

# PEN-Y-FFORDD COMMUNITY COUNCIL

## Minutes of the Meeting held in the War Memorial Institute on Wednesday 13<sup>th</sup> February 2019

**Present:** Councillors Mr J Priddin (Chairman of the Council), Ms C Hinds, Mr D Walker, Mrs M Jones, Mrs E Davies, Mr R Bestwick, Mr D Williams, Mr R Wakelam, Mrs P Ransome, Dr Smith-Bellis, Mr M Rothero and Mr P Blackman

**Absent:**

**In attendance:** Mrs S Hughes, Clerk & RFO to the Council  
4 x Member of the Public

### 278. Apologies

Apologies were received from Councillor Mr A Wight (Vice Chairman).

### 279. Visitors

There were no visitors. PCSO Ellis did provide a police report, copies of which were provided to all members.

### 280. To Receive any Declaration of Interest – Members Code of Conduct

Cllr Ransome declared an interest in relation to agenda item 14a(iv).

**RESOLVED:** A Declaration of Interest form was completed and passed to the Clerk.

### 281. Minutes of the Council Meeting held on 23<sup>rd</sup> January 2019

**RESOLVED:** these were approved as a correct record and signed by the Chairman.

### 282. Matters arising

**Min 250** – the replacement sign for the Millstone has been ordered and will be delivered to FCC who have agreed to install.

**Min 275** – Cllr Williams wished to expressed his appreciation to Cllr A Wight for all the work undertaken in preparing and presenting the Public Meeting. It had been a very well attended meeting with positive feedback from the residents.

**Min 277** – a response has still not been received from FCC with regard to the installation of a salt bin at Oakland Way.

**RESOLVED:** the Clerk will continue to pursue this.

### 283. Public Questions

There were no public in attendance.

### 284. Appointment of 2018/19 Internal Auditors

The Terms of Reference from JDH Business Services Ltd was provided to all members to review and consider as the Council's internal auditor. Members considered whether this internal auditor was a suitable person to carry out the work in accordance with proper practice guidance. A copy of the Letter of Engagement had also been circulated to all members to review.

**RESOLVED:** that the Council approve the engagement of JDH Business Services Ltd as the Council's internal auditor for 2018/19 and confirm that the internal auditor is a suitable person to carry out the work in accordance with proper practice guidance. The Letter of Engagement was signed by both the Chairman and the Clerk.

## 285. Streetscene Operative and Youth Representative Vacancies.

- i. Streetscene Operative – four applications have been received and interviews are being held later in the week with a view to the successful candidate commencing on the 1<sup>st</sup> March.
- ii. Youth Representative – the application was received and reviewed by the Council. Members were impressed with the application and agreed that Mr Adam Bakewell be appointed as the Youth Representative. Cllrs Wakelam and Rothero agreed to undertake the role of Mentor.

### RESOLVED:

- i. The Environment Working Group and Clerk will undertake the interviews and make the appointment with a view to commencing on 1<sup>st</sup> March.
- ii. Mr Adam Bakewell will be appointed as the Community Council Youth Representative, with Cllrs Wakelam and Rothero being his mentor.

## 286. Working Groups

**Environment** – Cllr Bestwick reported that FCC have been and walked to the circular route and have agreed to rejuvenate. A number of styles need repairing which they will review, look at possibly replacing a number of kissing gates, however this would need to be funded by the Community Council. They are also going to review how many way markers will need replacing. He also advised that he had been approached by a number of local residents who are interested in being involved with the circular walk.

**RESOLVED:** the report was received and noted.

**Transport** – Cllr Hinds reported that the Townlyx D28 service is being stopped the end of March. County Councillor David Healey of Hope is holding a public meeting at Heulwen Close Community Centre on the 25<sup>th</sup> February where Cllrs Hinds and Williams will attend.

\*\* 2 Visitors arrived – 6.55pm

This route also included the school bus to Castell Alun. Cllr Hinds has spoken to Ruth Cartwright, FCC Transportation who has advised that she is currently looking into this.

The Chairman invited the visitors to comment on this matter. They advised that as residents of Dobshill they are not eligible for school transport to Castell Alun and are obviously concerned. They have spoken to FCC who have advised they will be looking to put on a service for school transport.

Cllr Walker expressed that he felt that this was a disgrace and that residents from the Chemist upwards will not have a service. He too had spoken to Ruth Cartwright and she advised it was under discussion and she would report back.

He also expressed his unhappiness that the council only received 24 hours' notice of the Community Transport launch, to date it has been running for 2 weeks with no communication to residents, publicity or timetables. He is awaiting for the final version of the timetable and has requested copies in order for them to be distributed and displayed in the village. He requested approval from the council for timetables to be hand delivered and that should additional timetables be required for him to contact a local printer to produce these. This was approved by the council.

Cllr Williams advised that RC has stated that FCC will be looking replace the service utilised the FCC subsidy which he would like see as he feels that the majority of the FCC subsidies are spent on Deeside. Cllr Walker agreed and said that very little goes on rural areas. Cllr Walker will raise this at the next County Forum.

Cllr Walker advised that Keith Anglesea is no longer the manager at Arrive, Manor Park and requested for the council to arrange a meeting with the new manager. Cllr Williams advised he has emailed the new manager, Mr Morton, and is awaiting a reply in order to arrange a meeting.

**RESOLVED:** the Council have approved for Cllr Walker if needs to purchase an additional 500 community transport timetables and distribute where appropriate. Cllr Williams will co-ordinate a meeting with Mr Morton, Arriva and the Transport Working Group.

\*\* 2 x Members of the public arrived 7.10pm

**Environment** – Cllr Wakelam raised concern regarding the inappropriate activity in Dobshill Woods. Cllr Hinds also advised that she had made reports to the police. The Clerk informed the Council that a meeting had been held earlier that day with Cllrs Priddin, Williams and William Hall Estates with regard to the Dobshill development, however, during the conversation Anthony Hall informed them that the Estates will be looking to make improvements to Prices Hill Woods, Rough Piece Woods, Silver Well Woods hopefully this year. It would initially include thinning of trees, creating a network of footpaths, viewing point and hopefully a car park and family friendly

bike tracks. They are wanting to increase local legitimate use of the woods and surrounding area. AH will provide the council with a brief report in order for this to be included and promoted on the council website.

**RESOLVED:** the report was received and noted. Once information from William Hall Estates is received it will be published on the councils website. The Clerk will contact the police to request increase patrols.

## **287. Community Amenities**

Cllr Williams advised that this is progressing well and the agreement is being drawn up. The Bowling Club and Football Club are liaising with regard to access and delivery of the portacabins.

Cllr Walker questioned whether the 2 portacabins would be delivered at the same time? Cllr Williams was unable to advise as this should be dealt with by both clubs.

Cllr Blackman asked if it is the portacabins that will be a community facility or the whole area? And questioned why the lease will be in the name of Penyffordd Lions FC. Cllr Williams advised that a lot has moved on from the initial correspondence and he will contact FCC as clarification is needed and circulate any response.

Cllr Blackman had been approached by residents questioning how the facility will be used and whether the council will solely be supporting the football club. He suggested that maybe the council should take this on as a community asset which is then leased to the football club.

Cllr Ransome advised that as School Governor they have a sub group for Hiring's and Lettings who look at all the legal ramifications for any users of their community facility, so the council also needs to ensure what legal positions are before the council fully agree. Although it has been agreed in principle, conversations still need to continue.

**RESOLVED:** the council fully supported Cllr Blackman and it was their understanding that this would be a community facility and that further investigations need to be made to ensure the protection of this facility for use by all the community.

## **288. Millstone Playing Field**

i. Richard Roberts provided 2 quotes for the concrete posts to be removed from the toddlers area and repairs to the groundworks, copies provided to the members. The Clerk advised that as FCC are paying 50% of the costs she had asked whether they had a preference to the contractor used and the confirmed they are happy with Brian Davies. RR also suggested, should planning be approved for the new Co-op, approaching them to ascertain if they would be willing to assist with this work.

Cllr Bestwick proposed that the work should be undertaken as soon as possible and that the council should not wait any longer than necessary

ii. The Clerk advised that communication has recommenced with Ludus following complaints being raised again to Cllrs Williams and Hinds at the public meeting. Ludus advised that the ramps have been assessed by the manufacture with no concerns identified. They were awaiting a report from the foam manufactures also. The Clerk advised that as this matter has been ongoing for sometime with no resolution or acceptance of responsibility she requested authorisation from the council to liaise with Ludus to offer to work in partnership with them to identify the best outcome in reducing the noise as much as reasonably possible, this may be by filling the ramps with soil ensuring that the work does not affect the warranty in any way.

**RESOLVED:**

i. The Council approved for the work to be undertaken as soon as possible and supported RR's preference for Brian Davies as contractor.

ii. The council approved for the Clerk to liaise with Ludus to determine the most practical way to reduce the noise ensuring that any work does not affect the warranty.

## **289. Melwood Close Play Area**

Cllrs Wakelam and Williams met with Richard Roberts and also spoke to a number of residents at the public meeting. One quote and design had been obtained which was in the region of £39,000, this did not include the drainage works.

Further designs and quotes will be obtained in order for a consultation to be undertaken with the local residents.

**RESOLVED:** the report was received and noted.

## **290. Youth Club Building and Surrounding Site**

Cllr Wakelam reported that a meeting was held with Cllr Wight and the Scouts, during the meeting it was agreed that the current scout building is actually beyond repair. Cllr Wight had produced a draft business plan which was

discussed with the scouts and they seemed to be 99% on board with the plan. They will discuss this further to report back to Cllrs Wight and Wakelam. (A copy of the draft business plan will be circulated to all members for information).

Cllrs Williams and Wakelam expressed that for this project to work, volunteers will be required. Cllr Davies advised that the War Memorial Institute have offered to assist with taking the room bookings.

**RESOLVED:** the report was received and noted.

## 291. Planning Applications

- a) To review and consider Planning Applications received.
- i. Ref: 059401. Erection of two storey office extension. Clawdd Offa Farm, Wrexham Road, Penyffordd. **Support on the condition that there are no objections from neighbouring properties.**
  - ii. Ref: 059373. Erection of a convenience store and associated car parking area. Land adjoining Millstone Inn, Hawarden Road, Penyffordd.  
There was a mixed response to the application with concerns raised by Cllrs Ransome and Smith-Bellis whom had both received complaints and concerns from residents. Cllr Ransome advised that the location of the store will result in increased traffic and possibly parking issues, this will in turn increase safety concerns for children walking to and from school. Cllr Bellis-Smith questioned whether a new store was even needed in the village. Cllr Wakelam referred to the Village Questionnaire where the results clearly stated the desire for an additional store. The Council voted on this application with 8 in favour, 1 against (Cllr Bellis-Smith wished for her name to be recorded) and 3 abstentions. **Support**
  - iii. Ref: 059382. Erection of a single storey extension to side and rear of dwelling. 8 Silver Birch Way, Penyffordd. **Support on the condition that there are no objections from neighbouring properties.**
  - iv. Ref: 059326. Erection of a two storey side extension and alteration/new roof to existing single storey extension. The Oaks, Abbots Lane, Penyffordd. **Support on the condition that there are no objections from neighbouring properties.**
  - v. Ref: 059438. Application for variation of conditions no's. 2,3,4,5,8,9,10 & 11 following grant of planning permission ref: 058003. Land to the north of Rhos Cottage, Corwen Way, Penyffordd. **Technical decision to be left to the decision of the Planning Officer.**
  - vi. Ref: 059431. Erection of two storey extension. 16 Priory Close, Penyffordd. **Objection due to strong concerns of the impact to street parking, pedestrian safety and the impact to the neighbouring property who have a shared driveway.** (Cllr Ransome had declared an interest and refrained from comments).
  - vii. Notification that ref: 057240. Siting of 6 no. retractable lighting columns. Penyffordd Tennis Club, Park Lane, Penyffordd, will be heard at the Planning and Development Committee meeting on 6<sup>th</sup> February 2019. However, further notification has been received that this application will now not be heard at this meeting.
  - viii. Ref: 059492. Erection of pitched roof over existing flat roof garage and porch. 34 Penymynydd Road, Penyffordd. **Support on the condition that there are no objections from neighbouring properties.**

**RESOLVED:** the above comments will be reported to Flintshire County Council Planning.

- b) To report the Notifications of Planning Decisions made by Flintshire County Council received.
- i. Ref: 059086. Erection of extension to front of dwelling. 18 Holly Drive, Penyffordd. **Approved**
  - ii. Ref: 059192. Creation of access. 1 Waters Green Cottages, Chester Road, Penymynydd. **Approved**
  - iii. Ref: 059160. Application for the approval of details reserved by condition nos. 3, 4, 6, 7, 8, 9, 10, 11, 12, 13, 14, 16, 17, 18, 19 & 20 attached to planning permission ref. 058310. Land West of Greenwood Grange, Chester Road, Dobshell. **Part Permitted/Part Refused**
- c) To review Ongoing and Proposed Planning Applications.
- i. Redrow Development, Chester Road, Penymynydd – Cllrs Wight, Williams and Hinds have continued to raise ongoing concerns with Redrow and FCC. Cllr Ransome proposed for the council to write to Lesley Griffiths AM regarding her failure to include the condition of road cleaning. The condition of the road at times can be extremely dangerous and there have been numerous of complaints received from residents.
  - ii. Penyffordd Single Site School – nothing further to report.
  - iii. Rhos Road (40) – the S106 agreement will be upto £40,000 which can be paid into the community improvement fund.
  - iv. Dobshell (former Council Depot) – William Hall had requested the council to attend a meeting to discuss a requested received from Wates in relation to the Dobshills Development. Cllrs Priddin, Williams and the Clerk attended earlier in the day. Anthony Hall informed the council that Wates had approached them to request access to land (Dobshell play area) to install a welfare & site office. He explained that this is not an usual request and would be on a temporary basis. He advised that there should be a proposed licence agreement between William Hall, the Council and Wates. This may involve the council seeking legal assistance. There are a number of points that would need clarifying: how long they would need the land, confirmation of the installation of boundary fencing between the pedestrian access and play area, reinstatement of the land, parking. Once the council have considered the request a further meeting can be arrange to include Wates to answer any questions.

He also advised that developers would obviously pay for the use of the land and hopefully there could be a deal whereby William Hall and the council will benefit eg: this could be financial, the council could invest the money into the Dobshell playarea, the council could negotiate for Wates to make an improvement to the play area.

Cllrs Ransome and Hinds recognise that Wates have worked extremely well with the council and community and requested that this is expressed to them and to thank them for the positive dialogue during the whole process.

v. Proposed Co-op Development, Millstone, Penyffordd – nothing further to report.

**RESOLVED:** the above was received and noted. In relation to iv the Council were all in support and the Clerk will liaise with William Hall Estates to arrange a subsequent meeting with Wates.

## 292. Summer Playscheme 2019

Correspondence has been received from FCC with regard to participation and costs for the 2019 summer Playscheme.

The local authority has had recent notification that a grant has been made available to support and part-fund our summer programme. This funding (45K) has been made possible, via the Welsh Government's Play Opportunities Grant.

The cost of a basic scheme (3 weeks x 15 sessions) is £1,373.95 for each site location and includes: 2 x Community Play Team Members; the team would provide x 2 hours per session x 5 sessions x 3 weeks. The team would work on site Monday to Friday AM or PM

- Area Supervision
- Access to a bank of reserves (if number and ratios increased)
- Kit/Equipment/Mobile phones
- All training: Including safeguarding and child protection; paediatric first aid; risk management and risk assessment; health and safety in the workplace; Playwork; dealing with challenging behaviour on site, disability inclusion training, basic food hygiene
- Flintshire Buddy scheme for children with disabilities to play out in their own community with support where necessary

Local councils can opt for additional locations, at the same cost and on the same basis. Local councils can also opt for additional weeks 4, 5 and 6 at a cost of £355.00 per week

A report was provided to members detailing a breakdown of the 2018 usage of the scheme which reports a total of 270 attendances during the 3 week scheme.

The Council agreed that they would participate in the scheme and Cllr Bestwick proposed extending the scheme and providing a 5 week scheme, this was seconded by Cllr Wakelam and approved.

**RESOLVED:** The Council approved they will participate in the 2019 summer Playscheme providing a 5 week scheme at a cost of £2083.95.

## 293. Christmas Lighting 2019

This item had been requested for the council to consider holding an official light switch on for 2019.

**RESOLVED:** this will be carried forward to March for consideration.

## 294. Correspondence

The following correspondence was received, acknowledged and noted.

- A letter has been received from WBCT advising that they will no longer be requesting annual financial support from local councils and customer will now be charged their basic fare. However, if as a council you would like to make a donation to their charity it would be gratefully accepted.
- FCC – Public Health (Wales) Act 2017 – Part 8 – Provision of Toilets. An email was received with a questionnaire in preparation of FCC producing a draft strategy which is due imminently. There will be a 12 week consultation. This was emailed to members on 14/1/2019
- Two letters received from FCC with regard to the Standards Committee visiting Town and Community Councils. These comments relate to visits made in October and November 2018 – copies provided to members.
- Holywell Town Council – Mayors Charity Casino Evening, March 2nd at 7.00pm, The Stamford Gate Hotel. Tickets £20.
- FCC Chairmans Annual Charity Dinner Dance – Friday 22 March, Beaufort Park Hotel.

- An email from FCC advising that they will no longer be co-ordinating the Best Kept Community Competition and that it will now be ran by FLVC.
- An email from the Wales Audit Office – the Auditor General has recently published two national reports related to T&CC. Financial Management and Governance – Town and Community Councils 2017-18 and Internal Audit Arrangements at Town and Community Councils in Wales. This was emailed to all member for their information on 23/1/2019.
- An email received from the Office of the Police and Crime Commissioner providing a copy of a revision to the Police and Crime Plan 2017-21. This was emailed to members on 5/2/2019.
- A letter from the Chairman of 50+ Action Group asking whether the Council would consider financial support towards the printing and administration costs of their 20 page quarterly newsletter (Codgers Quarterly).
- Correspondence from Llangollen International Musical Festival (1-7 July) seeking financial support.
- Social Media Guidance for Councillors. The Clerk advised that she will be drafting a Social Media Policy which will be circulated with the guidance at the March Meeting.

**295. Members Items (AOB)**

Nothing further to report.

As two visitors arrived during the meeting the Chairman asked whether they would like to speak. The residents were the proprietors of Jemoleys and come to air their objection and concern with regard to the possibility of double yellow lines outside of the Royal British Legion. They advised that there had been no communication with them and question why? Cllr Williams explained that both he and Cllr Hinds had been approached by residents with concerns of safety when exiting the Legion car park due to poor visibility and they had taken this up on their behalf. It has been passed to FCC Highways for them to review and investigate further. DW & CH had spoken to the residents in the cottages at the request of FCC Highways, as FCC Highways were concerned as they had no off road parking. DW advised that when they were in the business of a post office both County Councillors always had resisted double yellow lines, however, since the change in business, Jemoleys now offer parking. They refuted this as there are always more car users than available parking spaces.

Cllr Williams summed up and advised that once a decision is made by FCC it will go out to public consultation where members of the community will have the opportunity to object which should be within the next 2-5 weeks. They strongly expressed their unhappiness at this proposal.

\*\*4 x members of the public left the meeting

The finance and ordinary meetings were closed at 9.30pm

Chair..... 13<sup>th</sup> March 2019