

Minutes of the Finance Meeting held in the War Memorial Institute on Wednesday 28th November 2018

Present: Councillors Mr A Wight (Committee Chairman), Mr J Priddin (Chairman of the Council), Ms C Hinds, Mr D Walker, Mrs M Jones, Mrs E Davies, Mr R Bestwick, Mr D Williams, Mr R Wakelam, Mr M Rothero and Mrs P Ransome

Absent:

In attendance: Mrs S Hughes, Clerk & RFO to the Council

196. Apologies

Apologies were received from Councillors Dr J Smith-Bellis.

197. Declarations of Interest

There were no Declarations of Interest received.

198. Minutes of the meeting held 10th October 2018

RESOLVED: these were approved as a correct record and signed by the Chairman.

199. Matters Arising

Min 165 - Updated valuations have been provided to Zurich, the Clerk is still waiting on the stone mason to provide a valuation for the stone garden. As the clock faces only come in at £7,000 the current valuation for insurance purpose should be sufficient.

Also, Zurich have now passed our claim to the solicitors who are taking this up and looking to pursue the third party for the under insured value and excess totalling £439.

Min 169 - With regard to the cost of the poppies for the lamp post Andy Green, RBL Community Fundraiser North Wales advised that *'Last year FCC didn't have any budget for them so we agreed to do at £1.50 each. They are normally £3 each if delivered from the Warehouse. However as they were late in ordering we had to hand deliver so extra cost / time incurred and we actually made a loss. We did ask FCC to let us know by Sept if there was any requirement but didn't hear back. Due to the Centenary and the added interest from across the UK from Councils we have actually run out of these at this time.'*

200. Penyffordd War Memorial Refurbishment Project (Section 106 Agreement)

Cllr Wight provided members with a brief report of a meeting held with the WMI on 27th November. He also brought to the table draft floor plans & elevation plans. He advised that Claire Hubber is assisting the WMI in preparing plans, liaising with planning, budgets and costings. It is anticipated at present for the costings to be prepared for early 2019 (Feb) and work to commence summer 2019.

Cllr Williams reiterated that the WMI should be looking to use the S106 money to gain further match funding grants and any monies released to them should be on a phased scheme. Cllr Williams also proposed that the Community Council should write to FCC to request that the monies should be released and paid to the Community Council as soon as possible.

The plans were reviewed and considered and although agreed, there were concerns regarding the possibility of installing partitions and felt that more details on this is required.

Cllr Priddin raised concerns that the new plans in no way addresses the energy efficiency issues which was previously raised by the WMI. AW advised there were possibilities of installing solar panels on the garages, however, in the plans presented there are no works which would involve the roof of the main building. RW also advised that a full assessment of the roof is due to be completed later this week.

RESOLVED:

- i) The Council will write to the WMI to inform them that the plans were in agreed in principle with concerns regarding the partitioning and request further details. They will also be informed that any monies paid will be made on a phased payment scheme.

- ii) The Clerk will ascertain matters relating to VAT such as; 1) can VAT be reclaimed on a refurbishment of an old building and 2) if there is any limit to the amount of VAT that can be claim by the Council

201. Defibrillator

Mr Grimshaw has stated to Cllr Walker that he would like the defibrillator installed close to the bowling club. FCC have advised it cannot be installed in the school grounds, but can be outside the grounds and also suggested perhaps the best place for the defibrillator would be near the bowling club as its not much further away from the school boundary but they are flexible to work with us on this depending on what is deemed acceptable to the community.

The Council approved for the Clerk to order the external cabinet and to co-ordinate a site meeting between Mr Grimshaw, FCC, Cllrs Walker, Priddin and Jones to determine the exact location and review the installation.

RESOLVED: Cllr Walker will liaise with Mr Grimshaw and provide the Clerk with suitable dates for the meeting. The Clerk will then co-ordinate with the other parties involved. The Clerk will also order the external cabinet.

202. Deeside Round Table

Following the incident of the double burglary, the Deeside Roundtable contacted Cllr Priddin to advised that the council possibly apply for a grant from them which could be used for Crime Prevention.

Members consider the application and approved for the Clerk to submit a Grant Application for the sum of £1500 which would be used towards crime prevention, lighting and surveillance.

RESOLVED: the Clerk will complete and submit a Grant Application to the Deeside Roundtable for the sum of £1500 which would be used towards crime prevention, lighting and surveillance.

203. Annual Grant Applications

A report and copies of the applications was provided to all members. All applications received which reviewed and consider by the Council.

The Clerk also informed the council that following a telephone conversation with Welsh Border Community Transport who the Council usually offer financial support to, it seems as though they will no longer be asking for support from T&CC but will be charging users for the service.

As a number of groups or organisations had not applied this year, members considered retaining the remaining grant money for emergency applications that may be received in 2018/19, however, this was disputed and alternatives considered. Cllr Wight then proposed that any unspent grant funds be carried over into the 2019/20 budget which was voted upon and agreed

RESOLVED: the following amounts will be awarded and the Clerk will prepare the cheques for signing at the December meeting. The remaining unspent money of £1000 from this year's Grant budget will be carried over into the 2019/20 Grant budget.

| | | | |
|--------------------------------|-----------|--------------------------------|---------|
| Penyffordd Tennis Club | £200.00 | Penyffordd Explorer Scout Unit | £200.00 |
| War Memorial Institute | £4,000.00 | Penyffordd Bowling Club | £250.00 |
| Bonfire Committee | £450.00 | St John's Church | £300.00 |
| Penyffordd Run Club | £200.00 | Penyffordd Brownies | £200.00 |
| Penyffordd Beaver Scout Colony | £200.00 | Penyffordd Scout Troop | £200.00 |
| Penyffordd Cub Scout Pack | £200.00 | Penyffordd Flower Club | £100.00 |
| Pontblyddyn Cricket Club | £200.00 | Friends of Penyffordd School | £100.00 |
| Trinity Chapel | £200.00 | Citizens Advice (Flintshire) | £275.00 |

204. Draft Independent Remuneration Panel for Wales – Annual Report 2019/20

A copy of the draft report was provided to all members with the agenda for them to review as this will affect the council and its budget for 2019/20. Due to the November meeting having to be postponed, unfortunately the date for comments has passed.

RESOLVED: the report was received and noted and will be considered when setting the 2019/20 budget.

205. 2019/20 Budget Considerations

Cllr Wight requested the council to consider additional budget headings in preparation of the 2019/20 budget review. He proposed the following headings and as a starting point to consider the following amounts:

- Community Awards - £400
- Community Centre (Youth Club) - £15,000
- Community Transport – the contingency amount to remain

RESOLVED: the Council agreed for the above headings to be included in the draft budget review for December and in principle the amounts.

206. Bank Balances

| | | |
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| Bank Balances as at 28th November 2018 | Current | £16,709.83 |
| | Deposit | £98,061.95 |
| | Play Area | £21,044.33 |

Payments Received 15/10/2018 Zurich - Insurance Claim £858.66

Bank Transfers 26/11/2018 Deposit to current account £10,000.00

RESOLVED: the above be received and noted.

207. Accounts for Payment

To authorise the following accounts for payment:

| Payment Method | Payee | Details | Amount |
|----------------|---------------------------|---|------------------|
| Int | Staff Cost | Oct-18 | £1,632.24 |
| Int | Flintshire County Council | 2018 Summer Playscheme | £2,220.00 |
| Int | EWS Colourprint | Newsletter printing | £234.00 |
| Int | Connected Security Ltd | CCTV Camera (located nr Millennium Clock) | £2,988.00 |
| Int | Flintshire County Council | Electricity Charges - Aug 2018 | £46.86 |
| chq | Flintshire County Council | Planning App Fee for Noticeboard | £50.00 |
| Int | Sherratt Landscaping | Village Grass Cutting | £234.00 |
| Int | Wales Audit Office | 2017/18 External Audit | £311.25 |
| | | | £7,716.35 |

RESOLVED: The above accounts be processed for payment and was signed by the Chairman of Council and/or the Chairman of Finance. Payments were also countersigned by two bank signatories.

208. Members Items (AOB)

- Cllr Wight raised concern regard ensuring that the Clerk’s contract hours are adequate for the increasing amount of work for the community council. He proposed for the Clerk to undertake a review of the hours.
RESOLVED: the Clerk will undertake a review and report to the council.
- Cllr Wight also raised concern that whilst the Clerk was absence after surgery she still had to undertake the responsibility of making the necessary staffing payments and asked the Clerk to ascertain if there could be a ‘back up’ in place should any issue like this arise in the future.
RESOLVED: the Clerk will make enquiries and report to the council.

The finance and ordinary meetings were closed at 9.45pm

Chair..... 12th December 2018