

# PEN-Y-FFORDD COMMUNITY COUNCIL

## Minutes of the Extraordinary Meeting held in the Emmanuel Church Hall, Penyffordd on Wednesday 23<sup>rd</sup> January 2019

**Present:** Councillors Mr J Priddin (Chairman), Mr A Wight (Vice Chairman), Ms C Hinds, Mr M Rothero, Mr R Bestwick, Mr D Williams, Mr R Wakelam, Mrs P Ransome, Mrs M Jones and Mr P Blackman

**Absent:** Dr J Smith-Bellis

**In attendance:** Mrs S Hughes, Clerk & RFO to the Council

### 270. Apologies

Apologies were received from Councillors Mr D Walker and Mrs E Davies.

### 271. Declarations of Interest

There were no Declarations of Interest received.

### 272. Minutes of the meeting held 9<sup>th</sup> January 2019

Min 245 – Cllr Ransome requested that clarification was made regarding her expressed concern regarding the relationship between the football club and school as she felt that the minutes did not portray this correctly. She advised her concerns are purely that all the necessary legal agreements need to be in place for all parties involved so that there is a clear and good working relationship between all.

Min 247 – Cllr Williams clarified that although it has been approved by FCC and the School, he is not in receipt of any legal agreements as these are currently being drawn up by FCC Assets Dept.

**RESOLVED:** taking into account the above amendments, these were approved as a correct record and signed by the Chairman.

### 273. Matters Arising

**Min 238** – the Clerk advised that the grant cheque issued to Penyffordd Explorer Scouts has been returned and re-raised due to the name of the club actually being ‘Blaze Explorers’.

**Min 244/219** – Cllrs Bestwick, Priddin, Ransome and Walker will be attending the Youth Club on Thursday 24<sup>th</sup> January.

**Min 245** – As Cllr Rothero was not at the January meeting he wished to make reference to the comment made by Cllr Williams *‘The new school development should have included changing rooms from the inset’*, he informed members that changing rooms were discussed and considered by the Governing Body, however, the decision was made not to provide changing facilities due to the fact that it would have been to the detriment of losing learning space.

**Min 247** – Cllr Williams advised that progress is going well and that the football and bowling clubs are working together. He asked for the council to consider as and when to submit the planning application on behalf of the football club and cover the appropriate fee.

**Min 251** – Cllr Williams reported that he and Cllr Wakelam have met with Richard Roberts – Aura Leisure with regard to Melwood Close play area and are due to further meet at 1.30pm Friday 25<sup>th</sup> January to look at various design options.

**Min 265** – the Clerk provided a brief report on the site meeting held with Penyffordd Bowling Club, Wynne Construction, FCC and Cllr D Walker and herself. Wynne have agreed to install the defibrillator which includes removal and installation of post and all electrical groundworks. FCC have agreed to co-ordinate a press release. Wynne will be appointing a Quantity Surveyor and the work will be undertaken within the next 2 months. The Clerk asked for confirmation from the Council whether they require a locked or unlocked cabinet?

Members considered the options and implications of both a locked and unlocked cabinet. Due to the location being quite isolated, it was felt that a locked cabinet would ensure that the defibrillator was more secure.

**RESOLVED:** members approved for a locked cabinet.

## 274. Community Council 2019/20 Budget

It was reported by the Clerk that following the council approving the budget and 2019/20 Precept, it was identified that the Community Transport Budget had NOT actually been removed (which was approved in December 2018 to remove). This was obviously an error and a significant amount and therefore the council needed to reconsider the budget and precept.

The budget was again fully reviewed and considered. Cllr Wight proposed that there be no increase payment of £43.63 for Band D properties which would amount to a precept of £88,827. This precept amount against the budget currently gives a variance of £10,064 which could then be allocated to Community Improvements. This was seconded by Cllr Priddin.

Whilst there were concerns with the anticipated increase from FCC, it was felt by the majority that improvements within the village are required and important and the above proposal would allow for this but with a 0% increase for the residents. The proposal was taken to vote with a majority approval of 9 – 1.

### RESOLVED:

- i. The Council approved to increase the budget heading for Community Improvement Funds for the sum of £15246.
- ii. That this Council's precept requirement for 2019/20 be approved as £88,827 (eighty eight thousand eight hundred and twenty seven pounds) and that Flintshire County Council be informed accordingly. This equates to the Band D sum remaining the same at £43.63 per year (0% increase). The Chairman and Clerk be authorised to sign the declaration of precept requirement for submission to Flintshire County Council.

## 275. Community Engagement Drop in Event/Public Meeting

Cllr Wight provided a brief run through of the presentation for the event to be held on Monday 28<sup>th</sup> January, 7.30pm at the Royal British Legion, Penyffordd. The presentation will include information such as; community facilities, developments, housing developments, place plan, play areas, budget and the War Memorial refurbishment.

**RESOLVED:** the information was received and noted and all members will endeavour to attend the evening.

## 276. Accounts for Payment

To authorise the following accounts for payment:

### CURRENT ACCOUNT

Payment Method	Payee	Details	Amount
Int	Smith of Derby	30% deposit for repairs to Mill Clock	£620.64
102189	Blaze Explorers Scout Unit	Grant £200 - reraised as chq 102180 cancelled	£200.00
Int	Welsh Hearts	Defibrillator Cabinet	£507.00
102190	Flintshire County Council	Planning App Fee - Dobshill Noticeboard	£50.00
int	Emmanuel Church Hall	Room booking for extraordinary meeting	£10.00
			<b>£1,387.64</b>

### PLAY AREA ACCOUNT

Payment Method	Payee	Details	Amount
Int	Flintshire County Council	Resurface and titan repairs - Millstone Play Area	£5,058.00
			<b>£5,058.00</b>

**RESOLVED:** The above accounts be processed for payment and was signed by the Chairman of Council and/or the Chairman of Finance. Payments were also countersigned by two bank signatories.

## 277. Members Items (AOB)

- Cllr Wight advised that there is still no salt bin at the entrance to Oaklands Way and requested that the clerk pursue the councils previous request with FCC.

- Cllr Ransome asked the council to consider and review the locations of salt bins and dog waste bins and requested for it to be a future agenda item.
- Cllr Jones requested the relocation of a dog waste bin on Penymynydd roundabout as the location is not suitable eg no footpath. Cllr Williams advised he currently reviewing locations with Ian Williams, Streetscene and will raise this request.
- Cllr Williams advised he will be looking to purchase 2 cherry blossom trees for planting on the Vounog and suggested the possibility of advertising on social media for residents to donate/sponsor a tree. He will prepare the advert and circulate to members.
- Cllr Priddin reported that he had forwarded information to Cllrs Williams and Hinds on an initiative that he saw in Leigh, Lancashire. The Council had stencil sprayed onto the pavements 'No Dog Fouling'.
- Cllr Ransome advised that the Environment Group are in the process of preparing a response to the FCC Rights of Way Consultation. Details will be forwarded to the Clerk by the closing date of 29<sup>th</sup> January.

The meeting was closed at 8.10pm

Chair..... 13<sup>th</sup> February 2019

Image below showing Penyffordd Council Budget  
Estimated accounts for 2018/2019 and proposed budget for 2019/2020 (updated 15.01.2019)

## Penyffordd Community Council

## Estimated Accounts for 2018/19 and Proposed Budget 2019/20 (updated 15.01.2019)

	Budgeted Expenditure 2018/19	Expected Expenditure 2018/19	Proposed Budget for 2019/20	Variance
<b>Parks &amp; Open Spaces</b>				
1.1 Gardening Maintenance	£1,800.00	£1,000.00	£1,800.00	£0.00
1.2 Play Leadership	£2,000.00	£2,200.00	£2,200.00	£200.00
1.3 Dobshill Rent	£5.00	£5.00	£5.00	£0.00
1.4 Bus Shelter Repairs	£250.00	£0.00	£250.00	£0.00
1.5 Playing Fields	£5,000.00	£0.00	£5,000.00	£0.00
1.6 Bulbs/Shrubs	£200.00	£0.00	£200.00	£0.00
1.7 Seat/ Memorial Garden(clock)	£100.00	£835.00	£100.00	£0.00
1.8 Litter Receptacles/equipment	£150.00	£150.00	£150.00	£0.00
1.9 Millstone Play Area	£5,000.00	£7,830.00	£5,000.00	£0.00
1.11 CCTV	£300.00	£2,988.00	£300.00	£0.00
<b>Staff, Admin &amp; Office Costs</b>				
<b>Staffing Costs</b>				
Wages, (inc Employee Pension)				
2.1 HMRC & NI	£16,500.00	£14,200.00	£18,886.00	£2,386.00
2.2 Payroll	£325.00	£227.00	£350.00	£25.00
2.3 Employer Pension	£1,700.00	£2,000.00	£4,000.00	£2,300.00
2.4 Clerks Expenses - Home Allowance & Travel	£1,700.00	£1,600.00	£1,700.00	£0.00
<b>Office Costs</b>				
2.5 Postage	£60.00	£30.00	£50.00	£-10.00
2.6 Stationery	£500.00	£200.00	£500.00	£0.00
2.7 Office Machinery	£200.00	£44.00	£200.00	£0.00
2.8 IT Services & DPO Services	-	-	£660.00	£660.00
<b>General Administration</b>				
2.9 Insurance	£1,600.00	£1,500.00	£1,600.00	£0.00
2.11 Civic Service	£250.00	£0.00	£250.00	£0.00
2.12 Audit Fee	£500.00	£478.00	£500.00	£0.00
2.13 Chairmans Name Board	£150.00	£0.00	£150.00	£0.00
2.14 Elections	£1,000.00	£0.00	£1,000.00	£0.00
2.15 Clock Tower	£500.00	£320.00	£500.00	£0.00
2.16 Annual Subscriptions	£200.00	£200.00	£220.00	£20.00
2.17 Training	£1,500.00	£100.00	£1,500.00	£0.00
2.18 Website	£1,000.00	£200.00	£500.00	£-500.00
2.19 Members Allowance	£1,950.00	£2,450.00	£2,500.00	£550.00
2.21 Newsletter	£500.00	£234.00	£500.00	£0.00
2.22 Community Awards	-	-	£400.00	£400.00
<b>Street Lighting</b>				
3.1 Electrical Supply	£1,000.00	£600.00	£800.00	£-200.00
3.2 Electrical Testing	£1,720.00	£1,720.00	£1,720.00	£0.00
3.3 Repairs & Maintenance	£10,000.00	£10,000.00	£10,000.00	£0.00
3.4 Christmas Tree/ Lighting	£10,000.00	£4,000.00	£10,000.00	£0.00
<b>Highways and Footpaths</b>				
4.1 Salt Bins	£200.00	£200.00	£200.00	£0.00
4.2 Noticeboards	£800.00	£950.00	£1,000.00	£200.00
5.0 Grants	£8,000.00	£7,000.00	£9,000.00	£1,000.00
5.1 CAB	£275.00	£275.00	£275.00	£0.00
6.0 Investing in Youth	£5,000.00	£0.00	£5,000.00	£0.00
7.0 Provision of balance	£6,000.00	£1,939.20	£6,000.00	£0.00
8.0 Community Transport (contingency liability)	£11,840.00	£0.00	£0.00	£-11,840.00
9.0 Community Centre -Youth Club (contingency liability)	-	-	£15,000.00	£15,000.00
9.1 Community Improvements	-	-	£15,246.00	£15,246.00
<b>Total Expenditure</b>	<b>£99,775.00</b>	<b>£65,475.20</b>	<b>£125,212.00</b>	<b>£25,437.00</b>

<b>Balance as at 1 April 2018</b>	£88,894				
Reserved - Street Lighting from 2015-2017	-24,408.99				
Reserved - Melwood Close Play Area Match Fund (2017/18) inc FCC contribution of £5000	-10,000.00				
Reserved - Millstone Play Area (inc Match Funding paid from FCC)	-17,016.33				
Reserved - Best Kept Prize Money	-100.00				
Reserved - 2018 Playscheme Grant	-911.00				
	<b>£36,458</b>				
<b>Income 2018/2019</b>	<b>£</b>		<b>Expenditure 2018/2019</b>		<b>£</b>
Balance 1 April 2018	£88,894		Probable expenditure 2018/2019		£65,475
Precept 2018/2019	£88,227		Bank charges		nil
Estimated interest 2018/2019	£100				
FCC Match Funding 2017/18	£5,000				
Refund of VAT	£2,934				
Insurance Claim	£859				
Hanson Donation	£800				
<b>Total income</b>	<b>£186,814</b>		<b>Total expenditure</b>		<b>£65,475</b>
<b>Estimated Balance as at 1 April 2019</b>		£121,339			
Reserved - Millstone Play Area		-£21,044			
Reserved - Best Kept Prize		-£100			
Reserved - Millstone Bench		-£400			
Reserved - 17/18 Match Funding		-£15,000			
Reserved - 18/19 Match Funding		-£10,000			
Reserved - Street Lighting from 2015-2017		-£24,409			
		<b>£50,385</b>			
<b>Recommended precept requirement for 2019/2020 (Based on estimates submitted)</b>					
		£			
Estimated expenditure for 2019/2020		£125,212			
Working balance for 2019/2020		£15,000			
Total revenue resource requirement		£140,212			
Less estimated available balance as at 1 April 2019		£50,385			
Less estimated VAT claim for 2018/19		£1,000			
Amount recommended to be met from precept		£88,827			
<b>Precept for 2019/2020</b>		<b>£88,827</b>			
Note: The annual charge for Band 'D' properties for 2019/20 would be as follows:					
<i>Examples of how the precept affects Band D properties</i>					
<b>Should the Band D amount of £43.63 remain the same</b>					
£88827 :- 2035.92 (Council tax base for 2019/20) = £43.63 (£43.63 - 2018/19) <b>(£0.00p/0.00% increase or decrease)</b>					