

# PEN-Y-FFORDD COMMUNITY COUNCIL

## Minutes of the Meeting held in the War Memorial Institute on Wednesday 28<sup>th</sup> November 2018

**Present:** Councillors Mr J Priddin (Chairman of the Council) Mr A Wight (Vice Chairman), Ms C Hinds, Mr D Walker, Mrs M Jones, Mrs E Davies, Mr R Bestwick, Mr D Williams, Mr R Wakelam, Mr M Rothero and Mrs P Ransome

**Absent:**

**In attendance:** Mrs S Hughes, Clerk & RFO to the Council

### 174. Apologies

Apologies were received from Councillor Dr J Smith-Bellis.

### 175. Declaration of Interest – Members Code of Conduct

Cllr J Priddin declared a personal interest under the members code of conduct for Agenda Item 6 - Councillor Vacancy (minute ref: 179). Cllr Priddin advised that he would be leaving the room whilst this item was discussed.

### 176. Minutes of the Council Meeting held on 10<sup>th</sup> October 2018

**RESOLVED:** these were approved as a correct record and signed by the Chairman.

### 177. Matters arising

**Min 143** Safety barrier outside of St Johns School and along A5104. Ian Williams has confirmed he has checked the location, and agrees a barrier would be beneficial, he is in the process of raising a work ticket.

**Min 152** Cllr Williams reported that the majority of the newsletters have now been delivered with a very small amount of areas to complete.

**Min 157** Cllr Williams reported that the replacement fencing for the Alyn Drive entrance will be approximately £180 for a 4ft fence and FCC Streetscene have agreed to install free of charge.

### 178. Public Questions

The Chairman advised that the Council had been approached and Cllrs Priddin, Wight, Hinds and Williams met with a developer who has expressed an interest in the land adjacent to the Millstone (old Bowling Club) for the erection of a Co-op. Cllr Wight brought to the table a copy of the plans which they had received for members to review. He advised that the retail development would bring 5 full time jobs and 17 part time jobs. The developer has not yet but will be undertaking a traffic and highway review.

Members welcomed the plans and the proposal in principle and will write to the Co-op to express their support.

**RESOLVED:** the Council will write to the Co-op to express their support, in principle, to the proposed development.

\*\* Cllr Priddin left the room – 7.55pm

### 179. Councillor Vacancy

Due to Cllr Priddin declaring a personal interest on this item he left the room whilst this was discussed.

Following informal interviews with all candidates, members discussed the applications, all of which were of a very high standard and worthy candidates. The vote was taken by way of ballot, with one abstention from Cllr Williams as he had not been present for all interviews. The Clerk counted the results which were then verified by Cllr Wight, Vice Chairman who was chairing the meeting whilst Cllr Priddin had left the room. The results were two candidates receiving equal votes and therefore Cllr Wight as Chairman was required to make the casting vote. Cllr Wight read the results and proposed the vacancy be filled by Paul Blackman who had received the majority vote.

Cllr Walker raised the option of also appointing a Youth Representative, however, as the Clerk was unable to clarify on the evening the full details of this position, further investigations would be made.

**RESOLVED:** Paul Blackman received the majority vote and therefore will be co-opted onto the Community Council. The Clerk will ascertain the details of a Youth Representative and report to the council.

\*\* Cllr Priddin returned to the meeting – 8.15pm

#### **180. Streetscene Operative – Vacancy**

The Clerk reported that due to personal reason Mrs Davies resigned from her position with the council with immediate effect on 31<sup>st</sup> October 2018.

Cllr Hinds asked if the council would send a card to Mrs Davies to thank her for her service and dedication.

The vacancy will be displayed on the noticeboards, website and social media with a closing date of the 25<sup>th</sup> January 2019, with a view for the position to be filled for the 1<sup>st</sup> March 2019. Members of the Environment Working Group will undertake the interview in advance of the February meeting.

**RESOLVED:** i) the vacancy will be advertised with a closing date of 25<sup>th</sup> January 2019, interview to be held by the Environment Working Group and the Clerk before the February Meeting and the successful applicant to be appointed from 1<sup>st</sup> March 2019. ii) The Clerk will arrange for a card of thanks to be sent to Mrs Davies.

#### **181. Community Council Drop In Event**

Cllr Ransome advised that there had a big a number of positive comments made following the Drop In Event held with Owl. Cllr Wight agreed it is an opportunity to make themselves more available and accessible in an informal way. The event could be held for example in Jemoleys or the RBL rather than a formal Council Meeting Room.

Cllr Hinds stated that the Drop In could also include the local PCSO with options for the future to also invite FCC Officers. Cllr Williams proposed that the first one to be held in April which can then be reviewed and a further decision to be made whether they are held quarterly, biannually or annually.

**RESOLVED:** the council approved to hold an informal Community Council Drop in Event in April 2019. This will be included on the January agenda to resolve the date, time and location.

#### **182. Electoral Review Flintshire**

Information had been provided to members from the Local Democracy and Boundary Commission for Wales who are to review the electoral arrangements for the FCC with a view to considering and formulating proposals for future arrangements. The consultation period begins on the 1 November 2018 and closes on 23 January 2019.

Cllr Williams summarised the report; currently Penyffordd Community have 2 x County Councillors based on the figures of 1705 electors, however, the proposal would amend the elector figure to 1895 therefore reducing to 1 x County Councillor. This is based on the current figures, however, once the new build developments are complete it would increase the electorate and in turn increase the County Councillors back to 2.

**RESOLVED:** the Council will provide a response to the Local Democracy and Boundary Commission for Wales advising that the Council considers that there is a continued need and requirement for 2 x County Councillors within the ward. If the proposals were to go ahead and taking into consideration the new development within the ward, there would still be 2 x County Councillors. Therefore, the Council feels it should remain with no change.

#### **183. Consultation on FCC's Revised Rights of Way Improvement Plan and Polices & Procedures**

Flintshire County Council published its first Rights of Way Improvement Plan (ROWIP) in 2008 setting out how the Council intended to deliver improvements to the network over a 10 year period. Section 60 of the Countryside Rights of Way Act 2000, requires all Local Highway Authorities to produce a Rights of Way Improvement Plan and to undertake a complete review at the end of its lifespan.

In July 2016, the Welsh Government issued guidance to Local Highway Authorities in Wales to assist with the review and redrafting of their ROWIPs. This guidance has been used to direct the preparation of Flintshire's second ROWIP, assess the 2018 network, evaluate progress made since 2008 and to set out a new-style Statement of Action for the next 10 year period.

Copies of the documents had been provided to all members to review and consider responses to the questions. The consultation period runs from 1st November until 31st January 2019.

Cllr Wight proposed that these documents should be reviewed by the Environment Working Group who should provide comments back to the community council. Cllr Bestwick requested that he is included on this working group.

**RESOLVED:** that the Environment Working Group will fully review the documents and prepare a response for the Council to consider. Cllr Bestwick will also be included on to the Environment Working Group.

#### 184. Working Groups

The Chairman raised concern that to date the Working Groups are not being proactive. It was felt by members that each Group should appoint a 'leader' to co-ordinate meeting.

Cllr Wight advised that review of the LDP will be due in 2019 and suggested that the Working Groups also look to review each of their appropriate heading section in the Council's Place Plan and assess how and what will need to be updated.

Cllr Williams agreed to take the lead in the Environment Working Group.

**RESOLVED:** the Clerk will again circulate an up to date list of the Working Groups to all members together with the extracts of each heading used in the place plan.

#### 185. Millstone Playing Field

- i. The repairs, groundworks of the titan rope swing and drainage improvements are currently in progress.
- ii. Cllr Williams proposed for this to be deferred as in the proposed plans of the Co-op it looks as though they would be installing tress/fencing.
- iii. FCC have offered to cover 50% of the cost for the work to remove the old concrete posts on the toddler area as it is considered a safety issue. Quotes will be obtained for the work.
- iv. The Clerk reported that the play area information sign has been damaged and since removed by FCC for safety reasons. FCC have advised that they would be able to assist with obtaining repair costs.

Cllr Wakelam advised he has obtained information on wooden play equipment as a consideration for the Melwood play area and requested for this to be included on the next agenda.

**RESOLVED:**

- i. The report was received and noted.
- ii. The council agreed to defer these works until further information is received regarding the propose co-op development.
- iii. The report was received and noted.
- iv. The Clerk will obtain the costs and report back to the council. Melwood Close play area will be included on the December agenda.

#### 186. Redrow Development, Chester Road, Penymynydd

Cllr Wight advised that Redrow are currently experiencing a delay with the development due to FCC. He is due to be attending a meeting with Redrow on 30<sup>th</sup> November.

Cllr Jones raised the condition of the roads as they are not being cleaned on a daily basis, AW will raise this at the meeting. Cllr Williams also advised that if any members or residents have any issues of concerns that they should also be reported to FCC Planning Enforcement and if they feel that this has not been actioned or addressed to escalate to FCC Customer Services.

**RESOLVED:** the above reported was received and noted. Cllr Wight will provide any updated to the council.

#### 187. Planning Applications

- a) To review and consider Planning Applications received.
  - i. Amendments to submitted application. Ref: 057240. Siting of 6no. retractable lighting columns. Penyffordd Tennis Club, Park Lane, Penyffordd. **Support on the condition that there are no concerns from neighbouring properties.**
  - ii. Ref: 059248. Erection of two storey extension to rear of the dwelling. Langmor, 8 Vounog Hill, Penyffordd. **Support on the condition that there are no concerns from neighbouring properties.**
  - iii. Ref: 059086. Erection of extension to front of dwelling. 18 Holly Drive, Penyffordd. **Support on the condition that there are no concerns from neighbouring properties.**
  - iv. Notification that the following will be going to the FCC Planning Committee meeting on 5<sup>th</sup> December 2018. Ref: 057396 – Application for approval of reserved matters for the erection of 40 dwellings following outline approval

ref: 053656. Land at (north of) Rhos Road, Penyffordd. Cllrs Williams and Wight advised that this has now been removed and will not actually be going to planning committee at this time.

**RESOLVED:** the above comments will be reported to Flintshire County Council Planning.

- b) To receive Notifications of Planning Decisions made by Flintshire County Council.
- i. Ref 057388. Outline application for the erection of up to 36 units of over-55 retirement housing, open space and associated infrastructure with details of site access. Land south of Rhos Road, Penyffordd. **Refused**
  - ii. Ref: 058164. Outline application for residential development. Land East Of Vounog Hill, Penyffordd. **Refused**.
  - iii. Ref: 058526. Erection of first floor extension to rear. 31 Penymynydd Road, Penyffordd. **Approved**.
  - iv. Ref: 058677. Application for a non-material amendment following a grant of planning permission 058003. Land to north of Rhos Cottage, Rhos Road, Penyffordd. **Approved**.

**RESOLVED:** the above be received and noted.

- c) To review Ongoing and Proposed Planning Applications.
- i. Penyffordd Single Site School – Cllr Wight advised that FCC has been asked again to look at the transport implementation ahead of the school term (sept).
  - ii. Rhos Road (40) – this application has been deferred and is currently with FCC. There are ongoing discussions regarding affordable housing.
  - iii. Dobshill (former Council Depot) – the Clerk advised correspondence has been received from FCC with regard to proposed street names for the land adjacent to Greenwood Grange, Chester Road, Dobshill

The developers for the above scheme has provided FCC with the following name of the proposed new street;

- Oak Close / Clos y Dderwen
- Birch Close / Clos y Fedwen

Comments and observations are required before Wednesday 19th December 2018. Due to time constraints imposed by statute, if FCC have not received any comments by this date they will assume that the Council have no objections and they will proceed on this basis.

**RESOLVED:** the reports under i) and ii) were received and noted. Street naming of land adjacent to Greenwood Grange, Chester Road, Dobshill will be included on the December agenda for further consideration.

## 188. Youth Club Building and Surrounding Site

Cllr Williams is trying to set a meeting with FLVC and also to include the Scouts. Cllr Wight has also provided information to members of the Buildings Working Group, and will circulate to all members, with information and possible options for the next steps for this site.

Cllr Williams also asked members in the future to pay consideration to the Royal British Legion and promotion of their function facilities.

**RESOLVED:** the report was received and noted.

## 189. Parking Issues and Road Safety

- i. Hawarden Road (area of the Spar). Cllrs Hind and Williams (as County Councillors) have undertaken a survey from the neighbouring properties of the Spar which totalled 26 houses and 14 responses have been received. Consideration will now also be taken for the proposed now co-op development as this will have an impact. They will be meeting with residents within the next week and the final decision will be made by 10<sup>th</sup> December 2018 which will be made between FCC Highways Officer, Cllr Hind and Williams.
- ii. Exiting of the Groves, Penyffordd – Cllr Hinds and Williams will address this concern with Anthony Stanford, FCC Highways Strategy Manager.
- iii. Cllr Hinds and Williams also reported of parking outside of the British Legion especially at night. The parking on the road is restricting visibility when leaving the car park and installation of yellow lines are being considered by FCC Highways.

**RESOLVED:** the above reports were received and noted.

## 190. Dobshill Noticeboard

The Chairman reported of complaints received regarding the Dobshill noticeboard. Residents were not actually aware of the board and that it was owned by the Community Council and also there is an issue of parking in front of the board which prevents both access to update the board and also for residents viewing.

He asked members to consider this matter and possible solutions which will be discussed at the December meeting.

**RESOLVED:** members to consider the above and provide any possible solutions for consideration at the December meeting.

### 191. Community Transport

Cllr Walker provided members with a report of the community transport. The usage for last month were 74 trips, however, he has not been able to identify how many of these trips were people collected from Penyffordd. The driver has informed DW that approximately 12/14 residents from Penyffordd are using this service each week. There have been no pick-ups at all from the Dobshell bus stop.

DW has concerns that Buckley Council may withdraw any potential support with Penyffordd Council as he is aware that the service from Buckley Train Station that goes throughout Buckley is being withdrawn this Saturday and a number of Buckley Councillors feel that this service should be supported over the Buckley - Penyffordd service. Cllrs Walker and Hinds are meeting with Ruth Cartwright, FCC Transportation on 10<sup>th</sup> December. He has also raised with Ruth Cartwright the continued concern that half of the residents with the community are cut off from community transport which she has agreed she will investigate.

Cllr Wakelam raised concern of train services, in part the Wrexham – Bidston service, limited service and quality of the trains. Cllr Ransome reinforced this concern with the issues of Transport for Wales.

Cllr Wight proposed that the Council send a strong letter to the Chief Executive of the Transport for Wales expressing concerns to their service as the village has a number of residents that rely on this service to commute to and from work and the service which they are currently providing is inexcusable.

**RESOLVED:** the report was received and noted and Cllr Walker and Hinds will continue to update the Council on this matter. The Council will write to the Chief Executive – Transport for Wales.

### 192. Community Awards

Cllr Wight provided members with a list of proposed awards for consideration. The premise being that in spring the Council announces that these are the awards and that the Council are inviting members from the community to make nominations in which the Council will then review and vote. The awards ceremony could then take place around Christmas time.

- Service to Young People
- Service to Older People
- Service to Disability
- Community Group of the Year
- Community Event of the Year
- Sports Group of the Year
- Young Volunteer of the Year
- Volunteer of the Year
- The Tom Jones Community Champion of the Year (\*)

It was also proposed that the awards could be by way of a trophy for the winners to keep and possibly a cup (\*) which would be retained by the winner for the year and returned annually.

The Chairman invited members to review and consider the proposals and requested that they pass these to the Clerk which can be circulate and reviewed at the December meeting.

**RESOLVED:** members to review Cllr Wight's proposals and provide the Clerk with any additional suggested awards. This will be included on the December agenda.

### 193. Project Daffodil

Cllr Wakelam reported that he is currently co-ordinating planting of the bulbs with local volunteers. The Clerk advised that she had made enquires with Sherratts Landscape as to whether they had any machinery that would assist in the planting, to which they advised unfortunately they did not.

He would appreciate any support from the members.

**RESOLVED:** commencement of the planting will take place this weekend (1<sup>st</sup> December) and will be co-ordinated by Cllr Wakelam.

### 194. Correspondence

The following correspondence was received, acknowledged and noted.

- Welsh Government – notification of the Appropriate Sum under Section 137(4)(A) of the Local Government Act 1972 limit for 2019/20 has increased from £7.86 to £8.12 per elector.

- Correspondence received from Mrs Rothero with regard to a Neighbourhood Watch Scheme which she has co-ordinated for her street. 40 homes, out of 50 have signed up to the scheme which has been set up with OWL at Mold police station. OWL have recommended that they could have a neighbourhood watch sign to be erected in the street. The cost of this is £21. This includes them arranging planning permission, the sign and installation. There is also a suggestion that as a community council you would be able to fund the cost and therefore her request is whether the Community Council would financial contribute to the £21?  
**RESOLVED:** the Council considered the request, and whilst they are supportive of the scheme it was felt that they would be unable to offer financial support. Although this is a small request, it would set a precedent should other streets do the same. The cost of £21 between the 40 homes would only equate to approx. £0.52 per home.
- North Wales Public Services Board Event: Well-being of Future Generations Act and the requirements placed on Town and Community Councils. North Wales Public Services Boards (PSB's) are hosting a workshop for Town and Community Councils to find out more about their local Public Services Board, to consider the Well-being Plans of the four Public Services Boards in North Wales, and to understand how Town and Community Councils and Public Services Boards can work together to improve well-being in their local area. This event was due to be held on Friday 30th November 2018, however, notification has since been received that it has now been rearrange for January 11<sup>th</sup> 2018, 10am – 1pm, Bodelwyddan Community Centre. Ty Fry Lane, Bodelwyddan, RHYL. LL18 5TE.  
**RESOLVED:** Cllrs Wight and Priddin have already confirmed with the clerk that they will attend.
- A letter from FCC with regard to Preparations for the Coming Winter. In an attempt to improve the County wide resilience and readiness for the coming winter the Council will be offering the following services to T&CC:
  - Information on local weather forecast and gritting actions – via email to receive daily updated
  - Salt Bins – FCC will maintain and fill their salt bins. If the Community Council wishes to purchase additional bins they will be at a cost of £135 (and will be in a different colour in order for FCC to distinguish them) and each refill will be charged at £60.00.
  - Bagged Rock Salt – at a cost of £5 per bag
  - Community Involvement in Snow Clearing - In an attempt to assist the local community to help themselves during any periods of heavy snow, the Council will be offering basic equipment in order that the community can take on some localised footway snow clearing work. It is stressed that the intention is for these operations to supplement the Council's own snow clearing operations not replace them. The Council will continue to provide the winter maintenance service at the current level of previous years.**RESOLVED:** the Council will respond to FCC with the following - register for the email updates on weather forecast and gritting. Cllr Wight advised that it was felt that an additional salt bin should be installed by FCC to the main entrance of the White Lion estate – Oakland Way / A5104. No rock salt will be ordered and no action will be taken for the community involvement for snow clearing.
- Flintshire County Council is reviewing its current Gambling Policy. The Policy must be reviewed every three years. A public consultation is taking place which will seek the views of local residents, businesses, existing licence holders and their representatives on the new policy. Following the consultation, a report will be completed and the Policy considered for approval by Members of Flintshire County Council.

#### 195. Members Items (AOB)

- Cllr Wight informed members that the community group has proposed for a public open meeting regarding planning within the village which will be held in January 2019. These have been well attended in the past and welcomed any members to also attend and support.
- Cllr Wakelam advised he will be taking down the poppies from the clock tower on Saturday and will be taking them to the WMI.
- Cllr Bestwick advised he had been approached by a resident who was very complimentary of the poppies on the clock tower and asked whether it would be possible to have the names of the fallen heroes engraved onto the clock tower. The Chairman advised that this had been looked into and the cost was very significant. Cllr Bestwick advised that the resident works at an engraving company and could provide an engraved plaque at cost price.  
**RESOLVED:** the council agreed for Cllr Bestwick to make enquires with regard to a cost for an engraved plaque.
- Cllr Ransome advised she had been contacted by Ysgol Penyffordd, inviting all members to their Christmas concerts. Dates are as follows:  
Monday 10th December - Years 1 and 2 – 10am and Juniors – 1:30pm  
Tuesday 11th December - Early Years – 10am and Juniors – 1:30pm  
Wednesday 12th December - Years 1 and 2 – 10am and Early Years – 1:30pm.

The finance and ordinary meetings were closed at 9.45pm

Chair..... 12<sup>th</sup> December 2018