

PEN-Y-FFORDD COMMUNITY COUNCIL

Minutes of the Meeting held in the War Memorial Institute on Wednesday 14th February 2018

Present: Councillors Mr D Williams (Chairman), Mr J Priddin, Ms C Hinds, Mr D Walker, Mrs M Jones, Mrs L Vidamour, Mr A Wight, Mr R Wakelam, Mr R Bestwick, Mrs E Davies, Mrs S Kenworthy and Mr M Rothero

Absent:

In attendance: Mrs S Hughes, Clerk & RFO to the Council

270. Apologies

There were no apologies received.

271. Declaration of Interest – Members Code of Conduct

There were no Declarations of Interest received.

272. Minutes of the Council Meeting held on 10th January 2018

RESOLVED: these were approved as a correct record and signed by the Chairman.

273. Matters arising

Min 239 – Cllrs Kenworthy and Hinds have established the locations for the defibrillator signage and will liaise with the clerk to submit the necessary planning application.

Cllr Walker advised members that the Bowling Club have contacted him to offer a 50% contribution towards a further defibrillator for the village, on the condition it would be installed at the Bowling Club. The Council agreed to this in principle.

RESOLVED: the council agreed in principle to the offer from the Bowling Club and will make enquiries to full costings of purchasing a defibrillator.

Min 257 - Cllr Williams advised that he met with Mike Eastwood, FCC – Streetscene to address a number of issues around the village. He has drawn up a report of actions that needed to be undertaken. He will circulate this report to all members for them to view and to also include any further actions required. This report will then be used to follow up on the agreed work.

274. Public Questions

There were no public questions received.

275. Visitors

PCSO Ellis provided members with a report.

RESOLVED: the report was received and noted.

276. Council Vacancy – Co-option

Invitations to attend interviews were sent to both candidates. The Council interviewed Mrs Smith prior to the meeting, however, as Mr Memmory was unable to attend it was agreed to hold an additional meeting to interview Mr Memmory.

RESOLVED: an extra ordinary meeting will be held on Wednesday 21st February at 7pm where Mr Memmory will be interview and a vote will then be taken to fill the vacancy.

277. Appointment of 2017/18 Internal Auditors

The Council was requested to approve the engagement of JDH Business Services Ltd as the Council's internal auditor and confirm that the internal auditor was a suitable person to carry out the work in accordance with proper practice guidance. A copy of the Letter of Engagement had been circulated to all members to review.

RESOLVED: that the Council approve the engagement of JDH Business Services Ltd as the Council's internal auditor and confirm that the internal auditor is a suitable person to carry out the work in accordance with proper practice guidance. The Letter of Engagement was signed by both the Chairman and the Clerk.

278. General Data Protection Regulation

May this year will see the new General Data Protection Regulation (GDPR) come into force. As part of this regulation the Council will be required to have a Data Protection Officer (DPO) which at present it is unclear whether the Clerks are able to do this or whether it will have to be outsourced due to the fact of a conflict of interests. Details of the new regulation has been circulated to members for information.

The Clerk provided members with details of quotes obtained for services which would ensure the Councils GDPR obligations. Of the two quotes the Clerk recommended using Microshade. The package they are offering is at a reduced rate due to their working partnership with One Voice Wales. As well as including the DPO services, it also includes IT security, hosting, secure back up and the current versions of Microsoft.

RESOLVED: the Council approved the appointment of Microshade. The Clerk will make the necessary arrangements.

279. Transport/Services

The Clerk and Cllr Walker advised that they have recently been made aware that their contact for Transport within FCC has been on long term absence since Christmas and has now returned to work.

- i. A response from Katie Wilby has not yet been received regarding the request for clarification of their intention to promote the service.
- ii. Correspondence from Arriva and Katie Wilby was circulated to members with regard to communication and changes to the no.3 service. Arriva advised *'all the buses carried notices 2 weeks before the changes informing passengers that changes were happening. It is the responsibility of the local authority FCC to ensure that all the roadside bus stop have up to date information in them not the Arriva. FCC are sent copies of all changes at least 1 month before any changes take place. All our changes are also displayed on our social media pages, well in advance of the change date.'*

The Clerk requested if Arriva could advise the Council at the same time as FCC of any future changes, which unfortunately their system would not allow. She has therefore suggested to FCC to improve communication for future that they should inform Clerks/Councils of any changes as soon as they are aware as T&C Councils could assist in publishing the changes.

RESOLVED:

- i. As the Council's contact for Transport has now returned to work, the Clerk will request a Usage Report for the March meeting, together with, if possible a Usage Report for the neighbouring communities (Treuddyn, Kinnerton and Broughton).

280. Millstone Playing Field

- i. Cllr Williams he has obtained one quote for various work at the Millstone Play Area:
 - a. the supply and fit of new fencing to replace the existing chain link (on he left hand side of the play area) - £4,500.
 - b. to fill in the hollow skate ramps to assist with dampening the noise issues - £2,600. He advised that any work the Council undertakes on the skate ramp he would need to clear with Ludus as would not want to affect the warrant on anyway.
 - c. to raise and resurface under the Titan play equipment with rubber matting - £1,800.
- ii. The Clerk reported that the Millstone Play Area signage has now been installed.

RESOLVED:

- i. Additional quotes will be obtained for the above works.

281. Melwood Close Play Area – Match Funding

FCC (Aura Leisure and Libraries Ltd) have confirmed that they will only be able to offer £5,000 match funding instead of the £10,000 as requested. Initially the Council had to consider if they wished to match fund the £5,000 or continue with the proposed £10,000.

The Clerk circulated copies of the design plans which is considerably over budget, totalling over £21,818 for members to review on consider the most suitable pay equipment. She also advised that R. Roberts has suggested that the council consider improving the drainage and pathways.

Cllr Wight proposed that due to the number of proposed new developments (which may or may not include play areas) that this item be deferred until the March meeting so further enquires can be made.

RESOLVED: this item will be deferred and included on the March agenda.

282. Youth Club Building and Surrounding Site

The Clerk as requested received and circulated a copy of the Penryffordd Institute Minutes detailing their proposal to submit an Expression of Interest. Mr Martin advised *'Please remind the Community Council that an "Expression of interest" is exactly what it means. It is not a formal bid or management plan but simply an Expression of interest'*.

The Chairman informed members that he met with the organisations and Neal Cockerton on 12th February regarding Expressions of Interest. FCC advised they will be undertaking a Condition Survey on the Scout Hut and Youth Club. NC suggested holding an open meeting inviting all stakeholders of these buildings to get their ideas and gain an understanding of what they would like which can then be presented to NC.

RESOLVED: Cllr Williams will co-ordinate this event together with members of the Steering Group.

283. Steering Group

Cllr Wight advised that there was nothing to report, however, the Steering Group will assist Cllr Williams with the above event once a suitable date has been established.

284. Community Newsletter

The Chairman reminded members that in order to produce the newsletter he will require an input and information from members. He requested again that members provide a draft submission for the March meeting.

RESOLVED: members to provide the Chairman with a draft submission for the newsletter at the March meeting.

285. Project Daffodil 2019 / Roundabout Landscaping

Cllr Wight informed the Council of a proposal for Spring 2019 as a way to bring the community together. He suggested that the council, community, organisations and individuals together plant approx. 10,000 daffodil bulbs in all green spaces around the villages, so that in spring 2019 the village will be yellow. This was seconded by Cllr Walker and agreed in principle by the Council.

RESOLVED: Project Daffodil was approved in principle, however a plan would need to be drawn up.

286. Members Photographs

Cllr Wight proposed for members photographs to be included on the Council's website.

RESOLVED: unanimously agreed by all members. Photographs will be taken at the March meeting.

287. Flintshire County Forum

Cllr Walker advised that he is unable to attend the next county forum which is due to be held on Wednesday 28th February 2018, 6.30pm – 8.30pm at Douglas Place Community Centre, Woodall Avenue, Saltney, Flintshire, CH4 8NB and asked whether any other members could attend.

RESOLVED: Cllr Wight will endeavour to attend.

288. North East Wales Community Voice

Cllrs Williams, Hinds, Wight, Wakelam & Priddin held a meeting on Wednesday 31st January named North East Wales Community Voice where neighbouring councils were invited to attend. There were representatives from

Penyffordd, Mold, Hawarden, Ewloe, Llay, Rossett, Northop, Hope, Caergwrle, Gwernaffield, Higher Kinnerton and Treuddyn.

The purpose of the meeting was to get on insight from each other into the planning/development problems being faced in different communities, many of which are very similar.

Information was circulated with details of the headlines of what the core areas of concern were together with the suggested actions.

Cllr Wight advised they have asked all of the Councils if they would commit to adding their voice to the group 'North East Wales Community Voice', either by support from the Council or individual members. The more communities included, the stronger our collective voice. He therefore asked whether Penyffordd Community Council would commit to adding their voice?

RESOLVED: the full Council supported the above and agreed to commit to adding their voice to the North East Wales Community Voice.

289. Proposed New School

The Chairman reported that the planning application has now been approved by the Planning Committee. He had suggested that as the concern of traffic still remains that the Council propose that the school trials a 'travel system' this coming school year which could assist in gauging its success or failures.

RESOLVED: the school travel system will be included on the March agenda for further consideration as to how the council can assist working with the school and the community.

290. Public Inquiry

- i. Notification was received today advising that this application has been approved. Ref: 056694. Construction of 32no. dwellings including new vehicle access point, public open space, car parking and landscaping. Land at Hawarden Road, Penyffordd.
- ii. There has been no further information received on ref: 055590. Erection of 190 dwellings and ancillary development. Land at Chester Road, Penymynydd

RESOLVED: the above received and noted.

291. Planning Applications

- a) To review and consider Planning Applications received.

- i. Ref: 057903. Erection of 1no. dwelling. Land side of Talossamme, Abbotts Lane, Penyffordd. **Support, subject to no concerns raised by neighbouring residents.**
- ii. Ref: 058003. Amendments to the previous planning permission for the erection of 1no. dwelling with new vehicular access. Land north of Rhos Cottage, Rhos Road, Penyffordd. **Support, subject to no concerns raised by neighbouring residents.**

RESOLVED: the above comments will be reported to Flintshire County Council Planning.

- b) To receive Notifications of Planning Decisions made by Flintshire County Council.

- i. Ref: 057733. Proposed two storey rear extension. 86 Vounog Hill, Penyffordd. **Approved**
- ii. Ref: 057803. Erection of extension to side and rear of dwelling. 8 Allerton Close, Penyffordd. **Approved**

RESOLVED: the above be received and noted.

- c) To review ongoing Planning Applications.

- i. Rhos Road (Retirement)
- ii. Rhos Road (40)
- iii. Vounog Hill
- iv. Dobshill

RESOLVED: no updates to report at present. This will be reviewed monthly and included as monthly agenda items.

292. Correspondence

To acknowledge and note correspondence received.

- Grant 'thank you' letters/emails from: PACA, Beavers, Cubs, Scouts, Friends of Penyffordd Schools, Penyffordd Run Club, Citizens Advice, Bowling Club, WBCT, Brownies

- A letter from FCC, Business Development Office – Tourism. Inviting the council to share details of local events with them so that they can publish and promote on their tourism websites and social media.
- The Chairman has received an invitation to attend a One Voice Wales Introduction Event.
- Notification from FCC: You will be aware Flintshire County Council's Standards Committee has a remit not only to promote good conduct at the County Council but also at Town and Community Councils. As a part of their role, the Independent Members of the Committee (who are not Councillors and who have been co-opted by the Council following open advert) are keen to visit every Town and Community Council within Flintshire. Their purpose will be to observe how the meetings are conducted in order to understand the issues facing your Council and how the Members' Code of Conduct is being applied when considering them. They will attend the meeting on their own and between them will ensure that every town/community is visited over the course of the coming 12 months. They will not interrupt or intervene in your meeting and will simply be present to observe rather than to offer advice.
As the meetings of your Council are open to the public, the Independent Members could, of course, simply attend whenever they chose. However in the interests of transparency, the County Council will notify your Clerk of when a visit is planned and who will be attending.
- Invitation from FCC Chairman to attend his Charity Dinner to be held at the Beaufort Park Hotel on Friday, 16th March, 2018.
- The Independent Review Panel are holding an engagement event to share your views with the panel, to help Community and Town Councils play the best role they can in their communities. North East Wales area will be held at Wrexham Memorial Hall, 7th March 9.30-12.30. Spaces are limited to two places per invitation.
RESOLVED: Cllrs Wight and Hinds will attend.
- A letter from One Voice Wales offering a 50% discount on new membership.
RESOLVED: the council does not wish to join OVW at present.

293. Members Items (AOB)

- Cllr Wakelam informed members that Mrs C Hubber has resigned from the Community Development Group due to receiving a number of abusive attacks on social media. The Chairman requested that RW express the councils appreciation to Mrs Hubber and sincerely hopes that given time she will reconsider.
- Cllr Wight asked whether the Council will be producing a Year End Report.
RESOLVED: this will be included on the March agenda.
- Cllr Wakelam asked whether members were aware or not if there was extra monitoring of the new mills at Hanson Cement?
RESOLVED: the Council will write to Hanson Cement to ask for clarification as to the locations of their monitoring systems and their proposals/plan for the location of the new system for the new mill, as we are aware this will increase production. Also, ascertain if they have any further intentions for future health studies.
- Cllr Priddin advised he was unable to attend the recent Hanson Cement meeting and asked if any other members attend. The representatives of the Hanson Committee advised they had not received any communication on this meeting.
RESOLVED: the Clerk will liaise with Hanson to ensure their contact details are correct and up to date for the Council Representatives.
- Cllr Hinds advised that she had reported to the police an incident of parking on Berwyn Avenue which prevent an ambulance from pass through. The police advised that they are unable to enforce parking and that it is the responsibility of FCC.
RESOLVED: a letter will be sent to FCC Enforcement to highlight the parking issues and safety concerns.

The meeting was closed at 9.10pm

Chair..... 14th March 2018