

PEN-Y-FFORDD COMMUNITY COUNCIL

Minutes of the Annual Meeting held in the War Memorial Institute on Wednesday 9th May 2018

Present: Councillors Mr D Williams (Chairman), Mr J Priddin, Ms C Hinds, Mrs E Davies, Mr D Walker, Mrs M Jones, Mr R Bestwick and Dr J Smith-Bellis

Absent:

In attendance: Mrs S Hughes, Clerk & RFO to the Council
Jessica Pritchard – FCC Transportation
1 x Member of the Public

1. Election of Chairman for the year 2018/19

The Chairman invited nominations for the election of Chairman of the Council for 2018/19. It was proposed by Cllr Davies and unanimously agreed that Cllr J Priddin be elected as Chairman for the year 2018/19.

Cllr Williams thanked members for their support during his year of Chairman during a turbulent year. It had been a privilege and wished Cllr Priddin a successful year.

RESOLVED: that Councillor J Priddin be elected Chairman of the Council for 2018/19. Councillor Priddin took the Chair, made and signed the declaration of acceptance of office.

2. Election of Vice Chairman for the year 2018/19.

The Chairman proposed Cllr Wight be elected as Vice Chairman which was seconded by Cllr Davies. The Chair invited further nominations for the election of Vice Chairman of the Council for 2018/19.

The Chairman also made a nomination for Cllr Bestwick which was seconded by Cllr Smith–Bellis.

The Clerk advised that a Vice Chair is not mandatory but is listed in the Standing Orders, she had sought advice from the Monitoring Officer that if a situation arose where the Council were unable to fill the position at the Annual Meeting could it be deferred. The advice received was that it would be unusual to delay the appointment and so the Council would need a legitimate reason for doing so.

Cllr Walker proposed that due to legitimate reasons of the nominated person being absence and no other clear majority that the Election of Vice Chairman be deferred to the June Meeting. The Chairman asked members to vote upon this proposal which was agreed with a majority vote.

RESOLVED: the Election of Vice Chairman will be deferred to the June Meeting.

3. Apologies

Apologies were received from Councillors Mrs S Kenworthy, Mr M Rothero, Mr R Wakelam, Mrs L Vidamour and Mr A Wight.

4. Appointment of members to outside bodies.

RESOLVED:

- | | |
|-------------------------------------|---|
| • Penyffordd Tennis Club | Cllrs M Jones & Williams |
| • Wood Lane Liaison Group | No further meetings – dissolved |
| • Hanson Cement Liaison Committee | Cllrs Priddin, Jones, Wakelam and Kenworthy |
| • Flintshire County Forum | Cllrs Walker & Bestwick |
| • Ysgol Penyffordd, School Governor | Defer until the June Meeting |

5. Working Groups

RESOLVED:

- | | |
|--------------------------------|--|
| • Community / History / Social | Cllrs: Priddin, Williams, Davies & Jones |
| • Transport | Cllrs: Walker, Hinds, Williams & Priddin |
| • Environment | Cllrs: Smith-Bellis, Wakelam & Williams |

- Economy / Business
- Housing / Planning

Cllrs: Walker & Wakelam

Cllrs: Wight, Wakelam, Bestwick, Priddin, Williams, Hinds & Smith-Bellis

6. Policies and Procedure Documents

The following documents had been circulated by the Clerk prior to the meeting. The Chair asked the Council if these had been reviewed and if any amendments were proposed.

- | | |
|-------------------------------|---------------------------------|
| • Model Code of Conduct | • Internal Financial Controls |
| • Standing Orders | • Freedom of Information Scheme |
| • Model Financial Regulations | • Investment Statement |
| • Complaints Procedure | • Formal Risk Assessment |
| • Data Protection Policy | |

RESOLVED: the above documents were reviewed, approved and adopted by the Council.

7. Asset Register

A copy of the Asset Register had been circulated by the Clerk prior to the meeting.

Members advised that a number of the bus shelters have now been replaced by FCC.

RESOLVED: the Clerk will liaise with Jessica Pritchard – FCC Transport to establish which shelters have been replaced and update the Asset Register for approval at the June Meeting.

8. Community Council Insurance Policy

The Clerk reported that last year the Council resolved they would enter into a 5 year Long Term Agreement with Zurich. The premium has increased slightly due to the additional items added during the year. The renewal premium will be £1543.21 (an increase of £69.41).

She advised that due to the removal of a number of bus shelters on the asset register, this will impact and reduce the renewal.

RESOLVED: the Clerk to inform Zurich of the reduction in bus shelters and request a revised quotation. The Council approved and instructed the Clerk to renew the Council Insurance with Zurich and authorised her to pay the policy once the revised quote is received.

9. 2018/19 Meeting Dates

To approve the following dates for the 2017/18 meetings.

13 th June 2018	11 th July 2018	August 2018 – No Meeting
12 th September 2018	10 th October 2018	14 th November 2018
12 th December 2018	9 th January 2019	13 th February 2019
13 th March 2019	10 th April 2019	8 th May 2019

RESOLVED: for the above to be the dates of the 2018/19 Council Meetings.

Chair.....13th June 2018