

PEN-Y-FFORDD COMMUNITY COUNCIL

Minutes of the Meeting held in the War Memorial Institute on Wednesday 10th April 2019

Present: Councillors Mr J Priddin (Chairman of the Council), Mr A Wight (Vice Chairman), Mr D Walker, Mrs M Jones, Mr D Williams, Mr R Wakelam, Mrs P Ransome, Mr P Blackman, Mr M Rothero and Mr A Bakewell (Youth Representative)

Absent:

In attendance: Mrs S Hughes, Clerk & RFO to the Council
PCSO Andrea Ellis
Mr Glyn Davies – Streetscene Operative

333. Apologies

Apologies were received from Councillors Mr R Bestwick, Dr J Smith-Bellis, Ms C Hinds and Mrs E Davies.

334. Visitors

- i. PCSO Andrea Ellis provided members with an up dated report of recent ASB and criminal activity. Following a request from Cllr Wight, PCSO Ellis will provide the council with a written report with details of which can be included in the minutes and made available to the public.

She advised that she is currently having various poster and leaflets made up which can be displayed in the village which she will drop off to Cllr Wakelam. She also advised that there has been an increase in police patrols within the area which includes unmarked police cars.

Cllr Wakelam asked whether she was aware of an ASB Order for specific roads as he was aware of this being used in Staffordshire. PCSO Ellis was not aware of this but would make further enquires.

Cllr Williams asked if the police could increase patrol with regard to parking at the Spar on Hawarden Road with a view to enforcing illegal parking.

PCSO Ellis informed members that Inspector Steve Owens has now replaced Inspector Dan Whibberley.

**7.00pm - PCSO Ellis left the meeting

- ii. Mr Glyn Davies attended the meeting for introductions as the new Streetscene Operative council employee who commence with the council on 8th April 2019.

** 7.05pm - Mr G Davies left the meeting

335. To Receive any Declaration of Interest – Members Code of Conduct

Cllr P Ransome declared an interest in relation to agenda item 14a(iv) – Min 346a(iv).

336. Minutes of the Council Meeting held on 13th March 2019

RESOLVED: these were approved as a correct record and signed by the Chairman.

337. Matters arising

Min 291c – a response has been received from the Welsh Government Planning Directorate in relation to the Councils letter to Lesley Griffiths AM raising safety concerns over the lack of road cleaning at the Redrow Development on Chester Road. Our letter had been passed to Julie James AM, Minister for Housing and Local Government, as Planning now falls within her Ministerial portfolio. A copy has been provided to all members.

Members expressed total unhappiness with the response received and Cllr Wight proposed responding with a letter expressing disappointment that the above was missed by FCC, more disappointed that the Inspector missed it and really disappointed that Minister had also missed it. Who will be held accountable for this omission? Can they reassure the council that there is nothing else in this application that is more serious or would have detrimental impact to residents has not also been missed?

To assist with the letter Cllr Williams and Wight will provide the Clerk with information relating to previous communications regarding this matter.

RESOLVED: Cllrs Williams and Wight will provide information to the clerk and a letter will be sent to Julie James AM and will be cc'd to Colin Everett, Mark Tami MP and Jack Sargeant AM.

Min 309/291 – the Clerk reported that she had been advised that Wates no longer require the use of the Dobshill play area as alternative arrangements have been made due to the time frames.

Min 319 – a letter has been sent to the WMI to ask whether they would consider installing the silent soldier silhouettes on or in the institute following the completion of the refurbishment. To date a no response has been received.

Min 321 – the Clerk reminded members that should they wish to amend their contact details they need to provide an updated Privacy Notice.

Min 323 - We have received a response from the FCC Standards Committee with regard to meetings that were attended in Nov, Dec and January. This is an overall response as they have not been providing individual reports for each council meeting.

From the suggestions in the letter the Clerk recommended that the council could provide signage for outside the building and also name cards for Councillors.

RESOLVED: this was agreed by the council and Cllr Wight agreed that he will provide these.

Min 323 - The damaged bus shelter in Penymynydd has been reported to FCC Transportation who advised they will make arrangements to fence this off for safety reasons until it can be repaired. They will also make arrangement for the repairs and agreed to contribute 50% of the costs.

Min 323 - The Clerk spoke with Ian Williams regarding the safety barrier outside of St Johns school. He said this was in hand but would chase this up.

338. Public Questions

There were no public questions received.

339. Working Groups

Transport – Cllr Walker informed members that he had additional copies of the community transport leaflets printed and has delivered them to the top part of the village. The Chairman advised that he was aware of residents on Penymynydd Road who were not aware of the service and timetable to which Cllr Walker agreed that he will post the remaining leaflets to residents on Penymynydd Road. Cllr Walker he had received thanks for residents for the information, however, there had been comments made that the service to Buckley would not be used as it would take 45 minutes.

RESOLVED: Cllr Walker will deliver the remaining timetables along Penymynydd Road.

Environment – Cllr Ransome had provided members with a written report in advance of the meeting. Progress with the footpaths is progressing well and she and Cllr Bestwick had met with Kinnerton Community Council to discuss link paths. With regard to the two Circular Walks Cllr Ransome confirmed that FCC will financially cover the costs for the way markers, access and maintenance. It will be the responsibility of the community council to produce and print the leaflets.

Cllr Williams informed members that he had been made aware from the FLVC Meeting of an environmental grant in which we could apply (Grow Wild UK). The applicants needed to be between the age of 15 – 25 and could apply for up to £500 for an environment project such as planting of trees. Cllr Williams had liaised with Mr A Bakewell who as the Youth Rep agreed to submit the application which involved an application and video. Mr Bakewell advised it has now been submitted and will await a response.

RESOLVED: Cllr Ransome will obtain a quote from EWS for the printing of the Circular Walk leaflet.

Cllr Wight suggested that the current list of Working Groups be reduced and restructured to 3 Groups and proposed that each Group delegates a Chairman to co-ordinate meetings and ensure that each group is being proactive and progressing matters. Members fully supported this suggestion. Cllr Wight will prepare a list of the 3 proposed Working Groups together with what categories they will cover and the current projects being dealt with by the council. This will be submitted at the May meeting for approval.

RESOLVED: the Council agreed for the Working Groups to be restricted and Cllr Wight will prepare the proposal to submit at the May meeting. He will provide this to the Clerk to be issued with the agendas.

340. Community Amenities

Cllr Williams advised that together with Cllr Blackman and Ransome that are looking into obtaining further details on the possibility, legalities and costs of the community council taking on the community facility as a CAT.

He has spoken with Damian Hughes, FCC who advised him that the agreement being drawn up is not actually a legal agreement but a transfer of ownership. Cllr Williams has informed DH that the community council have in principle agreed to consider taking on this facility, however, they would need to review all agreements, responsibilities and costs.

The Football Club have raised close to £5,000 however this will be used to equipment the units and they are waiting to hear on additional funding for the second portacabin.

RESOLVED: Cllr Williams, Blackman & Ransome will continue to gather information on the legalities, responsibility and costings should the community council take this facility.

341. Youth Club Building and Surrounding Site

Cllrs Williams and Ransome attended a meeting in relation to possibly applying for a Lottery Grant of up to £500,000. This would involve a detailed and precise application with a 50% chance of success.

A Public Meeting is being held at the Youth Club on Tuesday 16th April at 7.00pm to update progress, share information for all user groups. Cllr Wight suggested forming a Committee with a mix of all user groups.

RESOLVED: the above report was received and noted. The Public Meeting will be displayed on social media and noticeboards.

342. Closure of Penyffordd CP School

Cllr Wight questioned whether the council should capture for history purpose the closure of the existing schools? A way in which this could be done is for photographs or videos to be taken. Cllr Williams advised he knew of a Reporter who lived in the village that may be able to assist.

Cllr Ransome informed members that they are all invited to attend Moving-On Evenings for both Juniors (22 May 2019, 4.30pm – 6.30pm) and Infants (23rd May 2019, 4.30pm – 6.30pm).

RESOLVED: Cllr Williams will contact the local Reporter to ascertain if they would be able to assist in capturing the closure of the schools.

343. Community Awards

Previously the Council had approved they would conduct the first Annual Community Awards this year and Cllr Wight made the following timetable proposal for the council to consider:

- Imminently launch the awards with invitations to submit nominations up to the end of July
- The Council could host a stall at the Carnival giving the opportunity for the council to share what they are doing and to encourage nominations
- Nominations to close the end of July with a short list being drawn up in August (council will need a special meeting)
- Judging will be conducted by the Council at the September meeting
- Towards the end of September, the council will hold a public awards ceremony

Members agreed in principle with the above, however, a nomination form and criteria needs to be produced before this can be launched.

Cllr Walker suggested that these awards should be managed and co-ordinated by the Working Group? Again this was agreed, however, the Working Groups are currently being restructured.

RESOLVED: the above plan was agreed in principle. All members will research nomination forms and criteria which will be brought to the May meeting for further discussion.

344. Millstone Playing Field

- i. The Clerk advised that she had contacted Ludus with regards to opening discussion to reduce the noise from the skate ramps as much as reasonably possible, this may be by filling the ramps with soil ensuring that the work does not affect the warranty in any way. She had a site meeting with Andy Brown, Ludus earlier in the day

to discuss the options. Ludus have confirmed that they have no objection to the council filling the ramps and as long as there is no work undertaken on the structure, this work would not affect the warranty. They will provide the Clerk with the appropriate key required to remove the panels. They suggested initially testing on two the ramps the option of filling and compacting the ramps with sandbags. This work and costs would be the sole responsibility of the council.

Cllr Williams suggested liaising with Richard Roberts FCC to request assistance from them with regard to advice and the removal of panels. A site meeting will be arranged.

- ii. Richard Roberts has contacted the council to advised that the removal of the concrete posts in the toddler area has been scheduled in the next two weeks, however, he has suggested that this be postponed until w/c 29th April due to the school Easter holidays.

RESOLVED:

- i. The Council approved to making further enquires and seeking advice from FCC with regard to filling in two of the skate ramps as a trial. Cllr Williams will liaise with Richard Roberts to arrange a site meeting. The Clerk will also email Ludus to seek written confirmation that the work will not impact or affect the warranty in any way.
- ii. The Council approved that the work should be postponed until after the Easter holidays and therefore will be scheduled for w/c 29th April.

345. Melwood Close Play Area

Cllrs Williams and Wakelam had no details to report and requested this to be carried forward to the May agenda.

RESOLVED: this will be included on the May agenda.

346. Planning Applications

The Chairman commented that in view of Redrow, Rhos Road, Hawarden Road to name but a few of the applications that the council have made strong objections to which have been disregarded by FCC, why is the community council spending time and effort on reviewing and commenting on applications when FCC take no regard to the comments submitted by the Community Council – it feels as though it is a total waste of time.

Members totally agreed to the above comments made by the Chairman. Cllr Wight proposed that the Chairman writes to FCC questioning what role does the Community Council have as a statutory consultee, what weight is afforded to the council and what weight does the councils comments have.

Cllrs Ransome and Williams whilst agreeing with the Chairman felt that as a statutory consultee the council still has a duty to the applicants to review and comment on their applications.

RESOLVED: the Chairman in the first instance will write to Andrew Farrow, Chief Officer of Planning questioning what role does the Community Council have as a statutory consultee, what weight is afforded to the council and what weight does the councils comments have. The Council will continue to review and comment on applications received and once a response is received from Mr Farrow this will be reconsidered.

- a) To review and consider Planning Applications received.
 - i. Ref: 059631. Proposed change of use and alterations to the Coach House. Milltys, 26 Hawarden Road, Penyffordd. https://digital.flintshire.gov.uk/FCC_Planning/Home/Details?refno=059631 **Agree subject to any valid concern of neighbours or contravention of policy.**
 - ii. Ref: 059599. Application for the display of 1no. v-stack sign, 8no. leader boards and 6no. flags. Land at Chester, Penymynydd. https://digital.flintshire.gov.uk/FCC_Planning/Home/Details?refno=059599 **Objection as it is felt that it is inappropriate and unnecessary as the site is clearly visible and it is not in keeping with the countryside surroundings.**
 - iii. Ref: 059642. Erection of garage extension, incorporating wet room, utility room and enlarge kitchen. 30 Alyn Drive, Penyffordd https://digital.flintshire.gov.uk/FCC_Planning/Home/Details?refno=059642 **Agree subject to any valid concern of neighbours or contravention of policy.**
 - iv. Notification that the following will be heard at the heard at the FCC Planning and Development Committee meeting on 3rd April 2019. Ref: 059431 Erection of two storey extension, Priory Close, Penyffordd; Ref: 059352 Erection of 32no. dwellings. Land at Hawarden Road, Penyffordd and also
 - v. Notification that ref: 057396 Land at (north of) Rhos Road, Penyffordd was also due to be heard but since withdrawn. https://digital.flintshire.gov.uk/FCC_Planning/Home/Details?refno=057396
 - vi. Ref: 059373. Erection of a convenience store and associated car parking area. Millstone Inn, Hawarden Road, Penyffordd. https://digital.flintshire.gov.uk/FCC_Planning/Home/Details?refno=059373 **Agree subject to any valid concern of neighbours or contravention of policy.**

- vii. Ref: 059727. Erection of extension of the existing War Memorial Institute building which included a new rear entrance with access ramp, a new single storey structure to increase storage space, extension to replace kitchen and increase toilet facilities, provision of vehicular access. War Memorial Institute, Chester Road, Penyffordd. https://digital.flintshire.gov.uk/FCC_Planning/Home/Details?refno=059727 **To support a delegated decision. The Council have been heavily involved in the process to date including the consultation process.**
- viii. Ref: 059767. Siting of community noticeboard. Road Side Verge, Dobshill Roundabout, Dobshill. https://digital.flintshire.gov.uk/FCC_Planning/Home/Details?refno=059767 **Fully support as this is a community council application.**
- ix. Ref: 059768. Siting of a community noticeboard. Village Green, Watts Road, Penyffordd. https://digital.flintshire.gov.uk/FCC_Planning/Home/Details?refno=059768 **Fully support as this is a community council application**

RESOLVED: the above comments will be reported to Flintshire County Council Planning with the following comments 'We were minded not to do to these applications in light of the fact that you never take on board any of our concerns seriously but in light of our statutory obligation we have very reluctantly done so'. Also 'The Community Council would remind you to include all the necessary conditions needed to protect all existing residents as is your duty to do so'.

b) The following Notifications of Planning Decisions made by Flintshire County Council were received.

- i. Ref: 058759. Application for removal or variation of a condition following grant of planning permission 055590 Land at Chester Road, Penymynydd. **Approved**
- ii. Ref: 059248. Erection of two-storey extension to rear of dwelling. Langmor, 8 Vounog Hill, Penyffordd. **Approved**
- iii. Ref: 059326. Erection of two storey side extension and alteration/new roof to existing single storey extension. The Oaks, Abbots Lane, Penyffordd. **Approved**
- iv. Ref: 059382. Erection of single storey extension to side and rear of dwelling. 8 Silver Birch Way, Penyffordd. **Approved**

c) To review Ongoing and Proposed Planning Applications.

- i. Redrow Development, Chester Road, Penymynydd – nothing further to report.
- ii. Penyffordd Single Site School – Cllr Rothero provided a report advising that the project is progression well and will be undertaking the 2nd fix works. During the Easter holidays they will be working within the grounds of the existing infant school and also during that time they will be upgrading the Bowling Club car park, therefore during this time there will be an increase in construction vehicles travelling along Park Crescent during 8.00am – 5.00pm. The works at the bowling club should last approx. 5 days.
- iii. Rhos Road (40) – nothing further to report
- iv. Dobshill (former Council Depot) – nothing further to report.
- v. Proposed Co-op Development, Millstone, Penyffordd – nothing further to report.

RESOLVED: the above was received and noted.

347. CCTV

The Council wrote and hand delivered a letter to the resident who had made a complaint about the CCTV on 15th March and to date has not received any correspondence or communication back. Connected Security have fully tested the unit, installed the shield and are ready to reinstall on instruction from the council.

The Clerk provided a report to the council together with a DPIA, CCTV Privacy Notice and CCTV Policy (Code of Practice) which has been drawn up and approved by the Council's Data Protection Officer. Due to the late submission of this document it was received by the council and will be reviewed in order for it to be included in the GDPR Policy and adopted at the May meeting.

RESOLVED: the Council approved for the CCTV camera to be reinstalled and received the CCTV policy documents and DPIA. These will be included in the GDPR Policy document for adoption at the May meeting.

348. Community Council's Year End Report/Newsletter

Last year was the first year the council produced a newsletter and it was resolved that the Council would see what the response was to this and whether the council should produce an annual or biannual report.

Members commented that the newsletter was well received and that it should be produced on an annual basis. It will include a Chairman's Report and Community Council Newsletter.

Cllr Williams will circulate the previous newsletter and requested that all members review and provide information and comments to be included in the 2019 Newsletter.

RESOLVED: the Council will produce a 2019 Newsletter including a Chairman's Report. Last years copy will be circulated to all members as a basis to work from and all members are asked to review and provide information, comments to be included.

349. Public Surgeries

Due to recent comments made on social media the council considered whether they should hold some kind of public surgery.

RESOLVED: that an informal Public Surgery trial will be initially held such as 'coffee with a councillor' whereby members of the public can drop in and speak to a councillor on a one to one basis. Cllrs Wakelam, Wight and Williams agreed they would hold the first event and will co-ordinate a time, date and location which will then be circulated to all members and advertised throughout the village.

350. Correspondence

The following correspondence was received, acknowledged and noted.

- Notification from Welsh Government/Traffic Wales of the following works: . A55 Junction 11 Llys y Gwynt to Junction 36a Broughton, A494 Junction 34 Ewloe to Welsh / English Border, A483 Welsh / English borders north of J7, Rossett to south of A5 Halton Roundabout. Annual Cyclic Maintenance Work Programme. Works will include grass cutting / weed treatment / litter collection / drainage cleansing / sweeping / structural maintenance and inspections / highway and vehicle restraint systems inspections / emergency gate maintenance etc. Tuesday 23rd April 2019- Wednesday 17th July 2019 between approximately 19:00 – 06:00.
- WBRUA Spring 2019 Newsletter. Emailed to all members.
- The next County Forum will be held on Tuesday 25th June 2019, 6.30am – 8.30pm.
- Clwyd Pension Fund – Service Level Agreement.
- One Voice Wales Training Schedule which was circulated to members via email. Cllr Bestwick has requested to attend the Advanced Local Government Finance. Cllr Walker questioned that this is a follow up course to the initial Local Government Finance and that content of the course should be checked before Cllr Bestwick attends.

RESOLVED: contents of the course will be checked with OVW and the Clerk will liaise with Cllr Bestwick.

351. Members Items (AOB)

- Cllr Wakelam requested for Penymynydd Woods to be included on the May agenda.
- Cllr Walker requested access to Penyffordd Train Station to be included on the May agenda.
- Cllr Ransome requested for the Village Sign (Chester Road) to be included on the May agenda.
- Cllr Blackman had been made aware of a resident on the Vounog who are keeping chickens and sheep.
RESOLVED: should any neighbours have complaints regarding this, they would need to raise it with FCC Environmental Team.

The finance and ordinary meetings were closed at 9.30pm

Chair..... 8th May 2019