and to ensure they are aware of her work with the council.

#### 194. Community Facilities

- a) Old School Site - Cllr D Williams submitted a proposal for full council to consider the potential of the entire school site and submit any proposal as an option for consideration of County. This included rotating the land in which FCC has proposed as a CAT and for the whole land to include open space, housing (bungalows) and commercial.

The proposal was discussed and considered at length with a number of comments highlighting the pro's and con's of the proposal.

An extract from previous communication with Mr C Colin Everett was shared where he had referred to keeping an open mind for dual use of the land.

The Infrastructure WG will now launch the community survey both online and paper.

\*\*9.24pm 1x Member of the public left the meeting.

- b) West View Nature Area – to provide a progress report, including:
- i. The tree planting has now been completed, however, there has since be two occasions of vandalism whereby a significant number of trees have either been pulled out of the ground or intentionally damaged. These both have been reported to the police who are investigating. Woodwork submitted a suggestion for the council to consider to assist with the prevention of ASB.
  - ii. Pathway installation – Woodwork has managed to obtain a lower quote from a local contractor who has been appointed and work commenced the beginning of the week. It is also possible that this may be funded through the TfW grant.
  - iii. Additional Transport for Wales funding for signage – TfW have contacted Woodwork as there is money available for things such as signage, due to another project partner pulling out at the last minute. Examples were shared of a signpost for the end of Alyn Drive and an interpretation board within the nature area. The signpost would probably be wooden but the interpretation board could be either metal or wood. As there was a deadline for the funding, Woodwork required an immediate response and therefore the Clerk liaised with the Chair and Vice Chair who approved the signage under delegated powers. Woodwork do require confirmation of the site name for the sign.
  - iv. End of project event – Woodwork are planning an 'end of project' event where representatives from Transport for Wales, the schools that have helped with planting, and our regular volunteers will be invited. They are planning to plant a larger, more mature tree at the event and provide refreshments. Wednesday 8th March between 9.30 and 11am. The invitation includes all Council members.

#### RESOLVED:

- a) The council will write to FCC Neal Cockerton, Andy Roberts, Adrian Walters, Paul Calland and copying Cty Cllrs Wakelam and Ibbotson, to request a meeting with the council to discuss the options of development of the land. Members are keen to work closely with FCC in the development of this land to ensure that the most suitable and appropriate provision are provided.

The Infrastructure WG will now launch the community survey both online and paper to gain an understanding of what the communities' preferences would be for the use of this land.

- b)
- i. The proposal from Woodwork was approved and will be purchased.
  - ii. The report was received and noted.
  - iii. The council supported the delegated decision and confirmed the site name as West View Nature Area.
  - iv. Woodwork will also be asked to extend the invitation to the Scouts and Mr G Davies. Any members able to attend will inform the Clerk.

\*\*9.45pm Cllr Blackman left the meeting

#### 195. Issues Raised with Flintshire County Council

A 'FCC Issue Log' has been prepared to allow the council to regularly monitoring the progress of issues raised. Members will provide the Clerk with updates on the issues.

**RESOLVED:** the report was received and noted. Additional issues will be reported appropriately to FCC and included on the Log.

**196. To acknowledge and note correspondence received.**

- Woodwork CIC Monthly Report – West View Nature Area
- OVW Training and Planning Aid Wales Training & Events; including The Value of Planning and how it Positively Impacts our Welsh Communities (which has a focus on Place Plans).
- Decision Notification for the proposal to enlarge Ysgol Penyffordd.
- FCC – Consultation on the Statement of Gambling Policy. Comments by 20th February. Emailed 16.01.2023 and no request was received to include as an agenda item for comments.
- Hanson Liaison – copy of last meeting minutes and details of 6th March meeting. Emailed 24.01.2023
- Details of the Denbighshire Press Release regarding the new T8 bus Service Corwen – Chester. Emailed 30.01.2023.
- OVW – The King will give two Garden Parties at Buckingham Palace this year on Wednesday 3rd May and Tuesday 9th May to celebrate the Coronation. The Palace wants to reward Councillors who have gone above and beyond for their communities and nomination must be submitted no later than Monday 13th February.

**RESOLVED:** should members wish to make a nomination, this will be passed to the Clerk.

**197. Members Items/Future Agenda Items**

- The next Community Engagement Working Group meeting will be held on 15<sup>th</sup> February 7.30pm
- Further Circular Walk leaflets are required.
- Attempts were made with McDonalds to undertake a Litter Pick at Penymynydd Woods, however, they were unavailable.
- Cllr Ransom reported that the Hanson Consultation was very informative and around climate change. A resident who attended spoke to Hanson regarding energy sources and asked if they could consider reinstating some of the nurseries around the area for hot houses. She has also asked for the council support.  
**RESOLVED:** Cllrs Wakelam and Priddin will raise this at the next Liaison Committee Meeting.
- Concerns were raised again about the safety concern of pedestrians crossing from Corwen Road to access the train station.  
**RESOLVED:** Cty Cllrs Wakelam and Ibbotson will raise this with FCC Highways at the meeting next week.
- Cllr Williams is preparing the tree planting plans for the next phase of the Sponsor A Tree which will be provided to all members. Some of the 2022 Sponsor a Trees have not survived and are required to be replaced which he will liaise with the Chair and Clerk. It was also reported that there are some trees at the Groves which have died off.  
Cllr Sloan requested for a 'jump camera' to be installed at the traffic lights nr St Johns School as there have been a number of vehicles going through red lights.  
**RESOLVED:** witnesses will be asked to contact Cty Cllr Ibbotson and to also report any incidents to the police.

\*\*9.55pm the Clerk left the meeting

**198. Clerks Review – Appraisal/Performance Review (closed session)**

The Chairman provided a verbal report and proposal.

**RESOLVED:** the proposal was approved, the Clerk be awarded a 2pt salary award with effect from 1<sup>st</sup> April 2023.

\*\*10.00pm the Clerk returned

The meeting commenced at 6.30pm and closed at 10.00pm

Chair..... 8<sup>th</sup> March 2023