

# PEN-Y-FFORDD COMMUNITY COUNCIL

## Minutes of the Meeting held in the War Memorial Institute on Wednesday 11<sup>th</sup> October 2017

- Present:** Councillors Mr D Williams (Chairman), Mr J Priddin, Ms C Hinds, Mr D Walker, Mrs M Jones, Mr M Rothero, Mrs E Davies, Mrs L Vidamour, Mr A Wight and Mr R Wakelam.
- Absent:** Cllr Ms L Hallas
- In attendance:** Mrs S Hughes, Clerk & RFO to the Council  
5 x members of the Public

### 129. Apologies

Apologies were received from Cllrs Mr R Bestwick and Mrs S Kenworthy.

### 130. Declaration of Interest – Members Code of Conduct

A Declaration of Interest was received from Cllr Wight in relation to Agenda Item 14 (Min 142).

### 131. Minutes of the Council Meeting held on 13<sup>th</sup> September 2017

**RESOLVED:** these were approved as a correct record and signed by the Chairman.

### 132. Matters arising

**Min 41(26)** - The Clerk advised that the request is being dealt with and has been informed that the work should be undertaken on Friday 13<sup>th</sup> October (weather dependant).

**Min 71.** Hanson Cement advised there were a number different reports pertaining to Health & Safety and Environmental Impact. The best place to obtain them is on the FCC Planning Website: [https://digital.flintshire.gov.uk/FCC\\_Planning/Home/Details?refno=057343](https://digital.flintshire.gov.uk/FCC_Planning/Home/Details?refno=057343) Appendices 3, 5, 6 and 7 (Human Health Impact review – numbered 8) would probably be most relevant.

**Min 105.** The Clerk reported that a letter was sent to FCC Transportation regarding concerns over transport to Castell Alun High School and a response has yet to be received.

### 133. Public Questions

Mr Ingham – Penyffordd WMI wished to thank the Community Council for their time, effort and support.

Mr Paddock put a number of issues and questions to the council:

1. He had been informed that other parties have expressed an interest in the land at Penyffordd Junior School.
2. Can the Council find out what the process will be once the land becomes available?
3. What is the process of spending the S.106 money ie. Will the Community Council be given the money to spend or will invoices have to be passed through to FCC? Who will claim the VAT?
4. If the money is passed to the Community Council will this affect their assets?
5. Concerns regarding parking at the Millstone which seems to be overflowing onto the main road.
6. Will the Council be responding to the Traffic Impact Assessment which was undertaken regarding the single site school?

Another residents asked members of the Council to attend the Infants School at 3pm so they can personal witness the current parking and traffic problems.

**RESOLVED:** the above questions and comments were received by the Council. The Council will write to FCC with regard to questions 2, 3 & 4. The Chairman asked members to review the Traffic Impact Assessment in preparation for the next meeting where comments will be made and submitted.

### 134. Visitors

There were no visitors to the meeting.

### **135. Community Transport**

The original contractors cancelled and withdrew from the service, which was reported to the council on 14th September. A new timetable and contractor is currently with the Traffic Commissioner and are still awaiting confirmation of the commencement date from FCC.

Cllrs Walker, Hinds and the Clerk have been unsuccessful in their attempts to contact J Pritchard to obtain further information to a commencement date.

**RESOLVED:** the above received and noted.

### **136. Community Council Logo**

Will Print Signs have produced a sample logo for approval. Cllr Wight was concerned of the restricted format of the logo and provided members with further sample logos for consideration.

After reviewing all logos and considering the limitations of the design from Will Print, the Council approved the new logo as provided by Cllr Wight.

**RESOLVED:** the new logo will be implemented as soon as reasonably possible.

### **137. Millstone Playing Fields**

- i. The example signage had been previously approved, however, was awaiting confirmation of the new logo. As approved under Min 136, the new logo will be provided to Will Print Signs which now allow production of the Millstone Play Area signage.
- ii. Cllr Williams is currently in the process of obtaining quotes for the chain link fencing and soundproofing and is hopefully this information will be received for the November meeting.

**RESOLVED:**

- i. The signage been approved with the new logo.
- ii. Cllr Williams will endeavour to obtain the full costs for the chain link fence and soundproofing for the November meeting.

### **138. Heritage Park (Redrow) Development – Recreation Ground**

The Chairman advised that the recreation ground is now being maintained by a Management Company. Members reported that comments had been received that residents of this development are advising that the play area is private and not a public amenity.

Cllr Wakelam asked whether signage similar to that of the Millstone could be installed in all of the play areas. Cllr Williams and Hinds will make enquires with FCC on community play area signage.

**RESOLVED:** Cllrs Williams and Hinds will make enquires with FCC on community play area signage and report at the November meeting.

### **139. CCTV Cameras**

- i. Due to the location of the recently installed column at the Millstone Play Area/Allotments, there is currently no electrical supply. The Council have been advised that a trench will be required for the electrical cabling to be installed and that this work will be the responsibility of the council. Initial enquires have been made and Cllrs Williams, Priddin, Hinds, Davies and the Clerk will pursue these enquires as a matter of priority to enable the completion of the CCTV works.
- ii. The Council considered purchasing additionally CCTV for the Millstone, however, agreed that additional CCTV and costs should be considered for the next financial year.

**RESOLVED:**

- i. The Council approved that groundworks. Cllrs Williams, Priddin, Hinds, Davies and the Clerk will assess the options available for the groundworks as a matter of priority to enable the completion of the CCTV works.
- ii. A budget for CCTV will be considered in the 2018/19 budget.

### **140. Youth Club Building and Surrounding Site**

Cllr Williams and Hinds reported that an Expression of Interest has been made and is currently on Phase 2 of the CAT process.

Members discussed concerns over the future of the heritage building and how will the proposed use of the building impact the youths of the village.

**RESOLVED:** the council will write to Neal Cockerton, FCC to ascertain the future of the building and the impact this will have on the youths of the village.

#### **141. Flintshire County Council Engagement Event**

With the FCC Engagement Event for the area being held on the same date as the November Council Meeting, it was discussed as to whether members could reschedule the November meeting. Due to prior commitments this would prove extremely difficult and it was proposed by Cllr Priddin and seconded by Cllr Jones for the meeting to remain on 8<sup>th</sup> November and members will attend an alternative date for the Engagement Event.

**RESOLVED:** members will attend the FCC Engagement Event on an alternative date. The Clerk will advise of these dates and locations as soon as possible.

#### **142. Website**

**\*\*8.50pm** Cllr Wight left the meeting whilst this item was discussed.

Due to ongoing difficulties with the current website provider and technical issues with the site itself, the Clerk obtained quotes for a new website and provider and requested the council to consider.

It was unanimously agreed that the Council needs to invest in a new website and to have the reassurance of ongoing technical support.

These quotes were reviewed and considered by the Council with costs ranging from £600 - £1000 for the initial set up and technical support and £150 –£200 for the annual hosting costs.

**RESOLVED:** the Council approved Cascade Productions to provide a new website which includes annual hosting and technical support. Training will be provided to members on completion of the site.

**\*\*9.00pm** Cllr Wight returned to the room. 1 x member of the public left.

#### **143. Hours of Work**

As requested the Clerk monitored her working hours from 14<sup>th</sup> September – 11<sup>th</sup> October (4weeks) which resulted in a total of 51.5 hours giving a weekly average of 12.875 hours per week.

Members acknowledge that this is above the current contract hours and also acknowledge that the workload of the Clerk has and will be increased due to ongoing matters within the village.

Cllr Priddin proposed that the hours of work should be increased to 15 hours per week which was seconded by Cllr Walker.

**RESOLVED:** the Clerk's working hours will be increased to 15 hours per week with immediate effect.

#### **144. Graveyards**

Cllr Williams advised that he is awaiting information from Steve Jones, FCC and will report at the November meeting.

**RESOLVED:** this item will be included on the November agenda.

#### **145. Defibrillators**

Cllr Hinds is awaiting the directional signage for the defibrillator which once received, if required, the Council will apply for the necessary planning approval. It is uncertain at this stage if planning approval will be required.

To ascertain if this is required Cllr Hinds will obtain the sizes and location for the signs and will report at the November meeting.

**RESOLVED:** Cllr Hinds to ascertain the size of the signs and locations of where they will be installed which will be reported at the November meeting. If required the Council will then submit the necessary planning application.

## 146. Consultation – Guidance for Principal Council's on the Review of Communities

The Local Democracy and Boundary Commission for Wales (the Commission) has been asked by the Cabinet Secretary for Finance and Local Government to provide updated guidance on the conduct of community reviews by principal councils to support greater consistency in the manner in which community reviews are conducted.

Before publishing the guidance in its final form the Commission is providing a draft of the document for consultation. The consultation will commence on 29 September 2017 and end on 21 December 2017. The Commission would welcome your views on the draft guidance.

The Chairman expressed the importance of this review and requested members to fully review and consider the draft and to bring comments to the November meeting.

**RESOLVED:** members to review the draft Guidance and report comments at the November meeting.

## 147. Planning Applications

a) The following Planning Applications were received:

- i. Ref:057446. Erection of extension to animal shelter. Barracks Lane, Penyffordd. **Support, however would like to reserve the right to make additional comments.**
- ii. Ref: 057525. Conversion of loft space into bedrooms by using dormer roof to the rear elevation. 32 Green Park, Penymynydd. **Support subject to no concerns from neighbours.**
- iii. Notification from FCC that an appeal has been made for ref: 56694 Construction of 32no dwellings including vehicle access point, public open space, car parking and landscaping. Land at Hawarden Road, Penyffordd.
- iv. Ref 055590. Erection of 186 dwellings and ancillary development. Land at Chester Road, Penymynydd. Notification received that the Public Inquiry will be held in The Royal British Legion, Penyffordd on 15<sup>th</sup>, 16<sup>th</sup> and 17<sup>th</sup> November at 10.00am. The Chairman requested members to consider this Public Inquiry and to bring any relevant information or comments to the November meeting.

Cllr Wight proposed that an extra ordinary meeting be held for the Council to address the forthcoming public inquiries and single site school. This request was fully support by the Council and the proposed date of Thursday 26<sup>th</sup> October.

**RESOLVED:** the above comments will be reported to Flintshire County Council Planning. An extra ordinary meeting will be convened on Thursday 26<sup>th</sup> October to address the ongoing planning issues.

b) The following Notifications of Planning Decisions made by Flintshire County Council were received:

- i. Ref: 057278. Erection of first floor extension. 1 Williams Close, Penyffordd. **Approved**
- ii. Ref: 057252. Proposed Erection of 2.75m high rear boundary fence. 1 Cromwell Close, Penyffordd **Approved.**
- iii. Ref: 057309. Roundabout sponsorship signs at no.11 roundabout, Penymynydd. Roundabout no.11 A550/A5104, Penymynydd. **Approved**
- iv. Ref:057324. Application for removal or variation of a condition following grant of planning permission no.52480 to allow a further 5 years to commence development. Land at Cambrian House, Vounog Hill, Penyffordd. **Approved**

**RESOLVED:** the above be received and noted.

## 148. Correspondence

The following correspondence was received and noted.

- Notice of the Decision following the consultation result A Dog Control Public Spaces Protection order (PSPO) in Flintshire.
- Welsh Government - An Independent Review Panel has been set up to consider the future role of Community and Town Councils. A short survey attached.  
**RESOLVED:** this will be included on the November agenda for members to review and consider the survey.
- Kicks for Kids Project in Flintshire.

- Wrexham to Bidston Rail Users Associate – September 2017 Newsletter and Notice of Annual General Meeting.
- Citizens Advice – information relating to Universal Credits.
- FCC Remembrance Sunday ceramic poppies. It was hoped they would be able to obtain funding for the purchase of the poppies which has unfortunately been unsuccessful and they are asking Town and Community Council of any ideas on where they could possibly obtain funding.
- Police Report provided by PCSO 3660 L Williams in the absence of PCSO A Ellis.

#### 149. Members Items (AOB)

- The Chairman requested that the Single Site School be an on going agenda item for the foreseeable future.
- Cllr Jones advised members that she had been contacted by a resident regarding the fines imposed at Broughton Park for commuters who may park and leave their vehicle when travelling onwards by bus to Chester and whether there would be an option for a Park and Ride Service.  
**RESOLVED:** this will be included on the November agenda.
- Cllr Hinds highlighted that it may be necessary to consider financial costs for the cctv electrical supply.  
**RESOLVED:** this will be included on the November Finance agenda.
- Cllr Walker advised that the unused plot of land located off Corwen Road was extremely overgrown and unsightly. Members were uncertain of who is responsible for this land.  
**RESOLVED:** the Clerk will liaise with M.Eastwood, FCC Streetscene.

The meeting was closed at 9.35pm

Chair..... 8<sup>th</sup> November 2017