

# PEN-Y-FFORDD COMMUNITY COUNCIL

## Minutes of the Meeting held in the War Memorial Institute on Wednesday 11<sup>th</sup> September 2019

**Present:** Councillors Mr A Wight (Chairman), Mr R Bestwick (Vice Chairman) Mr J Priddin, Ms C Hinds, Mr D Walker, Mr R Wakelam, Mrs P Ransome, Mr P Blackman, Mrs M Jones, Mr D Williams and Mr A Bakewell (Youth Representative)

**Absent:**

**In attendance:** Mrs S Hughes, Clerk & RFO to the Council  
Alun Jones & Gerallt Jones– ITV Wales

Due to ITV Wales being present at the meeting which the Council gave written consent in advance of the meeting, the Chairman proposed to change the order of the agenda to allow for planning applications to be discussed as the first item, which was agreed by all.

### 107. Apologies

Apologies were received from Councillors, Mrs E Davies, Mr M Rothero and Dr J Smith-Bellis.

### 108. Planning Applications

a) To review and consider Planning Applications received.

i. Ref: 060319. Outline application for residential development. Land East Of Vounog Hill, Penyffordd. [https://digital.flintshire.gov.uk/FCC\\_Planning/Home/Details?refno=060319](https://digital.flintshire.gov.uk/FCC_Planning/Home/Details?refno=060319)  
Members discussed at length the considerations for refusal of this application such as:

- Prematurity. The application site lies outside the current settlement boundary for the village and should not be considered while the LDP is being formulated.
- Proposed access is at a dangerous location in close proximity to other access
- Negative impact on the open countryside.
- Needless loss of quality agricultural land
- All local junior and high schools at capacity. This is before the over 250 new homes being built have started to be occupied.
- Negative impact on social cohesion with potential further growth in a short space of time
- Inadequate public transport.
- Dangers of increased volume of traffic in the village

**RESOLVED:** Cllr Hinds will contact Jack Sargeant AM to request his involvement and support and the Clerk will also contact Jack Sargeant to invite him to an urgent meeting.

A letter of concern will be sent to Ken Skates AM and the Minister for Environment, Lesley Griffiths AM.

Cllr Wight will make necessary updates to the original objection document which will then be submitted. Cllr Williams requested that due to the size of the document to also include a brief bullet point summary of the Council's objections.

The Council will request a meeting with FCC Education to request information on their school's admissions forecast.

\*\* AJ & GJ left the meeting at 6.45pm

- ii. Ref: 060228. Application for approval of reserved matters following outline approval 056750. Land off Chester Road, Penymynydd. [https://digital.flintshire.gov.uk/FCC\\_Planning/Home/Details?refno=060228](https://digital.flintshire.gov.uk/FCC_Planning/Home/Details?refno=060228)
- iii. Notification that Ref: 060076. Outline planning permission for over 55 retirement housing with detailed site access and all other matters reserved. Land south of Rhos Road, Penyffordd, will be going to FCC Planning Committee on 4th September at 1.00pm. Cllr Williams reported this was refused at the FCC Planning Committee.
- iv. Ref: 060178. Erection of 3no dwellings. Rhos Y Brwyner Farm, Rhos Road, Penyffordd. [https://digital.flintshire.gov.uk/FCC\\_Planning/Home/Details?refno=060178](https://digital.flintshire.gov.uk/FCC_Planning/Home/Details?refno=060178)

***There were concerns raised for the increase in volume of traffic using the entrance in an already congested area; whether the size of the proposed site would require the road to be adopted; unsuitable mix of housing and questions relating to the services. Cllr Williams will make further investigation and prepare a draft response which will be circulated to all members.***

- v. Ref: 060227. Garage conversion and erection of extension to front of garage. Rosewood, 31 Penymynydd Road, Penyffordd. [https://digital.flintshire.gov.uk/FCC\\_Planning/Home/Details?refno=060227](https://digital.flintshire.gov.uk/FCC_Planning/Home/Details?refno=060227) **Support and agree to a delegated decision with rider of 'subject to no objections that indicate a breach of policy, or objections from neighbours who may be impacted by the proposal. Council request feedback should any concerns be raised.**
- vi. Ref: 060267. Change of use from Class A1 (pet shop) to A3 (food & drink) and change of use from Class B1 (garage & workshop) to A1 (pet shop). Pups And Pets, Chester Road, Dobshill. [https://digital.flintshire.gov.uk/FCC\\_Planning/Home/Details?refno=060267](https://digital.flintshire.gov.uk/FCC_Planning/Home/Details?refno=060267). **Support and agree to a delegated decision with rider of 'subject to no objections that indicate a breach of policy, or objections from neighbours who may be impacted by the proposal. Council request feedback should any concerns be raised.**
- vii. Ref: 060340. Erection of single storey toilet block extension to pub and restaurant. Red Lion, Rhos Road, Penyffordd. [https://digital.flintshire.gov.uk/FCC\\_Planning/Home/Details?refno=060340](https://digital.flintshire.gov.uk/FCC_Planning/Home/Details?refno=060340). **Support and agree to a delegated decision with rider of 'subject to no objections that indicate a breach of policy, or objections from neighbours who may be impacted by the proposal. Council request feedback should any concerns be raised.**
- viii. Ref: 060361. Erection of single storey extension and link to side of dwelling. Pear Tree Farm, New Road, Dobshill. [https://digital.flintshire.gov.uk/FCC\\_Planning/Home/Details?refno=060361](https://digital.flintshire.gov.uk/FCC_Planning/Home/Details?refno=060361). **Support and agree to a delegated decision with rider of 'subject to no objections that indicate a breach of policy, or objections from neighbours who may be impacted by the proposal. Council request feedback should any concerns be raised.**

**RESOLVED:** in relation to (iv) Cllr Williams will request further information in order to prepare a draft response which will be circulated to all members. The above comments will be reported to Flintshire County Council Planning.

- b) The following Notifications of Planning Decisions made by Flintshire County Council were received.
  - i. Ref: 059373. Erection of a convenience store and associated car parking area. Land adjoining Millstone Inn, Hawarden Road, Penyffordd. **Approved.** Cllr Williams reported that he has contacted the agent and Andrew Farrow to request a sympathetic look and consider a pitched roof which would be more in keeping with the surroundings.
  - ii. Ref: 059613. Erection of a single storey detached dwelling house and single storey garage structure, including all other associated works (retrospective). Talossamme, Abbots Lane, Penyffordd. **Approved**
  - iii. Ref: 059727. Erection of extension of the existing War Memorial Institute building which includes a new rear entrance with access ramp, a new single storey structure to increase storage space, extension to replace kitchen & increase toilet facilities, provision of vehicular access. War Memorial Institute, Chester Rd, Penyffordd. **Approved**
  - iv. Ref: 053417. Demolition of existing building and erection of 5 No. dwellings. Penyffordd Clinic, Melwood Close, Penymynydd. **Approved**
  - v. Ref: 058867 Application for the approval of details reserved by condition nos. 3, 4, 5, 7, 8, 9, 10, 11, 12, 13, 14, 16, 17, 18, 19, 20, 21, 22, 23 & 24 attached to planning permission ref. 055590. Land at Chester Road, Penymynydd. **Approved**
  - vi. Ref: 060146. Erection of two storey rear extension. 11 Bilberry Close, Penyffordd. **Approved**
  - vii. Ref: 060184. Siting of 2no. temporary units for use as changing rooms in connection with adjoining open space. Abbots Lane Infant School, Abbots Lane, Penyffordd. **Approved**
  - viii. Ref: 060206. Erection of single storey rear extension. 15 Ffordd Derwyn, Penyffordd. **Approved**
- c) To review Ongoing and Proposed Planning Applications.
  - i. Ysgol Penyffordd, Single Site School – nothing further to report.
  - ii. Land East of Vounog Hill – nothing further to report.
  - iii. Land (south of) Rhos Road (36 unit of over 55 retirement housing) – nothing further to report

**RESOLVED:** the above was received and noted.

## 109. Visitors

PCSO Andrea Ellis was unable to attend but provided members with a report dating back to the last report in July:

### Dobshill

1 x Report of black pig in the road

### Penymynydd

1 x Report of a suspicious vehicle driving around – Vehicle located, details taken of occupants – no offences were committed.

1 x Report from nursery of male visiting trying to sell rugs/carpets. There have been a number of similar reports around the Flintshire and officers are making enquiries in other forces as the male was not local.

1 x Report that a male attended a property opened the door before asking for a drink. Area search conducted but unable to locate the male.

1 x Report of a theft from a farm building. No suspects identified.

1 x Report that a male tried entering a property whilst intoxicated – Officer attended and it appeared the male mistook the house for his own.

#### Penyffordd

1 x report of a greenhouse glass panel being broken – person reporting unaware when this occurred. No suspects identified.

1 x Report of a suspicious male driving a black coloured vehicle in the area. No registration obtained and vehicle not located when officers attended.

1 x report of a cold caller offering to do roofing work. Area search conducted – Vehicle had left area

1 x Report of theft of metal from the building site at the new school site. No suspects identified

1 x Report of youths throwing stones at Millstone area. Officers attended but were stood down by the person reporting at he was speaking with the young youths.

1 x burglary reported in one of the small estates off Penymynydd Road – Enquiries ongoing.

1 x report of an assault in the British Legion. Offender identified

1 x report of ASB driving – Local vehicle located and seized

1 x Assault in Crossways in the street. – Suspect to be interviewed.

1 x report of ASB whereby males could be heard being boisterous in the street. Unknown who youths were

1 x report of a burglary at the new school whereby a scaffolding tower has been taken from the school. The CCTV at the location was live but had not been set to playback, therefore not set to record. It seems the contractors hadn't secured this item and was in full view from the roadside.

### **110. To Receive any Declaration of Interest – Members Code of Conduct**

There were no Declarations of Interest received. For information and as a reminder the Clerk provided members with an information sheet on Declarations of Interest.

### **111. Minutes of the Council Meetings held on 10<sup>th</sup> July and 30<sup>th</sup> July 2019**

**RESOLVED:** these were approved as a correct record and in the absence of the Chairman at the July Meetings were signed by the Vice Chairman.

### **112. Matters arising**

**Min 52** A response from the Planning Inspectorate, Welsh Government and Welsh Water has been received further to the Council's letter raising concerns of inadequate infrastructure (responses circulated to all members).

**RESOLVED:** the Council will accept Welsh Waters offer of a site meeting. The Clerk will arrange.

**Min 56** The Council do no longer at this stage feel there is a need to hold a meeting with Ysgol Penyffordd

**Min 73** Jamie Bennett FCC Streetscene has asked to attend the October meeting. The Clerk met with him on Tuesday 27<sup>th</sup> August to review the current service they are providing and the upgrading of street light columns. He has admitted the due to all the changes the service of late has not been to standard. The resolution from the meeting was that FCC will be undertaking a full inspection of all the community council's lights, this is a requirement every 6 years and originally they had agreed to undertake a percentage each year which has not been done. During the inspections they will identify all the columns that they have replaced to date and provide the council with a report of existing columns owned and the locations. JB is also arranging an invoice for all works to date. He will be preparing an up dated contract for the community council which hopefully should be issued within the next couple of months.

**Min 76** Ian Williams has confirmed the safety barrier outside of St Johns School has now been completed. With regard to the bus shelter, he has had a meeting with the contractor and the work has been agreed and will be scheduled by the end of the month. He will also undertake a review and repairs of the further two stone bus shelters. The Clerk has expressed disappointment to IW as this work was due to be undertaken during the school holidays.

**Min 89** The Council received personal feedback from FCC Standards Committee which was circulated to all members on 18<sup>th</sup> July.

Cllr Williams felt that the personal feedback was not acceptable and requested for this to be included on the October agenda for further discussion.

**RESOLVED:** FCC Standards Committee personal feedback will be included on the October agenda.

**Min 90** The Christmas Lights has been deferred until October due to the number of items on this month's agenda.

**Min 103** A response was received from FCC regarding the school crossing patrol and was circulated to members on 20th August 2019. A further response back to Claire Homard has been drafted and circulated for consideration.

**RESOLVED:** the draft letter was approved by members and will be sent.

**Min 105** Only a part payment of £10,000 was made to Flintshire Crane Hire due to an issue with a leak on one of the roof's. Cllr Williams reported that this has now been rectified.

**RESOLVED:** the remaining £4400 will now be paid to Flintshire Crane Hire together with a letter of thanks to FCC.

### 113. Reports from County Councillors

Cty Cllrs Hinds and Williams both provided a written report in advance of the meeting. The Chairman asked whether there were any questions from members relating to these reports?

- Cllr Wight asked regarding school transport charges. CH & DW still pursuing with FCC and also liaising with residents. DW explained that the impact of these changes are affecting individual's mental health. He is battling this with Ian Roberts, FCC Education and Colin Everett.

AB suggested an open letter detailing the impact of these changed on individuals such as social harm, mental health, community cohesion and educational suffering. This was fully supported by the council and Cllr Wight added that he personally believes that this is unlawful under the Wellbeing Act.

**RESOLVED:** the council will write a letter to the Leader of the Council, Chief Executive, Jack Sargeant and Minister of Wellbeing. This will be an open letter and therefore published on the council's website.

- Increases to the brown bins equates to an 8% increase. Cllr Wight asked what is FCC's justification for this increase and asked Cty Cllr Hinds to request this information from FCC

**RESOLVED:** Cllr Hinds will request information from FCC on their justification to increase the charges by 8%.

### 114. Public Questions

There were no public questions received.

### 115. Summer Recess – Delegated Powers

The Chairman reported the following was agreed under delegated powers during the summer recess:

- i. The Environment Group was authorised to spend £250 on purchasing planters for the village. Cllr Blackman has made the purchase and will pass on the invoice.
- ii. A Job Evaluation will be conducted for the Clerk which will be undertaken by the SLCC. There is a cost of £350 which as the Clerk is also employed by Hope Community Council, if they also agree to this evaluation the costs will be split 50/50. Should Hope Community Council not agree to this, the Council approved to cover the full costs.
- iii. A Long Service Award has been ordered for Cllr E Davies following completion of 40 years on the Community Council.

**RESOLVED:** the Council fully supported the above. The Clerk will report the outcome from Hope Community Council at the October meeting and a Job Evaluation can then be requested.

### 116. External Audit of Accounts for the Year Ended 31 March 2019

The audit is awaiting to be reviewed by the final partner and signed off, but the person is currently on holiday. The Clerk reported that she has spoken to the council contact Louise Caplin from BDO who has verbally informed her that to date there was no issues raised.

As the audit has to be displayed before the 30 September the Clerk advised that once it is received back, should the auditor's report have any further comments/issues, she will ensure everyone is provided with a copy as soon as possible and before it is displayed on the noticeboards and website.

The Annual Return will be included on the October agenda for approval.

The Clerk did inform the Council that it may be prudent to review the existing structure of the Finance Committee. She suggested that if the council wishes to continue with the existing format that a Terms of Reference should be implemented or they should consider merging the two meetings onto one agenda.

**RESOLVED:** the above report was received and noted. The Notice of Conclusion of Audit will be displayed for 14 days on receipt of the Audit from BDO. The Annual Return will then be included on the October Agenda for approval.

The requisite information (which is the accounting statement part 1 & 2, Auditor General for Wales' Audit Certificate and report Issues arising from the audit) will then be made available upon request and will be uploaded to the Councils website.

The consideration of the structure of the Finance Committee will be included on the AGM Agenda in May 2020.

### **117. Penyffordd War Memorial Refurbishment Project (Section 106 Agreement)**

Cllr Wight advised there is nothing further to report at this stage a meeting will be held as and when the WMI Committee have provided further information. The tender process was followed with an unsatisfactory response and it will now be required to obtain quotes.

Further to the council's letter sent on 31<sup>st</sup> July 2019, Ms L Winkworth emailed the Clerk on the 25th August to advise that she had attempted to call for an extra meeting in August to discuss the letter and contents which was unsuccessful due to holidays and therefore the letter will not be reported to the WMI Committee until their September meeting on the 24<sup>th</sup>. Cllr Williams also reported that he has attempted to assist the WMI in progressing with limited response back.

**RESOLVED:** the report was received and noted. Cllr Wight will circulate the tender documents to all members.

### **118. Priority Issues within the Ward**

The Chairman reported that he would like to ensure the council keeps in regular contact with Colin Everett, FCC Chief Executive in order to raise any major concerns within the community such as drainage and the old school site. It was suggested that a request should be made to FCC for the old school building to be demolished as soon as possible to prevent ASB, concerns of the building deteriorating and risk of asbestos. He will circulate dates to members for the meeting and this will be included on the October agenda for further consideration.

**RESOLVED:** Cllr Wight will circulate proposed dates for a meeting with Colin Everett and it will be included on the October agenda.

The Council will write to FCC to request for the old school building to be demolished as a matter of priority.

### **119. Flintshire County Council – Environmental and Parking Enforcement Funding Scheme**

There were mixed comments on the scheme and it was felt that further information was still required in order to make an informed decision. Cllr Walker advised that this topic is also included on the FCC County Forum in October which he will be attending.

Cllr Williams reported on previous information he had received from Steve Jones Chief Officer of Streetscene, where he confirmed that they only have 7 Enforcement Officers who work 7 days a week.

Cllrs Ransome and Wakelam feel that information should be included on social media that the council are considering funding this scheme.

**RESOLVED:** additional information will be requested from FCC. What exactly is included in the £195 per day? What is the scope of work? Can the Council tailor the service to their own needs? Will they be employing more staff? What are the terms and conditions of the agreement?

### **120. Village Car Parking**

Cllr Williams provided members with a written report. FCC have drawn up a plan to reinstall the footpath over the layby and have bollards or fence to separate from the car park with an entrance and exit. This should create two additional parking spaces where the layby is at the moment and improve the general safety of the area. FCC are however saying they do not have the money to fund this which he is pursuing. He has also contacted Blakemores to request a meeting where he will discuss the scheme and costs involved. He will provide further information after the meeting.

Cllr Blackman expressed strong concern that the current situation is not providing a safe passage for children to walk to school. He proposed that an open letter should be sent to FCC Highways stating that that the current road layout is not safe for pedestrians and that the layby needs to be moved at their cost. FCC had previously commented when installing the yellow lines that they were required for a health and safety reason – yet the result of the lines does not offer any safety to the pedestrians.

Chester Road and General Parking - This is a problem in a variety of ways and Cllr Williams suggested the council write to the Institute and ask for their cooperation in allowing residents to use their car park with an option for residents to make a donation. Obviously this could not happen during building work, and restrictions would be needed to prevent it being used as a lift/pick up point.

**RESOLVED:** The council will write to FCC Highways expressing that the current situation is not providing a safe passage for children to walk to school or for pedestrians as a whole. The current road layout is not safe for pedestrians and that the layby needs to be moved at their cost. This will be an open letter and therefore displayed on the council's website.

## 121. Anti-Social Behaviour

Cllr Wakelam brought to the table information on ASB and High Court Orders, he advised that in order for this to progress the council would also need support from the Police and FCC.

**RESOLVED:** Cllr Wakelam will continue to obtain further information on this and will liaise with FCC and the Police. He will report again at the October meeting.

## 122. Flintshire Local Development Plan

FCC have issued an invitation to attend a briefing event relating to the Flintshire Deposit Local Development Plan (LDP). There are two alternative dates/times for this briefing: Wednesday 11th September 1pm to 3pm and Thursday 12th September 5pm to 7pm. Cllrs Ransome and Walker had attended the event earlier in the day and provided a written report, Cllr Ransome advised that one point raised was that the council's response needs to ensure it has meaningful content.

The Clerk also spoke to Planning and they have advised that during the consultation there will be information displayed in the local libraries (Broughton, Mancot, Buckley, Mold, Holywell and Deeside Leisure Centre). FCC will also be holding a number of Drop In Events, all events are open to anyone, our local ones are Heulwen Close Community Centre on Tues 8th October 4pm – 8pm, Broughton & Bretton Community Centre on Tues, 1st October 4pm – 8pm and Bistre Youth and Community Centre. Nant Mawr Road Wed 2nd October 4pm – 8pm.

It was proposed that the Infrastructure Working Group will fully review, consider and prepare a draft response and circulate to members in advance of the October meeting. A final response will be approved by members to ensure that the comments are submitted before the November deadline.

**RESOLVED:** Cllr Wakelam will attend the event on Thursday 12th. The Infrastructure Working Group will fully review, consider the LDP Consultation Document and prepare a draft response and circulate to members in advance of the October meeting. A final response will be approved by members at the October meeting to ensure that the comments are submitted before the November deadline.

## 123. The Local Democracy and Boundary Commission for Wales

The Local Democracy and Boundary Commission for Wales report can be seen on <http://www.ldbc.gov.wales/> The commission has proposed that Penyffordd is one of the retained electoral wards.

**RESOLVED:** Boundaries need reviewing by members and the Infrastructure Group will make a recommendation to be considered at the October meeting for a response from Council by the November deadline.

## 124. Staffing Committee

The Council were asked whether they wished to consider implementing a Staffing Committee. The Clerk advised she had sought advice from OVW who stated that this would only need to be an advisory committee who would report back to the full council, therefore no delegated powers would be needed. They advised the points/purpose of the committee would be as follows:

- Conduct staff appraisals
- Consider any future job adverts
- Review applications and conduct interviews
- Review annual pay scales
- Staff complaints
- Complaints against staff.

The Chairman at this stage felt that he was unsure to what value would be gained from creating a staffing committee and proposed that this is deferred and will be reconsidered in the future if needed.

**RESOLVED:** the council will not create a Staffing Committee at this time but will review this again if needed.

## 125. Working Groups

### Environment –

- a. To receive a report of the meeting held on 21<sup>st</sup> August 2019.
  - Cllr Bestwick asked if the council would consider for the 2020 budget to implement a budget heading for the Environment Working Group?

- The Circular Walk (no.1) leaflets have been delivered to the local business and the walk has been launched. FCC will imminently be installing the waymarkers for Walk no.2.
- Mr Bakewell advised he and Cllr Williams had met with Mr Stokes a tree specialist regarding the purchase of trees for the Grow Wild grant. They also met with Ian Williams, FCC Streetscene to review the proposed locations of: Dobshill roundabout (planting a tree), Penymynydd roundabout (planting a tree, small fence and wildflowers), Penyffordd Train Station (planting a weeping willow), fruit trees/bushes to be planted in the play areas of The Grove, The Millstone and Melwood and cherry trees along The Vounog. In order to meet the requirements of the grant, these trees need to be purchased by the end of September.
- Cllr Bestwick provided information and costings for a youth shelter to be installed at the Millstone Play Area. RB, CH, DW met with Richard Roberts Aura to review the suggested location of by the skate ramp which was considered suitable. The Working Group had undertaken a number of various consultations with the young people and the selection item was a metal framed covered shelter. Estimated costs would be in the region of £15,000.  
Cllr Williams suggested that further quotations for a like for like shelter should be obtained.  
Cllr Wakelam also suggested installing ordinary seating/benches which could be used by young people and parents.

**RESOLVED:** the report was received and noted.

- The Council approved to review the budget and consider implementing a separate budget heading.
- The Council approved the purchasing of the trees, plants etc in order to meet the deadline for Grow Wild. Cllr Williams and Mr Bakewell will ensure this is report to Grow Wild by the end of September.
- Cllr Bestwick will obtain further quote for a like for like shelter and installation. He will also obtain costings for additional ordinary seating/benches.

Community Centre - To receive a report on the meeting held on 29<sup>th</sup> August 2019.

**RESOLVED:** the report was received and noted.

Infrastructure – To receive a report on the meeting held on 2<sup>nd</sup> September 2019.

**RESOLVED:** the report was received and noted

Engagement – The Chairman stated that the Engagement Group has not held a meeting since being established and the group needs to be more proactive. He does recognise that the Environment Group are conducting numerous community engagement activities whilst undertaking their current projects.

Cllr Williams suggested and asked members to consider seeking members of the community who would wish to sponsor a tree.

**RESOLVED:** the council will include this request on the October agenda for further consideration.

## 126. Dobshill Defibrillator

Ms J Satchwell has informed Cllr Priddin that Wates have confirmed that the defibrillator will be ordered and is awaiting further details.

Cllr Blackman reported that on reviewing the local area, the most suitable location for the installation would be E.S Jones Garage.

**RESOLVED:** this location was agreed by the council and Cllr Blackman will approach the owners of the garage to ascertain if this is something they would be agreeable to.

## 127. Community Amenities

Cllr Williams had provided a written update report. Planning permission has been approved and the changing rooms are now in place and applications are in for connection of services and sewer. On installing the units, it slightly disturbed the roof that resulted in a slight leak in the heavy rain. The suppliers have sealed the leak and the full roof and there has been no problems in over six weeks. There is a one-year warrantee on the units so they will be thoroughly checked prior to the ending of the warrantee. The company does have a very good reputation and have given firm assurances over the future condition.

The football club have salvaged various items from the old school and in the process of putting in the necessary false walls to install toilets, showers, wash basins and seating. It is hoped that they will be available for use from early October.

The Council are still awaiting the legal information/documents from FCC but Cllr Williams has been advised that this is not an issue and all that will be involved is an agreement that the area will be kept in good order, and this

commitment can be part of the agreement passed on to users. There is a need to meet with the club and the school to discuss access and charging.

**RESOLVED:** the report was received and noted. Cllr Williams will co-ordinate a meeting with the Council, Football Club and school.

## 128. Millstone Playing Field

- i. Cllr Williams reported on soundproofing the skate ramps that he has been unable as yet to get a quote for filling with foam but will keep pursuing and asked for any help with contacts for this type of work.
- ii. The supply to the cctv camera tripped and Cllr Williams had to wait for access to be able to reset. It has been suggested to consider relocating the fuse box to prevent this from happening again and Cllr Williams will approach an electrician and the current key holder to explore the best options.

### **RESOLVED:**

- i. Cllr Williams will continue to pursue and investigate options and costing for the foam soundproofing test.
- ii. Cllr Williams will liaise with the existing key holder and an electrician to ascertain the most suitable resolution.

## 129. Correspondence

The following correspondence was received, acknowledged and noted.

- FCC Chairs Nightingale & Butterfly Ball, Saturday 28th September at the Celtic Arms Northop. £40 per ticket.
- Nalc Information Sheet on community councils providing financial assistance to churches. (L01-18 Financial Assistance to Churches)
- The Standards Joint Meeting with Town and Community Councils will be held on Monday 30th September at Caerwys Town Hall. An overview of all visits to Town and Community Councils and The Role of the Councillor will be included on the agenda. The training will be on – Interest in the LDP.  
**RESOLVED:** Cllr Wakelam will attend this meeting.
- The seventh update from FCC Standards Committee regarding Town and Community Council visits.
- FLVC Newsletter
- 50+ Action Group (Flintshire) invitation to an International Day for Older People Event – Tuesday 1st October, 11am – 2.30pm, Civic Hall, Connahs Quay.
- One Voice Wales – Sept – Dec 2019 Training List.
- One Voice Wales Wrexham/Flint Area Committee meeting will be held at 7pm on Tuesday 17th September 2019 at Gwersyllt Community Resource Centre, Second Avenue, Gwersyllt.  
**RESOLVED:** Cllr D Walker will attend this meeting.
- FCC have published information regarding their review of polling districts and polling places for the County of Flintshire. This review will look at the polling district boundaries and the polling places/stations within those boundaries. Currently Penyffordd have two locations; St John The Baptist School and the Youth Club/Centre. The Council can respond as a whole or members can respond individual by 4<sup>th</sup> October 2019.  
**RESOLVED:** the email will be circulated to all members who will provide individual responses.
- The Chair of Flintshire County Council will be hosting a Fashion Show on Thursday 10<sup>th</sup> October, 7pm at the Clwyd Room, Theatre Clwyd. All proceeds to Nightingale Hospice and North West Cancer Research.
- An invitation from Transition Holywell & District to an organised public event for Climate Change. Penbryn Chapel/Community Centre, Whitford Street, Holywell. September 19th 2019, 7pm.
- FCC County Forum will be held 7<sup>th</sup> October, 6.30pm – 9.30pm Hawarden Community Council, Scout Hut HQ.

## 130. Members Items (AOB)

- Cllr Walker requested for the Annual Newsletter to be included on the October agenda.
- Cllr Ransome reported the new school will be holding an open evening on Tuesday 17<sup>th</sup> September, 4.30pm.
- Cllrs Williams and Ransome requested a letter to be sent to the Chair of School of Governors inviting them to a joint positive meeting with the council to encourage collaborative working and to foster a greater link. Also for a letter to be sent to the school welcoming staff and pupils to the new school and offering them all the Council's best wishes.  
**RESOLVED:** a letter will be sent to the Chair of Governors to request a meeting with member of the council. A letter will also be sent to the new school offering the Council's best wishes.
- Cllr Hinds reported that the renewal of bus passes as well as renewing on line can actually be undertake at the local Connects centres.

The finance and ordinary meetings were closed at 9.50pm

Chair..... 9<sup>th</sup> October 2019